

Meeting Minutes
EHHD Personnel Committee
Special Meeting (conference call)
October 24, 2012

Present on call: E Paterson, J Luiz, S Werbner, M Hart, R Miller

Meeting call to order at 3:35pm by Chairman M Hart

R Miller briefed committee on history of process established to evaluate Directors performance.
Currently, no written process in place.

Discussion regarding the process ensued.

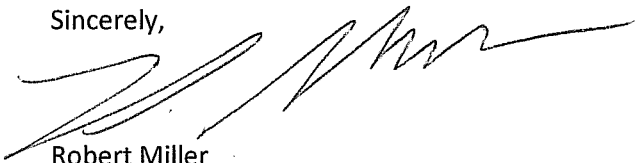
It is the consensus of the committee that a performance evaluation tool be developed and established.

The Director is to solicit examples of existing tools from Health District colleagues and forward them,
and available salary survey data to M Capriola to compile.

Next meeting to be schedule for November.

Meeting adjourned at 4:00pm.

Sincerely,

A handwritten signature in black ink, appearing to read 'R. Miller', written over a horizontal line.

Robert Miller
Secretary