



Eastern Highlands Health District

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Memo

To: EHHD Personnel Committee

From: Robert L. Miller, Director of Health

Date: 9/30/2019

Re: Proposed 2019/2020 Personnel Committee Regular Meeting Schedule (*Approved 9/26/2019*)

Respectfully submitted for your review and approval is the proposed regular meeting schedule for 2019/2020 calendar years:

DATE	LOCATION	Possible Agenda Items
Thursday, October 10, 2019, 4:00 PM	Mansfield Town Hall	Directors FY 18/19 Evaluation
Thursday March 12, 2020, 4:00PM	Mansfield Town Hall	Directors Evaluation Tool
Thursday, July 23, 2020, 4:00 PM	Mansfield Town Hall	Proposed Director evaluation timeline
Thursday, September 17, 2020, 4:00 PM	Mansfield Town Hall	Directors Evaluation Approval of meeting schedule

The above proposed 2019/20 personnel committee regular meeting schedule is based on the following scheduling criteria; (1) Anticipated committee work load, (2) Temporal alignment with anticipated full board meeting schedule, (3) selected day of the week consistent with last years approved schedule.

The EHHD By-Laws require a minimum of one committee meeting per year.

Recommended Motion: Move, to adopt the Eastern Highlands Health District Personnel Committee 2019/20 regular meeting schedule, as presented.