

Eastern Highlands Health District
Board of Directors Special Meeting Minutes
Mansfield Town Hall
Thursday, March 21, 2019

Members present: R. Devito (Ashford), J. Elsesser via phone (Coventry), D. Kennedy 4:06 pm(Mansfield), J. Higgins (Andover), T. Nuccio via phone (Tolland), E. Paterson (Mansfield), J. Stille via phone (Bolton), B. Syme (Scotland), D. Walsh (Coventry), S. Werbner (Tolland)

Staff present: R. Miller, M. Brosseau

E. Paterson called the meeting to order at 4:01pm.

Reclassification of Sanitarian I position to Sanitarian II

R. Miller presented an overview of the budgetary impacts, demonstrating that the reclassification will be budget neutral.

D. Walsh reported that the Personnel Committee met on 3/12/19 to review the hiring of the Chief Sanitarian & reclassification of the Sanitarian I position. There was discussion of the budget impact at that meeting. The Personnel Committee recommended to the full board the reclassification of the Sanitarian I position vacancy to a Sanitarian II.

D. Walsh MADE A MOTION seconded by J. Stille to authorize the Director to reclassify the current Sanitarian I position vacancy to a Sanitarian II, effective immediately.

Discussion ensued with J. Stille thanking R. Miller for providing the additional information reviewed by the board.

R. DeVito stated he advocates for the hiring of a Sanitarian I.

D. Kennedy stated he supports the reclassification of Sanitarian I to Sanitarian II and suggested posting for both Sanitarian I and Sanitarian II to increase the pool of applicants. By consensus, the board agreed to post both Sanitarian I and Sanitarian II positions.

MOTION PASSED unanimously.

Environmental Health Inspector position increase in hours

R. Miller presented an overview of the budgetary impacts of consolidating 2 quarter time environmental health inspector positions into one half time environmental health inspector. He demonstrated that this would be budget neutral.

D. Kennedy MADE A MOTION seconded by D. Walsh to authorize the Director to increase the Environmental Health Inspector hours from 10 to 18 hours per week, effective April 8, 2019 and approve the budget changes to the personnel accounts as presented on the document titled, "EHHD, Line Item Changes, Fiscal Year 2019-2020". MOTION PASSED unanimously.

D. Kennedy made a MOTION, seconded by R. DeVito to adjourn at 4:22 pm. **MOTION PASSED** unanimously.

Respectfully submitted,


Robert Miller

Secretary