

Eastern Highlands Health District
Board of Directors Regular Meeting Minutes
Thursday, April 19, 2012
1712 Main Street, Coventry, CT
Coventry Town Hall Annex

Members Present: M. Capriola (alternate), J. Elsesser, R. Field, R. Fletcher, J. Luiz, M. Kurland, E. Paterson, J. Stille, T. Tully, D. Walsh, S. Werbner

Staff Present: C. Trahan, R. Miller, K. Dardick (5:50), J. Shea

Members Absent: C. Mailhos (alternate), P. Schur, M. Zambo (alternate), Andover Appointee (vacant), Scotland Appointee (vacant)

E. Paterson called the meeting to order at 4:32 p.m.

Approval of Minutes (1/19/12) - tabled

Public comments: None

Old Business

Strategic Planning Update: Presentation on Operational Definition of a Functional Local Health Department, and Planning Team Selection

R. Miller presented; E. Paterson suggested a strategic planning subcommittee. J. Luiz, M. Kurland, T. Tully volunteered to be part of this subcommittee. Potential other members suggested include Steve Blanchard, builder to represent the EHHD customer base; K. Dardick as a representative of the healthcare field and J. Polhemus as a representative of the staff. By consensus R. Miller will reach out to potential representatives and put together a small group. R. Miller will keep the board updated on the progress of the formation of this group.

New Business

2. Resolution for Signature Authorization

D. Walsh made a MOTION, seconded by R. Field to adopt the "Resolution Signature Authorization" for fiscal year 2012/2013 contracts with the Connecticut Department of Public Health, as presented on April 19, 2012. The MOTION PASSED unanimously.

3. Community Transformation Grant

D. Walsh made a MOTION, seconded by R. Field to ratify the executed DPH contract # 2012-0178 for Nutrition, Physical Activity & Obesity Prevention, as signed by the Director of Health on February 16, 2012. The MOTION PASSED unanimously.

4. Connecticut Healthy Homes Partnership MOU

J. Elsesser made a MOTION, seconded by D. Walsh to ratify The Northeast District Department of Health Memorandum of Understanding For Connecticut Healthy Homes Partnership as signed on January 12, 2012. The MOTION PASSED unanimously.

5. Chatham Health District Agreement

J. Elsesser made a MOTION, seconded by J. Stille to ratify the "Agreement for Environmental Health Services by and between the Chatham Health District and Eastern Highlands Health District" as signed by the Director of Health on January 31, 2012. The MOTION PASSED unanimously.

R. Miller provided background information on this agreement.

Committee Reports

6. Health Care Pooling opportunities subcommittee update

S. Werbner and J. Elsesser updated the board.

Town Reports

Coventry – J. Elsesser reported that there will be a “Recess at work” workshop being conducted. J. Elsesser also gave an update on some of the restaurants in Coventry – Bidwell Tavern has expanded; Lakeview has installed a retaining wall and removed the deck. They plan to build an enclosed area with an upper deck overlooking the Lake; Francesca’s Italian Bistro is a new restaurant that has opened; Rosie’s Deli is looking to expand and Daisy’s Creamery is up for sale. D. Walsh inquired about the proposed drive through at the Corner Store. R. Miller stated that the owners opted not to pursue this due to economic reasons.

Mansfield – M. Capriola reported that she and C. Trahan presented the programmatic and financial aspects of the Be Well and Employee Wellness program to the Spring Conference for the New England States Government Finance Officer’s Association.

Tolland – S. Werbner reported that the budget should be finalized very soon, that Tolland continues to address water problems and that they are moving forward to fix the generator at Tolland High School so that the high school can be used as a shelter in the future.

J. Elsesser reported that CCM is working on details to offer a prescription drug program to the uninsured.

E. Paterson reported that phase 1 of the Mansfield Downtown project will open in August. At this time 100% of the apartments have been leased and by August 100% of the retail space should be leased.

Chairs Report

7. Director of Health Appointment

D. Walsh made a MOTION, seconded by J. Stille to appoint Robert L. Miller, Director of Health for the Eastern Highlands Health District for a three (3) year term, effective April 19, 2012. The MOTION PASSED unanimously.

8. School Nutrition Survey update

E. Paterson noted that this initiative will be delayed until additional staff is hired.
R. Miller will update board on survey status at next meeting.

Directors Report

9. Quarterly Financial Report – period ending 3/31/12

Overview presented by R. Miller. Finance committee accepted reports.

10. Staffing update – Bloom resignation

The personnel committee will meet May 1st to discuss possible reclassification for the position.

11. Coventry P&Z Commission outreach

R. Miller noted that he and J. Polhemus met with the Coventry P&Z Commission in response to the Commissioners concerns regarding health district processes. By all indications, the meeting went well.

12. Quarterly Activity Report

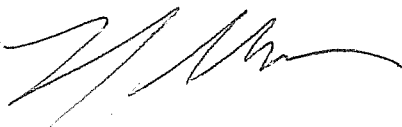
R. Miller addressed question regarding food illness complaints. Information identifying individuals and establishments is confidential per state statutes.

Next Meeting June 21, 2012

Adjournment:

MOTION made by R. Field, seconded by M. Kurland to adjourn the meeting at 6:09 p.m. MOTION PASSED unanimously.

Respectfully submitted,



Robert Miller
Secretary



Eastern Highlands Health District

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RESOLUTION FOR SIGNATURE AUTHORIZATION

RESOLVED:

That Robert L. Miller, Director of Health, and in his absence, Elizabeth Paterson, Board Chairperson, has been Empowered to sign contracts and amendments hereto, on behalf of the Eastern Highlands Health District between the Eastern Highlands Health District and the Connecticut Department of Public Health or its successor agency, for the period July 1, 2012 to June 30, 2013.

Adopted this 19th day of April, 2012

Elizabeth Paterson
Health District Board Chairperson