

Eastern Highlands Health District
Board of Directors Regular Meeting Minutes
Thursday, June 21, 2012
1712 Main Street, Coventry, CT
Coventry Town Hall Annex

Members Present: M. Capriola (alternate seated), J. Elsesser, R. Field, R. Fletcher, J. Luiz (via phone), M. Kurland, P. Schur, D. Walsh, S. Werbner

Staff Present: R. Miller, C. Trahan, M. Brosseau

Members Absent: M. Hart, C. Mailhos (alternate), E. Paterson, J. Stille, T. Tully, M. Zambo (alternate), Andover Appointee (vacant), Scotland Appointee (vacant).

J. Elsesser called the meeting to order at 4:31 p.m.

Approval of Minutes:

Approval of the May 14, 2012 Minutes as presented. A MOTION was made by S. Werbner, seconded by R. Field with R. Fletcher and P. Schur abstaining. MOTION PASSED unanimously

Approval of the April 19, 2012 Minutes as presented. A MOTION was made by D. Walsh, seconded by R. Fletcher. MOTION PASSED unanimously.

Approval of the January 19, 2012 Minutes as presented. A MOTION was made by R. Field, seconded by M. Kurland with P. Schur and M. Capriola abstaining. MOTION PASSED unanimously.

Public comments: None

Old Business

Strategic Planning Update: Presentation on scope of health district services & update from NESC on strategic planning.

Roy Normen presented an update on the Strategic Planning Process. Strategic Planning consultant Ellen Brown was also present at the meeting.

R. Miller spoke about the survey that would be taking place.

J. Elsesser questioned the benchmarks that would be used.

R. Miller reported that he has researched this issue and that there appear to be no benchmarks.

R. Field suggested that this first survey could serve as our own benchmark for future surveys.

R. Miller gave a presentation on the Health Department Scope of Programs and Services. The presentation was well received and it was suggested by J. Elsesser that R. Miller present this on Channel 14.

New Business

2. Tele-conferencing Resolution

D. Walsh made a MOTION, seconded by R. Field to adopt the "Resolution for Meeting Participation by Telephonic, or Other Electronic Means", and authorize the Chairperson to sign said resolution, as presented June 21, 2012. MOTION PASSED unanimously. Copy of the resolution is attached to these minutes.

D. Walsh expressed to the Board that she hoped this would not be used as a substitute for attending meetings. J. Elsesser reminded the Board that it is a fiduciary responsibility to attend the meetings.

3. FY13 Preventive Health Services Block Grant Application

R. Miller presented an overview of the grant.

D. Walsh made a MOTION, seconded by M. Kurland to ratify the FY 2012/2013 Preventive Health and Health Services Block Grant, Continuation Funding Application as signed by the Director of Health on May 9, 2012. MOTION PASSED unanimously.

4. FY13 Per Capita Grant Application

R. Miller presented an overview of the grant.

R. Field made a MOTION, seconded by M. Kurland to ratify the Eastern Highlands Health District's Fiscal Year 2013 State of Connecticut Department of Public Health Per Capita Funding Application as presented June 21, 2012. MOTION PASSED unanimously.

Discussion ensued regarding the funding sources between state and town and comparison to last year. R. Miller stated that the state funds at \$1.85 per capita, the town at \$4.51 per capita and that it was flat funded compared to last year.

5. Auditors Appointment

S. Werbner made a MOTION seconded by R. Field to adopt the appointment of Auditors Blum Shapiro & Company., P.C. for FY12 Audit. MOTION PASSED unanimously.

Committee Reports

6. Health Care Pooling opportunities subcommittee update

S. Werbner, chair of the group, presented an update.

Town Reports

Mansfield – M. Capriola reported that phase 1A for Storrs Center is almost complete. They expect that by mid to late September all restaurants will be open.

Tolland – R. Field stated that the town will be holding a picnic for all volunteers on Sunday, Noon to 5. The Village Zoning is moving forward. And the Route 195 Expansion project will also be moving forward.

Coventry – J. Elsesser reported that Daisy's is closed and is in foreclosure. The building will be auctioned. The Expansion at Bidwell Tavern is finished. Lakeview Restaurant is in the process of finishing the deck that will be enclosed. He also noted that there is growth being seen in Coventry: 2 subdivisions will be built. CT water will bring a well on line in the Willimantic River this will bring water to the Village area within the next 2 years. Safe Routes to school grant is giving the town 500,000 to build sidewalks. Finally, he stated that there will be a Nuclear Evacuation Drill occurring Saturday, June 23. R. Miller noted that we EHHD will be participating in this Host Community Drill.

Chairs Report - None

Directors Report

7. Quarterly Activity Report – period ending 3/31/12

R. Miller pointed out that graphics have been added to the report depicting year to date and five year trends for various indicators.

8. Update School Nutrition Survey

Compiled responses were distributed to the Board.

Next Meeting August 16, 2012

R. Field made a MOTION to Adjourn, seconded by D. Walsh at 5:45 p.m. MOTION PASSED unanimously.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'R. Miller', with a long horizontal flourish extending to the right.

Robert Miller
Secretary



Eastern Highlands Health District

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Resolution for Meeting Participation by Telephonic, or Other Electronic Means

Resolved:

That at any meeting of the members of the Eastern Highlands Health District Board, members may participate in such meeting by telephonic or other electronic means, provided that the telephonic or other electronic system utilized enables all members participating to simultaneously hear each other and any other proceedings during such meeting. A member participating in a meeting by this method is deemed to be present in person at the meeting and therefore may vote and participate as if present in person.

Adopted this 21st day of June, 2012

Elizabeth Paterson

Eastern Highlands Health District Chairperson