

Eastern Highlands Health District
Board of Directors Regular Meeting Minutes
Coventry Town Hall Annex
Thursday, August 18, 2016

Members present: M. Capriola (Mansfield), J. Elsesser (Coventry), J. Stille (Bolton), B. Syme (Scotland), S. Werbner (Tolland), D. Walsh (Coventry), M. Walter (Columbia)

Staff present: R. Miller, K. Dardick, M. Brosseau

Call to Order: J. Elsesser called the meeting to order at 4:36 pm.

Approval of minutes of June 16, 2016 J. Stille made a MOTION, seconded by D. Walsh to approve the minutes of the June 16, 2016 meeting as presented. MOTION PASSED. M. Capriola and M. Walter abstained.

New Business

Ratify State DPH Per Capita Grant Application FY 16/17

R. Miller gave a brief overview of the grant and requested ratification of the application. S. Werbner made a MOTION, seconded by M. Capriola to ratify the Eastern Highlands Health District's Fiscal Year 2016/2017 State of Connecticut Department of Public Health Per Capita Funding Application as presented August 18, 2016. MOTION PASSED unanimously.

R. Miller noted that the grant award letter and the funds have been received.

Ratify Tolland Employee Wellness Contract FY 16/17

R. Miller reminded the board that this agreement with Tolland is to provide wellness services to Tolland Town employees. J. Stille made a MOTION, seconded by S. Werbner to ratify the town of Tolland/Eastern Highlands Health District Employee Wellness Service Agreement, as presented August 18, 2016. MOTION PASSED unanimously.

Subcommittee Reports

Finance Committee

Quarterly report period ending 6/30/16

R. Miller highlighted the salient features of the report. Noting that revenue fee for service revenues were relatively on point. Expenditures showed that the salary and benefits line item was on point with the help of additional grants for salary line items. Benefits were also reduced due to employee forfeitures of retirement funds. This led to a discussion of the vesting period for EHHD employees.

J. Stille requested that the Personnel Committee take a look at the vesting period.

J. Stille made a MOTION seconded by M. Capriola to accept the quarterly report as presented August 18, 2016. MOTION PASSED unanimously.

Personnel Committee

Workforce development plan approval

R. Miller presented a brief overview of the workforce development plan.

M. Walter made a MOTION seconded by S. Werbner to approve the Eastern Highlands Health District Workforce Development Plan as presented on August 18, 2016; and further, authorize the Director to update said plan as needed.

After discussion, the MOTION was amended to change the name on page 14 from Matt Hart to Elizabeth Paterson. MOTION PASSED unanimously.

EHHD/Director of Health MOU authorization

R. Miller presented the proposed language agreement to the board reminding the board that this MOU is a required condition of state funding.

J. Stille made a MOTION seconded by M. Walter to authorize the execution of the memorandum of understanding between the Eastern Highlands Health District, and Robert Miller, Director of Health as presented on August 18, 2016 MOTION PASSED unanimously.

M. Capriola made a MOTION seconded by J. Stille to add to the agenda the authorization of outside employment of the Director of Health. MOTION PASSED unanimously.

R. Miller requested permission to continue in his part-time seasonal employment as a snowboard instructor. D. Walsh made a MOTION seconded by J. Stille to approve the Request. MOTION PASSED unanimously.

Timeline – DOH performance review process

R. Miller requested that all board members take the survey. M. Capriola stated that a reminder email will be sent out next Monday.

Town Reports

Scotland B. Syme reported that Scotland is looking to contract with US Solar to put a panel behind the town garage.

Tolland S. Werbner reported that construction will begin next week on two solar farms being installed in Tolland.

Mansfield M. Capriola presented a brief update on the Community Health & Wellness Coordinator position.

Columbia M. Walter informed the board that he was once involved in the authoring of a net metering solar contract and offered to share it with board members that might be interested. He inquired if any towns had ordinances on drones to which the response was no. M. Walter also inquired if any towns had pump out ordinances because Columbia was looking into creating such an ordinance. R. Miller offered assistance in reviewing the proposed ordinance.

Bolton J. Still reported that natural gas is being brought up Route 44. All town buildings will be converted to natural gas except Indian Notch park, Herrick park and the high school.

Coventry J. Elsesser reported that natural gas is also being brought to Coventry. The following buildings will be converted to natural gas: High school, middle school, school admin building, town hall, radio tower, fire station and police station.

J. Elsesser reported that DEEP conducted a 2 day treatment for hydrilla. The lake will be resurveyed at the end of the month and again in October. Prognosis is that eventually they will be able to eradicate it.

J. Elsesser reported that there is one new restaurant opening called Wicked Slice.

J. Elsesser reported that the Main street project continues. Additionally, grants have been received for the replacement of the lake gate, the modifications of the road profile of Lake and Cross Street as well as the addition of sidewalks, and a High School STEEP grant.

S. Werbner informed the board that Prospect Medical Holdings will be taking over ECHN and they will be looking for tax breaks on ECHN properties.

J. Elsesser initiated discussion on the issue of opioid use and suggested that the health district form a multi-town task force. After much discussion, R. Miller was tasked with bringing a draft agenda to the next board meeting and to reach out to resources.

Directors Report

R. Miller shared with the board that the Commissioner of Health called a meeting of CADH to inform that DPH will be proposing a bill to consolidate local health departments in Connecticut. As of yet there are no specifics yet. They should be revealed by the Commissioner of Health at the CADH meeting in mid-September.

Strategic plan progress report highlights

R. Miller noted that progress continues on View Permit and beta testing is expected to begin by the end of the month.

Survey data is being analyzed by LLHD and will be creating a report and presenting to the Board in October.

Quarterly Activity Report

R. Miller gave a brief overview of the histograms, pointing out that soil testing and b100a reviews are up when compared to last year, while complaints and food inspections are down. Food inspections were impacted due to a staff vacancy.

Adjournment

J. stille made a MOTION seconded by B. Syme to adjourn the meeting at 6:00 pm. MOTION PASSED unanimously.

Next Board Meeting, October 20, 2016, 4:30 PM at Coventry Town Hall Annex

Respectfully submitted,



Robert Miller
Secretary