

Eastern Highlands Health District
Board of Directors Regular Meeting Minutes
Coventry Town Hall Annex
Thursday, October 15, 2015

Members present: B. Cornell (Scotland), J. Elsesser (Coventry), R. Field (Tolland), M. Hart (Mansfield), N. Nau (Columbia), J. Stille (Bolton), S. Werbner (Tolland)

Staff present: R. Miller, A. Meriwether, K. Dardick, M. Brosseau

Call to Order: J. Elsesser called the meeting to order at 4:34 pm.

R. Miller introduced and welcomed Barbara Cornell to the Board. Ms. Cornell has been appointed to represent Scotland.

Approval of minutes of August 20, 2015

R. Field made a MOTION, seconded by J. Stille to approve the minutes of the August 20, 2015 meeting as presented. MOTION PASSED unanimously.

FY 2016 DPH Lead Grand Application

R. Miller informed the board that this is a grant that is received annually and is used to administer the health district lead protection program. The deadline for submitting the application was the end of September.

M Hart made a MOTION, seconded by J. Stille to ratify the Eastern Highlands Health District SFY 2016 Lead Poisoning Prevention Financial Assistance Application as presented on October 15, 2015. MOTION PASSED unanimously.

Proposed 2016 Regular Meeting Schedule

R. Miller presented the proposed 2016 regular meeting schedule. M. Hart made a MOTION, seconded by J. Stille to adopt the Eastern Highland Health District Board of Directors 2016 regular meeting schedule as presented. MOTION PASSED unanimously.

OpenGov.com – online presentation

R. Miller introduced OpenGov.com to the board, informing them that this is a platform chosen by the Town of Mansfield to enhance their transparency of finances which include the health district. M. Hart further noted he felt it will be a helpful tool for citizens and staff. A. Meriweather presented an overview of the cloud based financial reporting platform.

Subcommittee Reports

Finance Committee

Financial Report, period ending 9/30/15

J. Elsesser informed the board that the finance committee met and accepted the report for the period ending 9/30/2015. R. Miller presented an overview of the report.

Town of Mansfield Finance Department, Policies and Procedures

R. Miller informed the board that the finance committee met and discussed the policies and procedures. R. Miller reported on the salient features of the policies and procedures, noting the lowered threshold for going to bid and highlighting that the office has been following these policies and procedures since the Town of Mansfield implemented them in July with relatively little impact.

J. Elsesser noted that the finance committee recommends acceptance with discussion about the bid threshold.

J. Stille made a MOTION, seconded by M. Kurland to authorize the Director of Health to execute an acknowledgement of receipt of the Finance Department Policies and Procedures Manual, and assure health district compliance with its provisions. MOTION PASSED unanimously.

Chairs Report

Windham Hospital – Hartford Healthcare, discussion

J. Elsesser initiated a discussion of the cuts being done at Windham Hospital. R. Miller noted that he attended a State Innovation Model meeting. N. Nau informed the board of her attendance at a Windham Chamber of Commerce meeting where Windham Hospital representatives presented. K. Dardick reported the board that he attended a meeting where the hospital leadership and physicians met.

Town Reports

Bolton – J. Stille reported that the planning & zoning commission is considering drive-thru restaurants.

Mansfield – M. Hart reported that new restaurants, Toast and Deanston House, have opened in the building that was previously Zennys Restaurant; the Four Corner Project is proceeding; and the Economic Development Committee is working on allowing Brew Pubs in town. M. Hart informed the board that "Save the Date" announcements would be sent soon for a reception on December 4th, to recognize E. Paterson, Mansfield's outgoing Mayor.

Columbia – N. Nau reported that the EHHI is promoting the banning of outdoor wood furnaces. N. Nau informed the board that soil testing has been completed for the 55+ community project.

Coventry – J. Elsesser noted the Main street project is out to bid. The town has been dealing with an issue of an illegal basement and black mold. J. Elsesser informed the board that a new invasive species, hydrilla, has been found in the lake.

The ambulance service for Coventry will be taken over by the town and they will be looking at having daytime paid staff next year.

J. Elsesser encouraged the Board to consider hosting a regional community health workshop to encourage town officials to be more involved with health.

R. Miller informed the board that the Plan 4 Health grant initiative engages the planning and zoning commissions on active living planning.

M. Hart made a MOTION, seconded by J. Stille to enter Executive Session at 6:09 PM. MOTION passed unanimously. R. Miller joined executive session at 6:20 PM. Executive Session ended at 6:25 PM

M. Hart made a MOTION, seconded by J. Sille to add the Director's compensation to the agenda. MOTION passes unanimously.

M. Hart made a MOTION, seconded by J. Stille for a 2% annual salary increase for the Director of Health and a one time performance payment of \$1000 not to built into his base pay. J. Elsesser added clarification that this would be a lump sum. MOTION PASSED UNANIMOUSLY

Director of Health, 3 year appointment

R. Field made a MOTION, seconded by J. Stille to appoint R. Miller as the Director of Health for a 3 year term in accordance with CGS §19a-244 , MOTION PASSED unanimously.

Acting Director of Health (medical advisor), 3 year appointment in accordance with CGS §19a-244

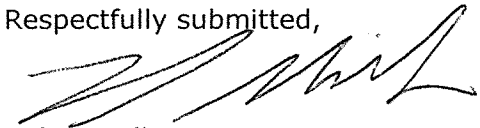
J. Stille made a MOTION, seconded by R. Field to appoint K. Dardick as Acting Director of Health (medical advisor) for 3 year appointment in accordance with CGS §19a-244 . MOTION PASSED unanimously.

Adjournment

R. Field made a MOTION, seconded by M. Kurland to adjourn at 6:30 PM. MOTION passed unanimously.

Next Board Meeting, October 15, 2015, 4:30 PM at Coventry Town Hall Annex

Respectfully submitted,



Robert Miller
Secretary