

Eastern Highlands Health District  
Board of Directors Regular Meeting  
Agenda  
1712 Main Street, Coventry  
Town Hall Annex  
Thursday August 17, 2023, 4:30 PM\*

Call to Order

Approval of Minutes (June 15, 2023)

Public Comments

Old Business - none

New Business

1. Per Capita Grant in Aid Funding Application for SFY 2024 – Ratification
2. Immunization Supplemental Grant Authorization
3. Childhood Lead Protection Funding Application Authorization
4. Tolland Employee Wellness Service Agreement - Ratification

Subcommittee Reports

5. Finance Committee – Financial report period ending 6/30/23
6. Personnel Committee
  - a. Director of Health Annual Performance Review Timeline
  - b. Sanitarian staff pay adjustment
  - c. Environmental Health Inspector position - proposed salary plan

Town Report

Directors Report

7. Workforce Development Grant – Update (no attachment)
8. Quarterly activity report, period ending 6/30/23

Communications/other

9. R Miller re: EHHD Emergency Contact Protocols
10. CT DPH re: Fish Consumption Advisory
11. R Kelleher re: Acting Director of Health
12. R Miller re: Fish Consumption Advisory for Riverview Road
13. CT DPH re: COVID-19 Vaccine Program Reminders/changes
14. J.I. re: Coventry takes a gander at its goose problem
15. R Miller re: Heat and Humidity Update
16. Tolland Patch re: Fleet of Orange Kayaks...

17. C Serazo re: Reminder of Upcoming MRC meeting & trainings
18. CT DPH re: ...practice food safety following salmonella outbreak
19. CT DPH re: ...warns residents about...consumption of raw shellfish or exposure to salt water
20. CT DPH re: ...reminds parents to make sure their children's vaccinations are up to date
21. Hartford Courant re: Invasive ticks may transport disease
22. CT DPH re: On-site Inspections (for lead poisoned children)
23. J.I. re: FBI investigates cyberattack affecting 2 CT hospital systems

Executive Session – Personnel in accordance with CGS 1-200(6)(a), Sanitarian II employment/compensation

Other business

Adjournment

*Next Board Meeting – October 19, 2023, 4:30 PM*

**\*Virtual Meeting Option**

In accordance with PA 21-2 §149, meeting participants may also attend virtually. Please email [mbrosseau@ehhd.org](mailto:mbrosseau@ehhd.org) or call 860-429-3325 by 3:00 PM on the day of the meeting to receive instructions for how to view, listen, or comment live. A video recording of the meeting will be available at EHH.D.ORG within seven (7) days after the meeting.

Public comment will be accepted by email at [mbrosseau@ehhd.org](mailto:mbrosseau@ehhd.org) or by USPS mail at 4 South Eagleville Road, Mansfield, CT 06268 and must be received by 3:00 PM on the day of the meeting to be shared at the meeting (public comment received after the meeting will be shared at the next meeting).

Eastern Highlands Health District  
Board of Directors Regular Meeting Minutes DRAFT

Thursday, June 15, 2023

**Members present:** E. Anderson (Andover), J. Elsesser (Coventry), H. Evans (Mansfield – Virtual), M. Capriola (Mansfield – Virtual), S. Powers (Scotland-Virtual), D. Walsh (Coventry), M. Walter (Columbia - Virtual), E. Wiecenski (Wilmington-Virtual)

**Staff present:** R. Miller, M. Brosseau, K. Dardick, A. Backhaus

M. Walter called the meeting to order at 4:32 PM.

R. Miller introduced Amanda Backhaus, Director of Finance for the Town of Mansfield. Everyone welcomed her.

**Approval of Minutes**

M. Walter made a MOTION, seconded by S. Powers to approve the minutes of the April 20, 2023 meeting as presented. MOTION PASSED unanimously.

J. Elsesser joined the meeting at 4:35pm and assumed position of Chair

E. Anderson joined the meeting at 4:35pm

**Preventive Health Strategies at Work in Connecticut Communities – Grant Proposal Authorization**

R. Miller provided an overview of the grant and the change in the awarding of the grant.

D. Walsh inquired about a plan B if the district doesn't receive the grant. R. Miller noted that the grant would be funding some staff time. R. Miller also noted that while his office is applying for other grants those grants will have different initiatives, but will also be available to fund existing staff.

M. Walter made a MOTION, seconded by E. Anderson to authorize the Director of Health to (1) submit attached proposal for the Preventive Health Strategies at Work in CT Communities Grant as presented on June 15, 2023, and if awarded, (2) negotiate & execute the subsequent grant contract with the State of Connecticut. MOTION PASSED unanimously.

**Re-appointment of Director to CT Water Company, Water System Advisory Committee**

R. Miller provided background on the Water System Advisory Committee.

D. Walsh made a MOTION, seconded by E. Wiecenski to appoint Director of Health, Robert Miller, to the Water System Advisory Committee for the term ending June 15, 2025, effective immediately. A friendly amendment was made to change the word appoint to reappoint. MOTION PASSED unanimously as amended.

**EHHD and Ledge Light Health District, Memorandum of Agreement (Updated) – Reauthorization**

R. Miller informed the board of the change in the policy for signing the MOU from being signed by only the Director to including the additional signature of the Board Chairperson.

E. Wiczenski made a MOTION, seconded by D. Walsh to authorize both the Director, and the Board of Directors Chairman to execute the Acting Director of Health Services agreement by and between the Eastern Highlands Health District and any other Connecticut Local Health Department/District deemed qualified by the Director. A modest amendment was suggested to change the word Districts to District. MOTION PASSED unanimously with the amendment.

## **Town Reports**

**Andover** – E. Anderson reported:

- The town is still working through the special permitting process for the Community Center.
- The town is seeing an increase in trail usage.
- The 175<sup>th</sup> Anniversary Celebration was a positive event for the community.
- He noted that school is out and is hoping to see traffic slow down.

**Columbia** – M. Walter noted that the Main Moose has applied to the town for a Farmers market at Main Moose and a structure in which one can “pan for gold”.

**Scotland** – S. Powers reported:

- The Farmers market has made a successful transition to the new location at the Grange
- The town has applied for a \$1 million community development grant
- A town hall meeting is to be held regarding the \$700,000 grant awarded to the town previously
- S. Powers is working to add a Poet Laureate to the town

**Mansfield** – H. Evans reported:

- the Mansfield Elementary School has opened and things continue to improve, including the resolution of traffic concerns
- Many building projects in town are causing controversy for some individuals

**Willington** – E. Wiczenski reported:

- The school referendum failed
- The town is hoping to go to bid soon for the septic system at the town hall
- Opening of Halls Pond is planned for next week

**Coventry** – J. Elsesser reported:

- Dunkin Donuts has opened a 2 lane drive-thru, resolving a traffic problem of cars backing up on Rt 31. J. Elsesser also noted that their septic system has been repaired
- 4 Dads Pub has been officially licensed for food service as of 6/15/2023. Liquor license is pending
- The Farmers market is doing well
- Talks continue regarding the sewer project
- A water fire protection tower will be installed in the area of Rood Road
- July 1<sup>st</sup> is J. Elsesser’s last official day as Town Manager. He will continue as Acting Town Manager on a contractual basis.
- Citizens are voicing concern over algae on the lake. That algae is not cyanobacteria algae

- The town has applied for a \$100,000 Food waste management grant to separate food waste in household garbage. Disposal bins will be set up for households; Agricycle will pick up these bins; waste will be brought to the anaerobic digester at Hytone farm

M. Capriola joined the meeting at 4:55pm. R. Miller introduced and welcomed Maria Capriola, Director of Shared Services at the Town of Mansfield. M. Capriola has been appointed as Chair of the EHHD Personnel Committee, by Chairman Elsesser.

Dr. Dardick joined the meeting at 5:00pm.

### **Financial Report for the period ending 3/31/23**

R. Miller presented an overview of the report, highlighting the salient features. E. Anderson made a MOTION, seconded by E. Wicewski to accept the financial report as presented. MOTION PASSED unanimously.

J. Elsesser commented that it has been another successful year and reiterated the importance of a healthy fund balance.

### **Personnel Committee- Starting salary authorization for Sanitarian II**

R. Miller reported that the Personnel Committee had a special meeting on 5/24/23 to authorize an increase in the starting salary offered to the candidate.

### **Directors Report**

Dr. Dardick reported that his office is still seeing COVID cases although at a much lesser level. He noted that individuals eligible for the bivalent booster are opting to wait. There is speculation that the CDC will be releasing a new formula in the fall targeting only the Omnicron variant since that is the predominant variant of the virus being transmitted now. Dr. Dardick noted that it is unlikely that the flu and Covid vaccine will be combined into one shot in the fall.

Dr. Dardick stated that ticks are out there and biting.

He also noted that he is seeing an increase in people suffering from the pollen. Recommendations for those with asthma include the use of a household HEPA air filter and remaining indoors. N95 masks will help.

### **CADH Bill Tracking Report**

R. Miller highlighted a few bills CADH is closely watching. These include:

- SB959: An Act concerning mold in residential housing and commercial buildings. This would create standards for mold in indoor environments. This would direct DPH to create standards to be used during inspections and enforcements.
- HB5902: An Act requiring food allergy awareness in restaurants. R. Miller noted that this is redundant as the FDA food code has provisions for food allergy awareness in place. However it would mean that local health would need to track which managers are trained and post inspection scores online.

- HB6733: An Act concerning the Department of Public Health’s recommendations regarding various revisions to the public Health Statutes. R. Miller noted that this would charge health departments with creating an electronic record keeping system for property owners to report NaCl in water online. R. Miller further noted that test results for private wells remain confidential.
- HB5911: An Act concerning funding for reducing lead poisoning. This would provide funding to administer the lowered Blood lead level thresholds currently in place. This bill failed.

### **Canada Wild Fires – CT/EHHD air quality**

R. Miller reported that the health district pushed out information to community partners and conferred with school systems regarding outdoor activities. He will continue to monitor this issue.

J. Elsesser suggested that policies need to be developed that include standards and guidelines for outdoor workers and outdoor activities such as summer camps.

### **Rural Health Care Summit**

R. Miller reported that he attended the Comptroller Sean Scanlon Rural Health Care Summit. Comptroller Scanlon wants to create a workgroup to address challenges associated with rural health care.

### **EHHD staffing update**

R. Miller reported that a new Sanitarian II has been hired to fill the vacancy left as Holly Hood retires. Christopher Buter comes to the district with 12 years of local public health experience. R. Miller informed that board that the Environmental Health Inspector, Andrew Abbagnaro is resigning. R. Miller noted that this is the third Environmental Health Inspector that the district has hired and trained for 12-24 months only to have them resign upon completion of the training.

### **Adjournment**

E. Anderson made a MOTION, seconded by S. Powers to adjourn the regular meeting at 5:50 pm. MOTION PASSED unanimously.

### **Next Board Meeting – August 17, 2023, 4:30 PM**

Respectfully submitted,

Robert Miller

Secretary



## Eastern Highlands Health District

4 South Eagleville Road • Mansfield CT 06268 • Tel: (860) 429-3325 • Fax: (860) 429-3321 • Web: [www.EHHD.org](http://www.EHHD.org)

---

1

### Memo

To: Board of Directors

From: Robert Miller, Director of Health

Date: 8/11/2023

Re: FY 2023/2024 State Per Capita Grant Application

Attached for your review is a copy of the fiscal year 2023/2024 per capita grant application. As you may recall, this grant represents the state's primary funding mechanism supporting local full-time health departments and health districts. The State Fiscal Year 2024 budget resulted in a rate of \$2.60 per capita, which represents no change from the previous fiscal year. The resulting total award is \$207,209.60. The deadline for application submittal was July 29, 2023.

We use this award to fund the salary and benefits of Sanitarian II positions (1.8 FTE). You will find the details for the proposed budget on Page 3 in the attached application document.

I respectfully recommend the Board ratify the submittal of the grant application.

Recommended motion: *Move, to ratify the submittal of the Eastern Highlands Health District's Fiscal Year 2023/2024 State of Connecticut Department of Public Health Per Capita Funding Application as presented August 17, 2023.*

# STATE OF CONNECTICUT

## DEPARTMENT OF PUBLIC HEALTH



Manisha Juthani, MD  
Commissioner

Ned Lamont  
Governor  
Susan Bysiewicz  
Lt. Governor

### Office of Local Health Administration

June 16, 2023

Robert L. Miller, Director of Health  
Eastern Highlands Health District  
4 South Eagleville Road  
Mansfield, CT 6268

Re: Per Capita Grant in Aid Funding Application for State Fiscal Year (SFY) 2024

Dear Mr. Miller:

The Per Capita Grant in Aid Funding Application for SFY 2024 (July 1, 2023 – June 30, 2024) and the SFY 2024 Per Capita Allocation Plan are now available for review on the DPH Local Directors of Health team.

Per capita funding is provided to support direct services to your community; a Basic Health Program outlined in CGS 19a-207a which is based on the CDC's 10 essential public health services. We ask that you provide a **detailed budget and justification** for each budget line item and the corresponding essential service(s) being supported. Budget justifications must include a breakdown of costs as appropriate.

In addition, we are pleased to inform you that the SFY 2024 State of Connecticut appropriated budget for the Department of Public Health reflects **\$2.60** in per capita funding for local health districts. The Eastern Highlands Health District has been allocated **\$207,209.60**. Please complete the per capita application and return all required submittals by July 29, 2023.

All applications must be reviewed and approved by the Department of Public Health prior to payment. If you have any questions, please feel free to contact Jennifer Behuniak at (860) 509-7660 or [jennifer.behuniak@ct.gov](mailto:jennifer.behuniak@ct.gov). Thank you.

Sincerely,

Handwritten signature of Krista M. Veneziano in black ink.

Krista M. Veneziano, MPH, RS  
Epidemiologist 4, Office of Local Health Administration

C: Lisa Morrissey, Deputy Commissioner  
Francesca Provenzano, Section Chief



Phone: (860) 509-7660 • Fax: (860) 509-7160  
Telecommunications Relay Service 7-1-1  
410 Capitol Avenue, P.O. Box 340308, MS#13LOC  
Hartford, Connecticut 06134-0308  
[www.ct.gov/dph](http://www.ct.gov/dph)

*Affirmative Action/Equal Opportunity Employer*





Budget Summary	
Health Department or District:	
Eastern Highlands Health District	
\$207,209.60	
July 1, 2023 - June 30, 2024	
Category	Amount
Personnel	\$ 207,209.60
Salary	\$ 154,829.29
Fringe Benefits	\$ 52,380.32
Contractual	\$ -
Office Supplies	\$ -
Other	\$ -
[Add Category Here]	\$ -
[Add Category Here]	\$ -
[Add Category Here]	\$ -
[Add Category Here]	\$ -
Balance to zero	\$ (0.00)
Total	\$ 207,209.60

<- Total includes carry over

<- Amount left to allocate or are overbudget

<- Includes the carryover amount

**Lynette Swanson**

Name of Registered Sanitarian

647

Sanitarian License Number

7/31/2024

License Expiration Date

*Robert Miller*

Director of Health Signature

Robert L. Miller, MPH, RS Director of Health

Director of Health

7/17/2023

Date

*Amanda L. Backhaus*

Financial Officer's Signature

Amanda Backaus, Director of Finance

Name and Title

7/17/2023

Date

*John Elsesser*

Chief Elected Official (Municipalities) OR  
Board of Director's Chairman (Districts) Signature

John Elsesser, Board Chair

Name and Title

7/17/2023

Date

CONTRACTOR CERTIFICATION: With checking the box and electronic signature, we certify that funds have been committed and/or allocated via an official accounting system of records, consistently applied and maintained, for approved purposes in accordance with applicable contract terms and conditions and for the expenses and activities represented herein.

DPH Per Capita Manager Signature

Name and Title

Date

**Please make sure the following items are uploaded along with this application:**

Application Check List		Documents DPH already has on file	
<input checked="" type="checkbox"/>	1. Organizational SFY 2024 Budget & Budget Narrative		
<input checked="" type="checkbox"/>	2. Organizational Chart		
<input checked="" type="checkbox"/>	3. Signed Invoice		
<input type="checkbox"/>	5. Job descriptions for Per Capita funded staff Please add or update any new job descriptions	Sanitarian II (2022)	
<input type="checkbox"/>	6. Director of Health Employment Agreement (if applicable) Start and End dates	9/6/2016	None
<input checked="" type="checkbox"/>	7. Recent Annual Report	2021	
<b>For Districts only:</b>			
<input checked="" type="checkbox"/>	8. 'Board of Health' Tab completed		
<input type="checkbox"/>	9. Copies of municipality first quarter contributions		
<input checked="" type="checkbox"/>	10. Schedule of Board Meetings SFY 2024		
<input checked="" type="checkbox"/>	11. Public hearing notice & meeting minutes		
<input checked="" type="checkbox"/>	12. Enter Per Capita rate for municipalities	\$	5.81
<input checked="" type="checkbox"/>	13. All District services provided to each member town	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
	If no, please explain:	Employee wellness services are provided	

Inclusive list of the documents needed for the application. Districts please answer # 12 & 13.

\*\*\*Complete UNSHADED cells only. Grey shaded cells will self-populate\*\*\*

PERSONNEL							
Salary and Wages							
	hrs./wk.	wks./yr.	Hourly rate	Total salary charged	Fringe benefit rate (.xx)	Total fringe benefits	
Name: Glenn Bagdoian							
Title: Sanitarian II	37	52	43.58	\$ 83,848	43%	\$ 36,055	
Position Justification: Staff will conduct field sanitarian activities that include but is not limited to food service inspections, soil testing, permit/license review and approval, and complaint investigation. Services areas 2,3,6.							
	hrs./wk.	wks./yr.	Hourly rate	Total salary charged	Fringe benefit rate (.xx)	Total fringe benefits	
Name: Chris Buter							
Title: Sanitarian II	32.955728	52	41.42	\$ 70,981	23%	\$ 16,326	
Position Justification: Staff will conduct field sanitarian activities that include but is not limited to food service inspections, soil testing, permit/license review and approval, and complaint investigation. Service areas 2,3,6.							
	hrs./wk.	wks./yr.	Hourly rate	Total salary charged	Fringe benefit rate (.xx)	Total fringe benefits	
Name:				\$ -	0%	\$ -	
Title:							
Position Justification:							
	hrs./wk.	wks./yr.	Hourly rate	Total salary charged	Fringe benefit rate (.xx)	Total fringe benefits	
Name:				\$ -	0%	\$ -	
Title:							
Position Justification:							
	hrs./wk.	wks./yr.	Hourly rate	Total salary charged	Fringe benefit rate (.xx)	Total fringe benefits	
Name:				\$ -	0%	\$ -	
Title:							
Position Justification:							
	hrs./wk.	wks./yr.	Hourly rate	Total salary charged	Fringe benefit rate (.xx)	Total fringe benefits	
Name:				\$ -	0%	\$ -	
Title:							
Position Justification:							
	hrs./wk.	wks./yr.	Hourly rate	Total salary charged	Fringe benefit rate (.xx)	Total fringe benefits	
Name:				\$ -	0%	\$ -	
Title:							
Position Justification:							
	hrs./wk.	wks./yr.	Hourly rate	Total salary charged	Fringe benefit rate (.xx)	Total fringe benefits	
Name:				\$ -	0%	\$ -	
Title:							
Position Justification:							
						Salary TOTAL	\$ 154,829
						Fringe Benefit TOTAL	\$ 52,380
						Personnel TOTAL	\$ 207,210

Please add all supporting individual staff here with hours, hourly rate, and total weeks, along with fringe rate per year.

Provide a justification of staff activities and the program(s) supported for each position.



**VENDOR INVOICE FOR GOODS OR SERVICES  
 RENDERED TO THE STATE OF CONNECTICUT**

**STATE OF CONNECTICUT OFFICE OF  
 THE STATE COMPTROLLER  
 ACCOUNTS PAYABLE DIVISION**

CO - 17 REV. 10/2010


PLEASE COMPLETE THIS FORM AND SEND IT TO THE

**VENDOR:** DEPARTMENT BILLING ADDRESS SHOWN ON THE PURCHASE ORDER

(1) BUSINESS UNIT NAME <b>DPHM1</b>	(2) BUSINESS UNIT NO.	(3) INVOICE NO.	(4) INVOICE AMOUNT <b>\$207,209.60</b>		
(5) DOCUMENT DATE <b>July 1, 2023</b>	(6) INVOICE DATE	(7) ACCOUNTING DATE	(8) RPT. TYPE	(9) VENDOR FEIN/SSN ID / ADDRESS CODE 00000 00000 418	
<b>VENDOR / PAYEE: FIELDS 9,10, 14 &amp; 18 ARE MANDATORY FOR PAYMENT</b>					
(10) PAYEE: <b>Eastern Highlands Health District</b>			(11) VOUCHER NO.		
PAYEE:			(12) VOUCHER DATE		
ADDRESS: <b>4 South Eagleville Road</b>			PREPARED BY		
ADDRESS:					
CITY: <b>Mansfield</b>					
STATE: <b>CT</b>			COUNTRY:		
			ZIP CODE: <b>06268</b>		

(13) VENDOR COMMENTS SFY 2024 Per Capita Grant

(14) GIVE FULL DESCRIPTION OF GOODS AND / OR SERVICES (TO BE COMPLETED BY VENDOR)	(15) QUANTITY	(16) UNITS	(17) UNIT PRICE	(18) AMOUNT
SFY 2024 State Aid pursuant to the SFY 2024 Governor's Appropriated Budget and Section 19a-245 of the Connecticut General Statutes.  For the period 7/1/23-6/30/24  I certify that the above is a valid claim and has not been paid.				<b>\$207,209.60</b>

XX   
 (Contractor) Signature of Authorized Person  
 Robert L. Miller, MPH, RS Director of Health  
 Print or type Name, and Title

BUSINESS UNIT USE ONLY										
(19) AMOUNT	(20) QUANTITY	(21) FUND	(22) DEPARTMENT	(23) SID	(24) PROGRAM	(25) ACCOUNT	(26) PROJECT/ GRANT	(27) CHARTFIELD 1	(28) CHARTFIELD 2	(29) BUDGET REFERENCE
\$207,209.60	1	11000	DPH48558	17009	42003	55070	DPH17009LOC	N/A	N/A	2024

(30) DEPARTMENT NAME AND ADDRESS STATE OF CONNECTICUT DEPARTMENT OF PUBLIC HEALTH 410 CAPITOL AVENUE, MS# 13LOC PO BOX 340308 HARTFORD, CT. 06134-0308			(31) PO NO.	(32) COMMODITIES RECEIVED OR SERVICES RENDERED - SIGNATURE (DPH AUTHORIZED SIGNATURE)		
			(33) PO BUSINESS UNIT	(34) RECEIVING REPORT NO.	(35) DATE(S) OF RECEIPT(S)	
SHIPPING INFORMATION						
(36) DATE SHIPPED	(37) FROM - CITY / STATE			(38) VIA - CARRIER		(39) F.O.B.



Eastern Highlands Health District

4 South Eagleville Road • Mansfield CT 06268 • Tel: (860) 429-3325 • Fax: (860) 429-3321 • Web: www.EHHD.org

---

**Memorandum**

**To:** Board of Directors

**From:** Robert Miller, Director of Health

**Date:** 8/10/2023

**Re:** Supplemental Funding for Immunization Activities

**Background**

The purpose of this memo is to update the board on the above referenced matter. Attached for your information is a letter from the CT DPH notifying the Health District of a grant award to fund immunization activities.

These monies will support enhancement of vaccination capacity, the development and implementation of an educational and media campaign, vaccine outreach efforts, and an assessment of the community to identify actionable solutions to increase confidence in and uptake of vaccines (please see the attached work plan).

The total grant award is \$185,621. The current funding period is September 1, 2023 to June 30, 2024. However, the state is working to obtain a no cost extension to June 30, 2025 from the CDC.

While this office has submitted the proposed work plan to the state as requested, they have not yet as of the writing of this memorandum requested a proposed budget for review and approval. Nonetheless, our proposed budget is attached for your review on page 5 of the attached documents. Once I have submitted the proposed budget, I anticipate that the state will require execution of the final state contract by the end of August, or beginning of September.

**Recommendation**

This funding would support agency activities intended to target both children and adults, providing an opportunity to enhance our growing vaccination program. Authorization to execute the subsequent grant contract with the State of Connecticut is recommended.

If the board concurs then the following motion is respectfully recommended: *Move, to authorize the Director of Health to negotiate & execute the subsequent grant contract with the State of Connecticut for Funding for Immunization and Vaccines for Children COVID-19 Supplements.*

# STATE OF CONNECTICUT

## DEPARTMENT OF PUBLIC HEALTH

Manisha Juthani, MD  
Commissioner



Ned Lamont  
Governor  
Susan Bysiewicz  
Lt. Governor

July 14, 2023

Mr. Robert Miller, MPH, RS, Director of Health  
Eastern Highlands Health District  
4 South Eagleville Road  
Mansfield, CT 06268

Re: Supplemental Funding for Immunization Activities

Dear Rob:

The State of Connecticut Department of Public Health (DPH) is pleased to inform you of additional federal funding to support local public health efforts.

This funding comes from the Centers for Disease Control and Prevention (CDC) Immunizations and Vaccines for Children COVID-19 Supplements, which provides additional funding to enhance local public health efforts to support immunization activities and media campaigns to help educate Connecticut residents on the importance of vaccinations in the mitigation of serious illnesses. The funds can support routine vaccinations, influenza and COVID-19 vaccinations, and media campaigns to promote vaccinations in Connecticut. Funding for local public health is allocated to all 60 local health departments and districts. The allocation of funds is based on population estimates (2020) and poverty (2019) levels for each jurisdiction. This funding will need to be expended by June 30, 2024.

Please note that this funding will be allocated subject to Local Health entering into a contract with DPH. All local health departments and districts will need to identify an individual responsible for entering into CoreCT the budget for approval by DPH prior to contract execution as well as quarterly financial expenditure reports into CoreCT.

Attached are the Immunization and Vaccines for Children COVID-19 Supplements Funding Work Plan for the 10-month project period anticipated to begin September 1, 2023, through June 30, 2024, and the Department's Allocation Plan.

Your Immunization COVID-19 Supplemental LHD Total Allocation: \$185,621.00.

The above amount includes a Media Funding allocation in the amount of \$66,633.00. Media funding shall be used solely for media vaccine educational campaigns and media outreach to promote vaccine confidence and address vaccine hesitancy. You may also use additional approved budgeted funds for media activities.

These funds are intended to complement and not duplicate resources from any other federal source, including those previously awarded via ELC Cooperative Agreements.



Phone: (860) 509-7101 • Fax: (860) 509-7111  
410 Capitol Avenue, P.O. Box 340308  
Hartford, Connecticut 06134-0308  
[www.ct.gov/dph](http://www.ct.gov/dph)

*Affirmative Action/Equal Opportunity Employer*



Please complete the Immunization Funding Workplan by indicating with a “Y” if you agree to perform the specific line item activities and measures to meet the requirements of this funding. Leave the section blank if you do not intend to perform the activities and measures in that line item.

Once your Work Plan is completed, save the document as: [YOUR HEALTH DEPARTMENT NAME]\_Immi Funding\_[DATE COMPLETED] and forward the Work Plan via email by July 31, 2023 to: [LHCOVIDFundingbox@ct.gov](mailto:LHCOVIDFundingbox@ct.gov). In the subject line please include the following: Name of Local Health Department/District – Immunization Funding Application.

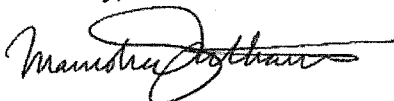
You will be prompted to enter your budget into CoreCT by DPH Contracts Management staff in order to complete your application. Your budgeted line items will need to correlate to the Work Plan activities that will support the requested funds (i.e., 1.a)1, 2, 3, 1.b)1, 2, etc.). Budgets will be reviewed by Immunization Program Staff and you will be notified of any changes that need to be made. Your contract will not be executed until your budget is approved in CoreCT.

Work Plans and budgets must be reviewed and approved through a formal contract with DPH prior to payments being issued. Once you have been notified this contract is signed by all parties, you may begin working on the activities and measures and expending funds. At that time, the first quarterly allocation will be paid by DPH. Payments will then be made on a quarterly basis (every three months), pending the Department’s receipt of quarterly financial and programmatic reporting.

To facilitate cash management, funds will need to be expended during the quarter of issue. Subsequent quarterly unexpended funds will need to be expended prior to additional quarterly payments being administered. Any funds remaining unspent by July 15, 2024, shall be returned to DPH by August 15, 2024.

If you have any questions about this funding application, please submit them to Julie Bundy at [LHCOVIDFundingbox@ct.gov](mailto:LHCOVIDFundingbox@ct.gov).

Sincerely,



Manisha Juthani, MD  
Commissioner, CT Department of Public Health



**IMMUNIZATIONS AND VACCINES FOR CHILDREN  
 COVID-19 SUPPLEMENTAL FUNDING  
 WORK PLAN ACTIVITIES  
 Contract Period: September 1, 2023 to June 30, 2024**

<b>Local Health Department or District:</b>	Eastern Highlands Health District
<b>Director of Health or Point of Contact:</b>	Robert Miller
<b>DOH or POC Email:</b>	millerrl@ehhd.org
<b>DOH or POC Phone:</b>	860-429-3325
<b>Date Completed:</b>	7/31/2023

**INSTRUCTIONS:**

1. Under each activity, indicate with a 'Y' or leave blank if you intend to perform this activity. Please note, all activities and measures have been approved as the contract template and cannot be modified.
2. Use the Activity number (1.a)1, 2, etc.) in the appropriate cost category when entering your budget for this contract into CoreCT.
3. For purposes of this document, the word Contractor refers to your Local Health Department or District (LHD) and Department refers to the Connecticut Department of Public Health (DPH).

**WORK PLAN ACTIVITIES:**

1. The Local Health Department or District (Contractor) shall:
  - a) Enhance the Contractor's Vaccination Capacity and ensure vaccine equity in the Contractor's region as follows:

<b>Activity Number</b>	<b>Activity</b>	<b>Measure</b>	<b>LH to perform this activity? 'Y' or leave blank</b>
1	Hire staff for vaccination clinic administration and support.	Title of staff position hired. Start date.	Y
2	Purchase medical and clerical supplies for use at vaccination clinics. Purchase vaccine registry software, enhancements, and maintenance contracts to track vaccines in Contractor's region.	Copy of invoice(s) for supplies purchased. Copy of invoice (s) for vaccine registry software, enhancements and maintenance.	Y
3	Rent space or tents for vaccination clinics.	Copy of rental agreement for space or tent. Location of space rented. Location of vaccination clinics and community outreach activities where tent was placed.	Y
4	Rent or lease vehicle for transporting vaccines to clinics in the community and to perform community outreach in the Contractor's region.	Copy of lease. Mileage and gas records. List of vaccination clinics and community outreach activities supported.	

**IMMUNIZATIONS AND VACCINES FOR CHILDREN  
 COVID-19 SUPPLEMENTAL FUNDING  
 WORK PLAN ACTIVITIES**

**Contract Period: September 1, 2023 to June 30, 2024**

5	Attend community events to reach at-risk populations and ensure vaccine equity to promote COVID-19 and co-administration of other vaccinations.	Number of events attended, including dates, times, location and approximate number of attendees.	Y
---	---	--	---

**b)** Develop and Implement vaccine educational campaigns and media outreach to promote vaccine confidence and address vaccine hesitancy as follows: Media Funding shall be used solely for the activities listed in this Subsection. (The Contractor may use additional approved budgeted funds for media activities as funds allow.)

Activity Number	Activity	Measure	LH to perform this activity? 'Y' or leave blank
1	Develop educational materials or utilize existing educational materials, messages and campaigns including those created by the Contractor, Department, CDC and HHS with the CDC required funding source language for at-risk populations about subjects such as addressing vaccine hesitancy, vaccine safety reinforcement and CDC's Vaccine Confidence Strategy.	Number and type of educational materials created and locations and dates of distribution of materials.  Submit copies of materials distributed.	Y
2	Subcontract with media partners to develop and distribute vaccination educational materials in print, radio or television within the Contractor's region.	Submit copies of subcontracts with media partners.  Submit copies of vaccination educational materials developed and distributed.  Location and frequency of materials and messages distributed.	Y
3	Subcontract with a social media marketing company or hire staff to conduct social media immunization educational campaigns in the languages of the communities within the Contractor's region.	Submit copy of subcontract with social media marketing company.  Date of hire of staff.  Submit copies of social media educational campaigns conducted.  Number of posts, likes and hits.	Y
4	Subcontract with a translation service to translate educational materials into languages of the communities within the Contractor's region.	Submit copy of subcontract with translation service provider.  Submit copy of materials translated.	Y
5	Distribute posters, flyers, and announcements promoting immunizations to Community Partners and other sites within the Contractor's region.	Submit locations and dates materials distributed.  Submit copies of materials distributed.	Y

**IMMUNIZATIONS AND VACCINES FOR CHILDREN  
 COVID-19 SUPPLEMENTAL FUNDING  
 WORK PLAN ACTIVITIES  
 Contract Period: September 1, 2023 to June 30, 2024**

c) Increase vaccination and outreach effort as follows:

Activity Number	Activity	Measures	LH to perform this activity? 'Y' or leave blank
1	Engage with Community Partners to collect data to identify populations at-risk for low COVID-19 vaccine uptake within the Contractor's region.	Names of Community Partners who provided data to identify at-risk populations.  Number of at-risk populations identified.	Y
2	Utilize existing data to identify vaccination sites in communities with low COVID-19 vaccine uptake within the Contractor's region.	Type of data sources used.  Number of vaccination sites identified.	Y
3	Engage with Community and vaccination partners to coordinate and promote vaccination sites in at-risk population communities within the Contractor's region.	Number of vaccination sites coordinated and promoted.	Y
4	Coordinate with vaccination partners in the community to vaccinate at-risk populations within the Contractor's region.	Number of vaccination partners who vaccinated at-risk populations.  Date, location and number of vaccinations administered to at-risk populations.	Y

d) If receiving VEPF funds: Conduct and submit a completed RCA as follows:

**NOTE: If you are not receiving VEPF funding, you may still choose to conduct and submit a completed RCA with this funding.**

Activity Number	Activity	Measure	LH to perform this activity? 'Y' or leave blank
1	Conduct community-based interviews, listening sessions, observations, social listening, surveys and review of existing data about public health issues within the Contractor's region.	Number of community-based interviews conducted.  Number of listening sessions, observations, social listening sessions conducted.  Number of surveys conducted and with whom.  Source of existing data reviewed.	Y
2	Write and submit a narrative report, one page summary or power point presentation of RCA findings to include identified priorities for solutions and development of educational and outreach programs and	Submit a narrative report, one page summary or power point presentation of RCA findings including identified priorities for solutions to the Department.	Y

**IMMUNIZATIONS AND VACCINES FOR CHILDREN  
COVID-19 SUPPLEMENTAL FUNDING  
WORK PLAN ACTIVITIES  
Contract Period: September 1, 2023 to June 30, 2024**

	submit report to the Department within six (6) months of contract execution.	Date report submitted to the Department.	
--	--	--	--

IMMUNIZATION GRANT BUDGET

<u>Staff</u>	<u>wage rate</u>	<u>hr/wk</u>	<u>wks/yr</u>	<u>Tot Sal</u>	<u>Fring rate</u>	<u>Total Fring</u>
Wages				74672.81		13697.08456
						88369.9
					Contractor (non-payroll)	66633
					Medical Supplies	6200
					Clerical Supplies (Office supplies)	856.1
					Rental Space	1000
					Printing	4000
					Indirect -10% (A&G)	18562
					Total Budget	<u>185621</u>

Budget Line Item "Activity Numbers"

Salary	1.a)1,2,3,5, 1.b)1,2,3,4,5, 1.c)1,2,3,4,1.d)1,2
Fring	1.a)1,2,3,5, 1.b)1,2,3,4,5, 1.c)1,2,3,4,1.d)1,2
Contractor (non-payroll)	1.b)1,2,3,4,5
Medical Supplies	1.a)2
Clerical Supplies	1.a)2
Rental Space	1.a)3
Printing	1.b)1
Indirect (A&G)	



Eastern Highlands Health District

4 South Eagleville Road ♦ Mansfield CT 06268 ♦ Tel: (860) 429-3325 ♦ Fax: (860) 429-3321 ♦ Web: www.EHHD.org

---

**Memorandum**

**To:** Board of Directors

**From:** Robert Miller, Director of Health

**Date:** 8/10/2023

**Re:** ARPA Funding Application for the Completion of Elevated Blood Lead Level Epidemiological Investigations

**Background**

Attached for your information is a cover letter and a simple one page funding application from the CT DPH notifying the Health District of a grant award to fund investigations into elevated blood lead levels in children. The total award is \$45,760. The funding period is July 1, 2023 to December 31, 2026. Funds will be disbursed on a reimbursement basis.

These monies represent the funding that was promised local public health as part of the advocacy effort to pass legislation lowering the EBLL threshold in a child that triggers an investigation and enforcement by local health departments under the childhood lead protection regulations.

**Recommendation**

This funding would support agency activities intended investigate and enforce childhood lead protection regulations. Authorization to accept this funding and submit the funding application indicating such is respectfully recommended.

If the board concurs then the following motion is respectfully recommended: *Move, to authorize the Director of Health to accept this funding and submit the ARPA Funding Application, dated August 4, 2023, indicating so.*

# STATE OF CONNECTICUT

## DEPARTMENT OF PUBLIC HEALTH



Manisha Juthani, MD  
Commissioner

Ned Lamont  
Governor  
Susan Bysiewicz  
Lt. Governor

### Drinking Water and Environmental Health Section

August 4, 2023

Mr. Robert L. Miller  
Eastern Highlands Health District  
4 South Eagleville Road  
Mansfield, CT 06268

Re: American Rescue Plan Act (ARPA) Funding Application for the completion of epidemiological investigations

Dear Mr. Miller:

Attached, please find the ARPA Funding Application for the reimbursement of funds associated with the completion of epidemiological investigation for those children with an elevated blood lead level of 5 micrograms per deciliter or higher, between July 1, 2023, through December 31, 2026.

Please complete the application and return by August 30, 2023.

All applications must be reviewed and approved by the Department of Public Health prior to any invoice submission. If you have any questions, please feel free to contact Kimberly Ploszaj at [kimberly.ploszaj@ct.gov](mailto:kimberly.ploszaj@ct.gov).

Thank you.

*Kimberly Ploszaj*



Phone: (860) 509-7299 • Fax: (860) 509-7295  
Telecommunications Relay Service 7-1-1  
410 Capitol Avenue, P.O. Box 340308, MS#12 LED  
Hartford, Connecticut 06134-0308  
[www.ct.gov/dph](http://www.ct.gov/dph)

*Affirmative Action/Equal Opportunity Employer*



# STATE OF CONNECTICUT

## DEPARTMENT OF PUBLIC HEALTH



Manisha Juthani, MD  
Commissioner

Ned Lamont  
Governor  
Susan Bysiewicz  
Lt. Governor

### ARPA Funding Application:

August 4, 2023

Mr. Robert L. Miller  
Eastern Highlands Health District  
4 South Eagleville Road  
Mansfield, CT 06268

### ARPA Funding Allocation

	<b>Estimated (7/1/23 – 12/31/26)</b>
<b>Total</b>	<b>\$ 45,760</b>

1. The Local Health Department shall use ARPA funding that to conduct epidemiological investigations in response to children found to have venous blood lead levels of five micrograms per deciliter or greater.
2. The Local Health Department shall complete a quarterly form, indicating the Maven Lead Surveillance System case id numbers relating to completed epidemiological investigations, which will be used to verify that activities have been completed prior to the reimbursement of funds.

- Yes, Eastern Highlands Health District WILL accept ARPA funding.
- No, Eastern Highlands Health District WILL NOT accept ARPA funding.

**Director of Health:** (printed name) \_\_\_\_\_

Signature: \_\_\_\_\_

**PLEASE EMAIL YOUR SIGNED COMPLETED APPLICATION TO:**

**DPH.LEAD-ARPA@CT.GOV**

**PLEASE INCLUDE IN THE SUBJECT LINE: ARPA Funding – Name of LHD**



Phone: (860) 509-7299 • Fax: (860) 509-7295  
Telecommunications Relay Service 7-1-1  
410 Capitol Avenue, P.O. Box 340308, MS#12 LED  
Hartford, Connecticut 06134-0308  
[www.ct.gov/dph](http://www.ct.gov/dph)

*Affirmative Action/Equal Opportunity Employer*







## Eastern Highlands Health District

4

4 South Eagleville Road • Mansfield CT 06268 • Tel: (860) 429-3325 • Fax: (860) 429-3321 • Web: www.EHHD.org

---

# Memo

**To:** Board of Directors  
**From:** Robert Miller, Director of Health  
**Date:** 8/8/2023  
**Re:** Tolland Employee Wellness – FY23/24 Contract

---

As you may recall, the Board in past years has authorized an agreement for the Health District to provide employee wellness services to the Town of Tolland employees (This agreement does not include the BOE). In this regard, attached for your information is the following document:

- Agreement between the Health District and Town of Tolland extending employee wellness program services to June 2024

Funding for this program is provided entirely by the Town of Tolland. The total amount paid by Tolland is \$7,640. There is no cost to the Health District, nor an adverse impact to existing programs and services. The presence of this program within our scope of services continues to benefit the health district with improved grant competitiveness, and an improved wellness programming presence in the community.

I respectfully recommend the Board ratify the execution of this agreement between the Town of Tolland and the Health District to provide employee wellness services.

*Recommended Motion: Move, to ratify the Town of Tolland/Eastern Highlands Health District Employee Wellness Service Agreement, as presented August 17, 2023.*

**Town of Tolland/ Eastern Highlands Health District  
Employee Wellness Service Agreement**

This agreement is made this <sup>25<sup>th</sup></sup> day of May, 2023 by and between the Eastern Highlands Health District (hereinafter the "DISTRICT") and the Town of Tolland (hereinafter the "TOWN") witness that:

Whereas the TOWN requires localized wellness services for employees and spouses and desires to retain the services of the Eastern Highlands Health District; and

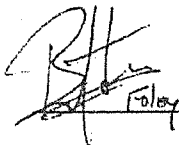
Whereas the DISTRICT desires to provide such services to the TOWN for compensation and in accordance with the terms herein specified.

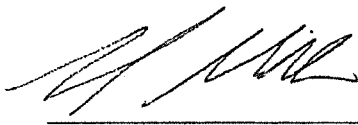
Now, therefore, the parties do mutually agree as follows:

1. The DISTRICT shall provide and/or coordinate in accordance with the terms herein, professional wellness services for the TOWN. Services to be provided and/or coordinated include:
  - Rewards kick-off event and quarterly on site wellness seminars, programs, and promotions targeting all town employees through Tolland Town Hall worksite location.
  - Coordination, implementation, promotion on on-line surveys (behavior & interest) for all town employees.
  - Report of survey results and analysis after receiving a minimum of 20 surveys completed by employees or at the request of the Tolland Director of Administrative Services.
  - Quarterly employee wellness e-newsletter.
  - Employee Wellness Web site with resources, tools and general information on health & wellness.
  - Personal nutrition consultations and assessments when requested by employees
  - Promotion and tracking of incentive programs for employee and spouse participation in wellness programs
  - On-site biometric screening event once during contract year
  - Other services as mutually agreed upon
2. The TOWN agrees to pay as full and complete compensation for these services for the term of this agreement the total amount of \$7,640.
3. The TOWN agrees to provide internal email address for Be Well program, and provide collaborative support for wellness programming, and on-site events.
4. The TOWN acknowledges that the DISTRICT has other Health Education Program obligations and the days and times that the DISTRICT performs work in service to the TOWN will, within reason, be flexible to allow for attending to the needs of the DISTRICT.
5. The TOWN agrees to hold the DISTRICT and any of the Health District's officers, agents or employees harmless from any liability (including reasonable attorney's fees and all costs) for any and all damages to persons and property resulting from the actions of the TOWN, unless such damages are caused by, or are the result of the misconduct of the Health District or any of the Health District's officers, agents or employees.

6. The DISTRICT agrees to hold the TOWN and any of the Towns officers, agents or employees harmless from any liability (including reasonable attorney's fees and all costs) for any and all damages to persons and property resulting from the actions of the DISTRICT, unless such damages are caused by, or are the result of, the misconduct of the TOWN or any of the Town's officers, agents or employees.
  
7. The TOWN and DISTRICT also agree that:
  - a. The term of this Agreement shall be from July 1, 2023 to June 30, 2024;
  - b. This agreement may be extended by mutual agreement of the parties for such periods to which the parties mutually consent;
  - c. This agreement may be terminated by either party. Such termination must be provided in writing 90 days in advance.
  - d. This agreement shall not be altered, changed or amended except for formal written amendment duly executed by both parties hereto. The performance by either party of its obligations under this Agreement shall not operate in any way as a waiver of non-compliance or breach by the other party.

IN WITNESS WHEREOF, the said TOWN OF TOLLAND, and the EASTERN HIGHLANDS HEALTH DISTRICT have executed this Contract as of the date first above written:

  
\_\_\_\_\_ 5/25/23  
Date  
Tolland Town Manager

  
\_\_\_\_\_ 5/25/23  
Date  
Robert L. Miller  
Director of Health

**Eastern Highlands Health District**  
**General Fund**  
**Comparative Statement of Revenues, Expenditures**  
**and Changes in Fund Balance**  
**June 30, 2023**  
(with comparative totals for June 30, 2022)

	Adopted Budget <u>2022/23</u>	Amended Budget <u>2022/23</u>	Percent of Amended Budget		
			<u>2023</u>	<u>2022</u>	
<b>Revenues</b>					
Member Town Contributions	\$ 464,620	\$ 451,502	\$ 451,520	100.0%	\$ 455,033
State Grants	206,500	206,500	206,500	100.0%	208,107
Septic Permits	48,950	48,950	55,770	113.9%	60,822
Well Permits	12,590	12,590	14,250	113.2%	12,875
Soil Testing Service	48,830	48,830	36,125	74.0%	51,980
Food Protection Service	82,500	82,500	84,041	101.9%	85,701
B100a Reviews	18,480	18,480	29,460	159.4%	26,810
Septic Plan Reviews	29,650	29,650	37,315	125.9%	41,205
Other Health Services	4,700	4,700	4,762	101.3%	4,061
Cosm Insp	6,800	6,800	6,575	96.7%	
Appropriation of Fund Balance	<u>38,577</u>	<u>17,360</u>	-	0.0%	-
 Total Revenues	 <u>962,197</u>	 <u>927,862</u>	 <u>926,317</u>	 <u>99.8%</u>	 <u>946,593</u>
<b>Expenditures</b>					
Salaries & Wages	648,735	648,735	625,127	96.4%	603,011
Grant Deductions	(63,514)	(63,514)	(86,757)	136.6%	(75,268)
Benefits	254,536	220,201	205,923	93.5%	236,969
Miscellaneous Benefits	14,000	14,000	10,792	77.1%	12,087
Insurance	14,800	14,800	14,001	94.6%	14,115
Professional & Technical Services	17,745	17,745	27,673	155.9%	32,450
Vehicle Repairs & Maintenance	2,500	2,500	5,482	219.3%	4,081
Health Reg*Admin Overhead	31,320	31,320	31,320	100.0%	30,090
Other Purchased Services	29,975	29,975	29,329	97.8%	26,257
Other Supplies	5,500	5,500	5,880	106.9%	(6,424)
Equipment - Minor	<u>3,600</u>	<u>3,600</u>	<u>3,074</u>	<u>85.4%</u>	<u>4,068</u>
 Total Expenditures	 <u>959,197</u>	 <u>924,862</u>	 <u>871,844</u>	 <u>94.3%</u>	 <u>881,437</u>
<b>Operating Transfers</b>					
Transfer to CNR Fund	<u>3,000</u>	<u>3,000</u>	<u>128,000</u>	<u>4266.7%</u>	<u>-</u>
 Total Exp & Oper Trans	 <u>962,197</u>	 <u>927,862</u>	 <u>999,844</u>	 <u>107.8%</u>	 <u>881,437</u>
Excess (Deficiency) of Revenues	-	-	(73,527)		65,157
Fund Balance, July 1	<u>675,309</u>	<u>675,309</u>	<u>675,309</u>		<u>610,152</u>
Fund Balance plus Cont. Capital, Jun.30th	<u>\$ 675,309</u>	<u>\$ 675,309</u>	<u>\$ 601,782</u>		<u>\$ 675,309</u>

**Eastern Highlands Health District**  
**General Fund**  
**Balance Sheet**  
**June 30, 2023**  
(with comparative totals for June 30, 2022)

	<u>2023</u>	<u>2022</u>
<b>Assets</b>		
Cash and Cash Equivalents	\$ 653,743	\$ 733,298
Accounts Receivable	885	1,802
	<u>654,628</u>	<u>735,101</u>
<b>Total Assets</b>	<u><u>654,628</u></u>	<u><u>735,101</u></u>
 <b>Liabilities and Fund Balance</b>		
<b>Liabilities</b>		
Accounts Payable	<u>52,846</u>	<u>59,792</u>
<b>Total Liabilities</b>	<u>52,846</u>	<u>59,792</u>
<b>Fund Balance</b>	<u>601,782</u>	<u>675,309</u>
<b>Total Liabilities and Fund Balance</b>	<u><u>\$ 654,628</u></u>	<u><u>\$ 735,101</u></u>

**Eastern Highlands Health District  
Capital Non-Recurring Fund  
Comparative Statement of Revenues, Expenditures  
and Changes in Fund Balance  
June 30, 2023  
(with comparative totals for June 30, 2022)**

	<b>2023</b>	<b>2022</b>
<b>Revenues</b>		
General Fund	\$ 6,250	\$ 5,200
Total Revenues	6,250	5,200
<b>Operating Transfers</b>		
General Fund	128,000	-
Total Operating Transfers	128,000	-
Total Rev & Oper Trans	134,250	5,200
<b>Expenditures</b>		
Professional & Technical Services	-	-
Vehicles	47,917	-
Office Equipment	-	1,068
Total Expenditures	47,917	1,068
Excess (Deficiency) of Revenues	86,333	4,132
Fund Balance, July 1	130,112	125,980
Fund Balance plus Cont. Capital, Jun.30	\$ 216,445	\$ 130,112

**Eastern Highlands Health District**  
**Capital Non-Recurring Fund**  
**Balance Sheet**  
**June 30, 2023**  
(with comparative totals for June 30, 2022)

	<u>2023</u>	<u>2022</u>
<b>Assets</b>		
Cash and Cash Equivalents	\$ 216,445	\$ 130,112
Total Assets	<u>216,445</u>	<u>130,112</u>
<b>Liabilities and Fund Balance</b>		
<b>Liabilities</b>		
Accounts Payable	<u>-</u>	<u>-</u>
Total Liabilities	<u>-</u>	<u>-</u>
Fund Balance	<u>216,445</u>	<u>130,112</u>
Total Liabilities and Fund Balance	<u>\$ 216,445</u>	<u>\$ 130,112</u>



Town of Mansfield

Maria E. Capriola  
Chief of Shared Services & Administration

**MEMORANDUM**

To: EHHD Board of Directors

cc: Rob Miller, EHHD Executive Director

From: Maria Capriola, Personnel Committee Chairperson

Date: July 31, 2023

Re: Timeline – EHHD Executive Director Performance Review Process

Below please find the timeline for the Executive Director's performance review for Fiscal Year 2022/2023.

<b>Task</b>	<b>Date</b>	<b>Person/People Responsible</b>
Survey Instrument and contacts updated	8/4/2023	Millie Brosseau
Self-evaluation submitted to Board	8/21/2023	Rob Miller/Maria
Board members complete performance Review online via Survey Monkey	8/21/2023 -9/11/2023	Board Members
Personnel Committee prepares draft evaluation	9/11/2023-9/22/2023	Personnel Committee
Board meets in Executive Session to discuss performance review and conduct performance review with Director	10/19/2023 <i>(at Board meeting)</i>	Board Members/Rob
Board adopts review and makes changes to compensation plan, if any	10/19/2023 <i>(after executive session)</i>	Board Members

All Board members are encouraged to participate and complete the assessment. Thank you.





## Eastern Highlands Health District

6b

4 South Eagleville Road • Mansfield CT 06268 • Tel: (860) 429-3325 • Fax: (860) 429-3321 • Web: www.EHHD.org

---

### Memorandum

To: Board of Directors

From: Robert L. Miller, Director of Health

CC: Maria Capriola, Chairperson, Personnel Committee

Date: 8/14/2023

Re: Staff Pay Adjustment

### Background

In October 2021 the Board of Directors approved and authorized new pay ranges for each classification within the Health District. The new pay ranges, supported by a state-wide survey of the labor market at that time, effectively increased the ranges within each class. The updated pay range for the Sanitarian classification was recently published as part of a job advertisement to recruit candidates to fill a vacancy from a Sanitarian retirement. This advertisement brought to the fore concerns of pay equity among the staff in this classification. This concern is shared by this office.

To address this concern, this office proposed an increase in the base rate of one Sanitarian position, beyond what is currently provided for within the personnel rules, to better align this position's wages with the other Sanitarian positions within our agency.

The Personnel Committee took up this item at their July 31, 2023 special meeting. After a discussion they passed the following motion unanimously; *"Move, to recommend the Board of Directors authorize the Director of Health to award a 7.6% increase in the base rate for the subject sanitarian, effective August 12, 2023."*

### Financial Impact

Due to the recent Environmental Health Inspector position vacancy, there are adequate appropriations within the FY23/24 payroll and benefit accounts to fund this action as presented.

### Recommendation

Assuring pay equity within an organization promotes fairness, improves employee satisfaction and retention, which aligns with the goals and obligations of the Health District. Appropriately addressing this matter is essential in today's challenging labor market.

If Board members concur with the Personnel Committee recommendation, then the following motion is in order: *Move, to authorize the Director of Health to award a 7.6% increase in the base rate for the subject sanitarian, effective August 12, 2023.*



## Memorandum

To: Board of Directors  
From: Robert L. Miller, Director of Health  
CC: Maria Capriola, Chairperson, Personnel Committee  
Date: 8/14/2023  
Re: Environmental Health Inspector Salary Plan

### Background

For a number of years, the State of Connecticut has experienced a significant deficit in certified professional environmental health field staff. This deficit continues today resulting in a material upward pressure in wages, allowing certified staff to command salaries materially higher than their uncertified (or under-certified) colleagues.

This chronic condition in the labor market has resulted in a high turnover rate at this agency's Environmental Health Inspector position. Specifically, three incumbents have occupied this position over the past four years, with the latest resignation occurring this past June. We are currently recruiting to fill this position.

The above referenced pattern involves a material investment in senior staff time to train new incumbents, only for them to separate upon achieving the requisite professional certifications, resulting in little to no return on that investment. Furthermore, the high turnover rate in this position effects staff cohesion, and employee engagement and moral.

Given the above Health District experience it seems prudent to improve retention efforts with a focus on this important agency position. To address this retention challenge, this office is proposing a salary plan specifically for the Environmental Health Inspector classification. That plan involves appropriating, and awarding a flat dollar increase in the base salary rate for each essential professional certification or training achieved. The table below details the certifications or trainings that are eligible, and outlines the corresponding salary increments for each:



## Eastern Highlands Health District

4 South Eagleville Road • Mansfield CT 06268 • Tel: (860) 429-3325 • Fax: (860) 429-3321 • Web: [www.EHHD.org](http://www.EHHD.org)

---

SCSU Environmental Health Training Program (Full Program)	\$3,000
CT DPH Phase II Septic System Cert	\$3,000
CT DPH Lead Inspector, Risk Assessor Training	\$1,000
CT DPH Food Service Inspector Cert	\$8,000

For additional details please refer to the attachment titled, "Environmental Health Inspector Salary Plan, July 31, 2023".

### Plan Implementation

With respect to plan implementation, there would be two avenues to receive the stipulated flat dollar increase assigned to the identified certification or training as detailed in the above table. A corresponding increase (or increases) would be applied to the starting base salary for a new candidate. And/or, an incumbent staff member would receive an increase upon successful completion of a certification or training. Pursuant to this plan as it is presented, an individual could receive up to \$15,000 in salary increases, contingent upon verification of successfully completing all eligible certifications and trainings.

As the plan is currently presented, implementation would also necessitate an action to adjust the approved pay range from the "Median" pay range to the "Average" pay range for this classification as identified in the attached document titled, "FY2021/2022 Salary Survey and FY2022/2023 Approved Broadband Pay Ranges". This would result in a slight increase the adopted pay range of this classification, and consequently facilitate pay range alignment with the plan as it is proposed.

### Financial Impact

It is possible that all the salary increases detailed in this plan could be awarded this fiscal year. If all stipulated amounts detailed in the salary plan are awarded in the fiscal year, then appropriation increases of \$13,970 and \$1,405 in the payroll and benefit accounts, respectively, would be required. This increase in expenses can be offset by a corresponding increase in the appropriation of the general fund balance. Based on an updated fund balance analysis, a projected 32% of the operating budget would be in General Fund balance as of July 1, 2024. Please see attached for consideration proposed FY23/24 budget amendments that reflect the above described financial impact.



## Eastern Highlands Health District

4 South Eagleville Road • Mansfield CT 06268 • Tel: (860) 429-3325 • Fax: (860) 429-3321 • Web: [www.EHHD.org](http://www.EHHD.org)

---

### **Recommendation**

It is acknowledged that a competitive salary is just one component of a comprehensive workforce development retention plan. Certainly the Health District could benefit from the development of such a plan. There are currently active efforts at the state level to address the ongoing state-wide deficit of certified environmental health field staff. As reported in past board meetings, the Connecticut DPH received a 30 million dollar workforce development grant. The development and implementation of the grant work plan done in cooperation and partnership with the CT Environmental Health Association, and the CT Directors of Health Association. Also as reported a previous board meetings the EHHD will be receiving some of those funds.

With the above stated, appropriately addressing the salary issue for the Environmental Health Inspector would break this costly cycle of recruitment, appointment, training, separation, and recruitment again. Furthermore, by prioritizing staff retention via progressive salary increases, our agency can leverage the benefits of experienced employees, maintain institutional knowledge, foster team cohesion, and enhance employee engagement and moral.

The Personnel Committee took up this matter at their July 31, 2023 special meeting. After an in-depth discussion committee members passed the following motion unanimously; *“Move, to make the following recommendations to the board of directors: (1) authorize the Director of Health implement the Environmental Health Inspector Retention Plan dated July 31, 2023; (2) approved the “AVERAGE” pay range for the Environmental Health Inspector Classification as specified in the document titled, “FY2021/2022 Salary Survey and FY2022/2023 Approved Broadband Pay Ranges”; and, (3) approve the proposed budget amendments as presented on August 17, 2023 for a total appropriation increase of \$15,375 in authorized spending for FY23/24.*

If the Board members concur, then following motion is in order: *Move, to (1) authorize the Director of Health implement the Environmental Health Inspector Salary Plan dated July 31, 2023; (2) approved the “AVERAGE” pay range for the Environmental Health Inspector Classification as specified in the document titled, “FY2021/2022 Salary Survey and FY2022/2023 Approved Broadband Pay Ranges”; and, (3) approve the proposed budget amendments as presented on August 17, 2023 for a total appropriation increase of \$15,375 in authorized spending for FY23/24.*

**Environmental Health Inspector Salary Plan - July 31, 2023**

	<u>*Proposed Increase in Base</u>	<u>**Sample Senario (Annual rates)</u>
Minimum Rate (no professional certifications or training)		\$ 46,478.00
SCSU EHTP (Full Program - DPH Phase I, Food safety prelim training, General Topics)	\$ 3,000.00	\$ 49,478.00
DPH Phase II Subsurface Certified	\$ 3,000.00	\$ 52,478.00
Lead inspector, Risk Assessor	\$ 1,000.00	\$ 53,478.00
DPH Certified Food Service Inspector	\$ 8,000.00	\$ 61,478.00

**Below senario provided for within the current Personnel Rules - Information Provided for Illustrative Purposes Only**

Simulated Annual Merit Increase after one year	2%	\$ 62,707.56
Registered Sanitarian License achieved after 2 years and incumbant Promoted to Sanitarian I	5%	\$ 65,842.94

Plan Implementation

\*There are two senarios in which the above reference increases can be applied to a salary base rate. (1) An increase (or increases) can be applied to the starting minimum salary rate at the time of a new appointment, contingent upon candidate varification of completing training or certification; and/or (2) upon successful completion of a certification or training by an incumbent anytime after the initial job appointment. An individual could recieve up to \$15,000 in salary increases, contingent upon varification of successfully completing all eligible certifications and trainings.

\*\* Requires Board approval to adjust approved pay range from the *Median* pay range to *the Average* pay range designation for the EHI classification as detailed in the EHHD Salary Survey titled, "FY22/23 Approved Broadband Pay Ranges".

Notes

Given existing workforce training and development infrastructure and licensing requirements in the state, the *fastest* assession to a Sanitarian I classification is 18 months.

Above plan aligns with current classifications, job descriptions, and promotion opportunities described in personnel rules and policies.

# FY 2021/2022 Salary Survey and FY2022/2023 Approved Broadband Pay Ranges

## SUMMARY DATA OF ALL RESPONSES

	Position	Sample		Hrs/ Wk	Salary Range - Reported Work Wk		Salary Range - Adjusted to 37hrs/wk		EHHD FY 21/22		EHHD Above/Below Avg. & Median		EHHD Approved FY22/23 Broad Band (35% Range Spread)	
		Size	Population		Minimum	Maximum	Minimum	Maximum	Minimum	Maximum	Minimum	Maximum	Minimum	Maximum
AVERAGE	Director	25	78,029	37.5	\$97,397	\$121,072	\$96,951	\$119,545	\$81,836	\$113,199	-\$15,115	-\$6,346	\$96,951	\$130,884
MEDIAN	Director	25	70,615	37.5	\$99,365	\$117,000	\$98,050	\$117,562	\$81,836	\$113,199	-\$16,214	-\$4,363	\$98,050	\$132,368
AVERAGE	Office Manager	13	80,033	36.4	\$57,378	\$70,568	\$59,008	\$72,032	\$50,890	\$68,830	-\$8,118	-\$3,202	\$59,008	\$79,661
MEDIAN	Office Manager	13	72,767	36.3	\$57,378	\$68,830	\$63,429	\$68,830	\$50,890	\$68,830	-\$12,539	\$0	\$63,429	\$85,629
AVERAGE	Chief Sanitarian	17	85,230	36.5	\$75,338	\$87,674	\$74,793	\$88,903	\$66,136	\$89,284	-\$8,657	\$381	\$74,793	\$100,970
MEDIAN	Chief Sanitarian	17	80,481	36.3	\$75,000	\$88,200	\$73,084	\$89,284	\$66,136	\$89,284	-\$6,948	\$0	\$73,084	\$98,664
AVERAGE	Senior Sanitarian (Sanitarian II)	6	82,851	37.1	\$70,522	\$86,803	\$66,679	\$86,705	NA	NA	NA	NA	\$66,679	\$90,016
MEDIAN	Senior Sanitarian (Sanitarian II)	6	84,357	36.3	\$70,336	\$86,386	\$67,146	\$86,551	NA	NA	NA	NA	\$67,146	\$90,647
AVERAGE	Registered Sanitarian (Sanitarian I)	24	79,907	37.3	\$59,963	\$75,374	\$59,114	\$74,867	\$56,026	\$75,635	-\$3,088	\$768	\$59,114	\$79,804
MEDIAN	Registered Sanitarian (Sanitarian I)	24	71,691	37.5	\$58,233	\$74,819	\$57,350	\$75,172	\$56,026	\$75,635	-\$1,324	\$463	\$57,350	\$77,423
AVERAGE	Env Health Inspector	17	85,918	36.9	\$46,478	\$58,187	\$46,478	\$58,187	\$42,439	\$57,293	-\$4,039	-\$894	\$46,478	\$62,745
MEDIAN	Env Health Inspector	17	83,819	37.0	\$44,285	\$58,240	\$44,285	\$58,240	\$42,439	\$57,293	-\$1,846	-\$947	\$44,285	\$59,784
AVERAGE	Community Health & Wellness Coordinator	10	98,086	36.9	\$65,428	\$77,028	\$68,038	\$77,479	\$59,236	\$70,264	-\$8,802	-\$7,215	\$68,038	\$91,851
MEDIAN	Community Health & Wellness Coordinator	10	98,166	36.0	\$68,524	\$75,000	\$70,878	\$77,565	\$59,236	\$70,264	-\$11,642	-\$7,301	\$70,878	\$95,686

**NOTES:**

\* "Current salary" data was input to the "maximum" salary field when no range data was available.

\* "Sanitarian I & Sanitarian II" job descriptions to be adjusted to reflect higher pay range.

**Eastern Highlands Health District  
Summary of Revenues and Expenditures for FY23/24**

**Fund: 634 Eastern Highlands Health District  
Activity: 41200**

<b>Object</b>	<b>Description</b>	<b>Adopted</b>	<b>Proposed</b>	
		<b>Budget</b>	<b>change</b>	<b>Amendments</b>
		<b>23/24</b>		<b>23/24</b>
<b>Revenues:</b>				
40220	Septic Permits	47,880		
40221	Well Permits	12,090		
40491	State Grant-In-Aid	207,210		
40630	Health Inspec. Service Fees	3,500		
40633	Health Services-Bolton	28,010		
40634	Health Services-Coventry	70,940		
40635	Health Services-Mansfield	153,190		
40636	Soil Testing Service	43,050		
40637	Food Protection Service	81,000		
40638	B100a Review	20,710		
40639	Engineered Plan Rev	28,780		
40642	Health Services - Ashford	24,330		
40643	Health Services - Willington	32,130		
40645	Nonengineered Rev	-		
40646	GroupHome/Daycare inspection	1,200		
40647	Subdivision Review	1,500		
40648	Food Plan Review	2,500		
40649	Health Services - Tolland	84,340		
40685	Health Services - Chaplin	12,460		
40686	Health Services - Andover	18,210		
40687	Health Services - Columbia	30,490		
40688	Health Services - Scotland	9,110		
	Cosmotology Permits	5,500		
	Vaccine administration	8,500		
40999	Appropriation of Fund Balance	49,944	15,375.0	65,319
	<b>Total Revenues</b>	<b>976,574</b>	<b>15,375.0</b>	<b>991,949</b>

**Expenditures:**

51050	Grant deductions	(63,088)		
51601	Regular Salaries - Non-Union	666,723	13,970.0	680,693
52001	Social Security	41,670	533.0	42,203
52002	Workers Compensation	9,400		
52007	Medicare	9,746	124.0	9,870
52010	ICMA (Pension)	37,948	748.0	38,696
52103	Life Insurance	2,920		
52105	Medical Insurance	135,460		

52117	RHS	2,530		
52112	LTD	731		
52203	Dues & Subscriptions	2,100		
52210	Training	3,500		
52212	Mileage Reimbursement	600		
52220	Vehicle allowance	5,400		
53120	Professional & Tech	11,345		
53122	Legal	3,000		
53125	Audit Expense	7,500		
53303	Vehicle Repair & Maintenance	2,500		
53801	General Liability	15,050		
53924	Advertising	1,000		
53925	Printing & Binding	1,200		
53926	Postage	1,500		
53940	Copier maintenance	1,000		
53960	Other Purchased Services	21,499		
53964	Voice Communications	4,850		
54101	Instructional Supplies	800		
54214	Books & Periodicals	200		
54301	Office Supplies	2,000		
	Clinical Supplies	4,000		
54601	Gasoline	3,000		
55420	Office Equipment	3,000		
55430	Equipment - Other	600		
56302	Admin. Overhead	33,890		
56303	Other General Expenditures	-		
56312	Contingency	-		
58410	Capital Nonrecurring Fund	3000		
<b>Total Expenditures</b>		<b>976,574</b>	<b>15,375.0</b>	<b>991,949</b>



**EASTERN HIGHLANDS HEALTH DISTRICT  
FUND BALANCE ANALYSIS**

FY 2018/19 - Projected FY 2028/29

	Actual 18/19	Actual 19/20	Actual 20/21	Actual 21/22	Amended 22/23	Estimated 22/23	Proposed 23/24	Projected 24/25	Projected 25/26	Projected 26/27	Projected 27/28	Projected 28/29
<b>General Fund</b>												
Operating Expenditures	746,311	778,994	774,372	881,437	927,862	927,862	991,949	1,013,016	1,035,283	1,056,909	1,078,899	1,101,262
Grant Deduction	80,234	63,084	156,240	88,105	63,514	63,514	63,088	63,088	63,088	63,088	63,088	63,088
Total Expenditures	826,545	842,078	930,612	969,542	991,376	991,376	1,055,037	1,076,104	1,098,371	1,119,997	1,141,987	1,164,350
Fund Balance	432,296	495,338	610,153	675,309	532,949	532,949	342,630	275,510	205,910	135,006	62,980	(9,975)
FB as a % of Total Expenditures	52.30%	58.82%	65.56%	69.65%	53.76%	53.76%	32.48%	25.60%	18.75%	12.05%	5.51%	-0.86%
<b>Capital Non-Recurring Fund</b>												
Total Expenditures	-	11,800	-	1,068	25,000	25,000	85,000	167,000	30,000	47,000	32,000	-
Fund Balance	131,780	122,980	125,980	130,112	236,112	236,112	284,112	127,112	106,112	76,112	64,112	82,112
<b>All Funds</b>												
Total Expenditures	826,545	853,878	930,612	970,610	1,016,376	1,016,376	1,140,037	1,243,104	1,128,371	1,166,997	1,173,987	1,164,350
Fund Balance	564,076	618,318	736,133	805,421	769,061	769,061	626,742	402,623	312,022	211,118	127,092	72,137
FB as a % of Total Expenditures	68.24%	72.41%	79.10%	82.98%	75.67%	75.67%	54.98%	32.39%	27.65%	18.09%	10.83%	6.20%
Service Fees & State Grant Revenue	391,265	404,436	431,651	491,560	459,000	459,000	463,420	471,106	479,023	487,178	495,577	504,228
Target Fund Balance - 50% of Service Fees & State Grant Revenue	195,632	202,218	215,826	245,780	229,500	229,500	231,710	235,553	239,512	243,589	247,788	252,114
General Fund - Fund Balance Variance	432,296 236,663	495,338 293,120	610,153 394,327	675,309 429,529	532,949 303,449	532,949 303,449	342,630 110,920	275,510 39,957	205,910 (33,601)	135,006 (108,583)	62,980 (184,808)	(9,975) (262,088)

**Comparison Positions**

Health Department	Job Title	Minimum Qualifications (non-RS)	Posted Pay range	
			min	max
Manchester	Environmental Health Inspector	Bachelor's or 3yrs direct experience	\$56,783	\$68,963
Wallingford	Sanitarian	(must obtain FSE cert within 6 months)	\$63,116	\$80,755
Chesprocott	Sanitarian	Bachelor's (starting pay at higher part of range with certifications and experience)	\$55,000	\$80,000
South Windsor*	Sanitarian	BS/BA, FSE cert, Phase I&II, Lead, 1.5yrs experience	\$65,000	
Glastonbury**	Environmental Health Inspector	Bachelor's or equivalent combination of education/experience	\$63,765	\$79,735

\* Data based on recent appointment of our former Environmental Health Inspector

\*\*Data based on 22/23 salary survey.



Eastern Highlands Health District

4 South Eagleville Road • Mansfield CT 06268 • Tel: (860) 429-3325 • Fax: (860) 429-3321 • Web: www.EHHD.org

---

## Activity Report

### April 1, 2023 – June 30, 2023

#### Highlighted Accomplishments/Activities

- A summer student intern was hired, and is now implementing the summer bathing water quality monitoring program at 27 separate monitoring locations in the Health District.
- Notified eligible vendors of the new Itinerant Food Vendor Memorandum of Agreement executed by the EHHD, which established licensing reciprocity for vendors in participating jurisdictions within the state in support of small businesses.
- Completed and submitted Preventive Health and Health Services proposal for a \$150,000 Block grant.
- Material field staff support, emergency response, and enforcement of violations associated with the Electric Blue connection to the Tolland community sewer system.
- Material field and clinical staff support of lead poisoned child in the Town of Bolton
- Notification and education initiative targeting farmers market vendors regarding changes to the FDA Food Code for the market season.
- Active participation in the CADH Advocacy Workgroup monitoring, and acting on proposed public health legislation during the spring legislative session.
- Successfully recruited and hired a Sanitarian II to fill vacancy left by the retirement of a senior sanitarian.
- Participated in the State Comptroller Rural Health Care Summit at the University of Connecticut 5/15/23.
- Participated in the Semiannual CT Department of Public Health Commissioner meeting on 6/22/23.
- Staff continues working with Town of Mansfield staff to support the new elementary school project. This includes but is not limited to technical support for copper exceedance, liaison support with CT DPH, and participation in staff and leadership level meetings on the matter.
- This office continues to support and participate in Mansfield “Town/Gown” meeting with UConn during this period.



## Eastern Highlands Health District

4 South Eagleville Road • Mansfield CT 06268 • Tel: (860) 429-3325 • Fax: (860) 429-3321 • Web: [www.EHHD.org](http://www.EHHD.org)

---

- Staff continues to provide technical staff support to the Towns of Coventry regarding Plains Road NaCl contamination, and technical support to residents, and Tolland staff with response to NaCl contamination in private wells at MT Spring Road, and other locations.
- Coordinated and hosted summer season kick off meeting regarding a review of Blue/Green Algae Response Protocols for Lower Bolton Lake for the Town of Bolton.
- *Community Health and Wellness Programs*: See separate CHWC quarterly report attached for more details. Selected highlights include lead case management, block grant funded active living projects, tick awareness community outreach, COVID-19 vaccination/prevention/outreach, Implementing Overdose Prevention Strategies, MRC training events, Tolland Be Well activities, and other outreach initiatives.
- *Emergency Preparedness Program*: highlighted EP activities for this period include staff participation in a call down drill, updated inventory of Emergency Response Trailer, participation in an Anthrax table top exercise, participation in COVID-19 AAR TTX, and submission of the proposed PHEP grant budget for FY23/24.

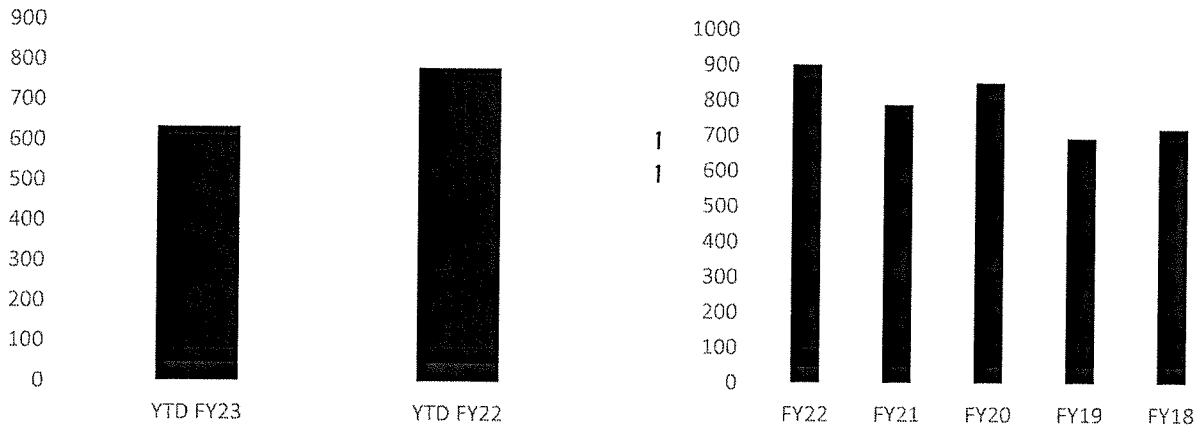
### Plans for the Next Quarter

- Engage Town of Coventry stakeholders regarding draft Blue Green Algae response protocol for Coventry Lake.
- Complete transition Complaint Tracking and Investigation program from FileMaker platform to OpenGov platform.
- Complete enrollment in Medicare billing system, and initiate enrollment in private insurance billing systems.
- Advance recruitment and retention activities to fill an environmental health field staff vacancy.
- Continue to support Coventry and Tolland in their efforts work with DEEP on the NaCl private well contamination matter.
- Continue to support Mansfield with new school project and concerns associated with drinking water.
- Work to fill staffing gap in certified food service inspector in the near term.

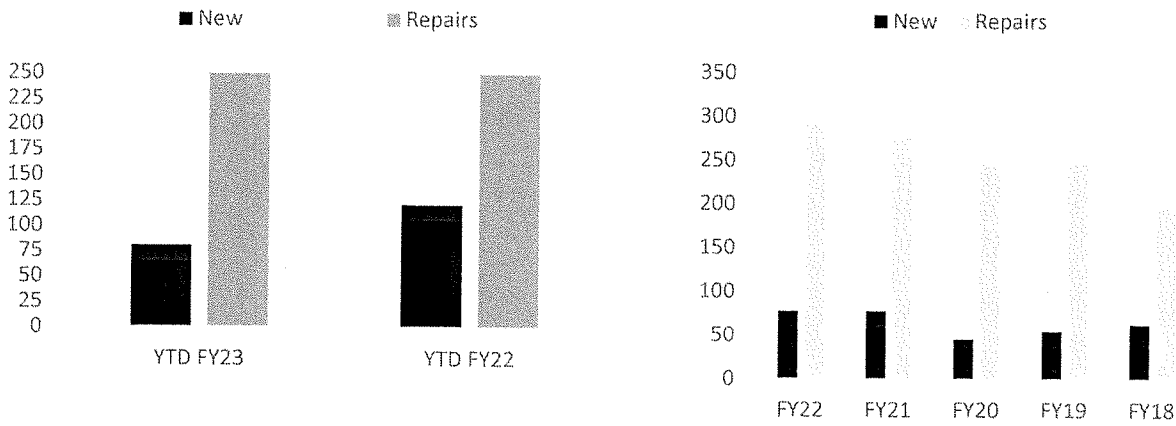
### Statistical Report (Attached)

Quarterly Report April 1, 2023 - June 30, 2023  
 Year to Date Histograms with 5 Year Trend Comparisons for Selected Activity Indicators

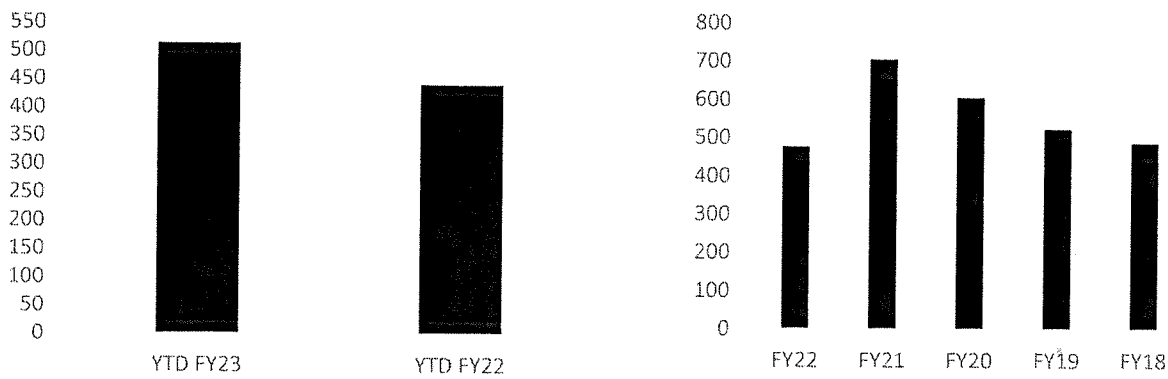
**Deep Test Holes**



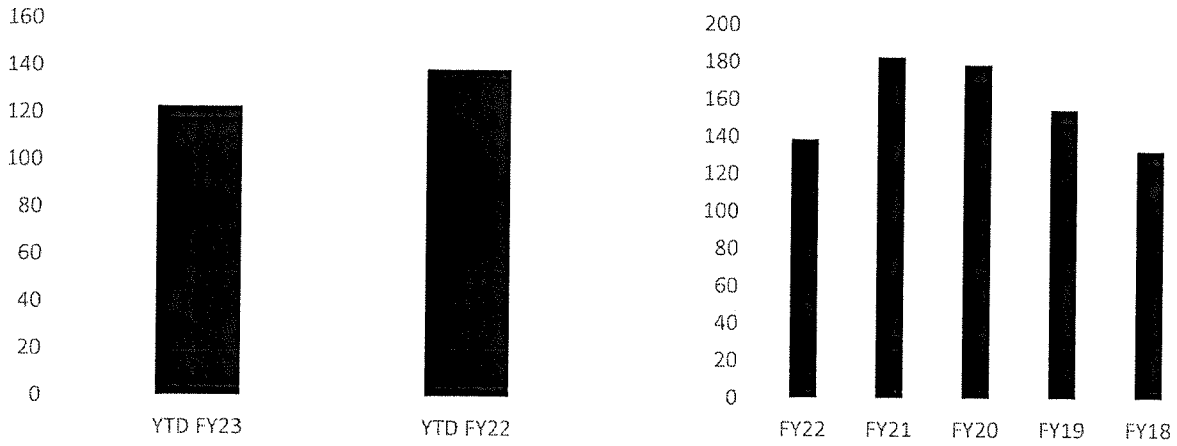
**Septic Permits Issued**



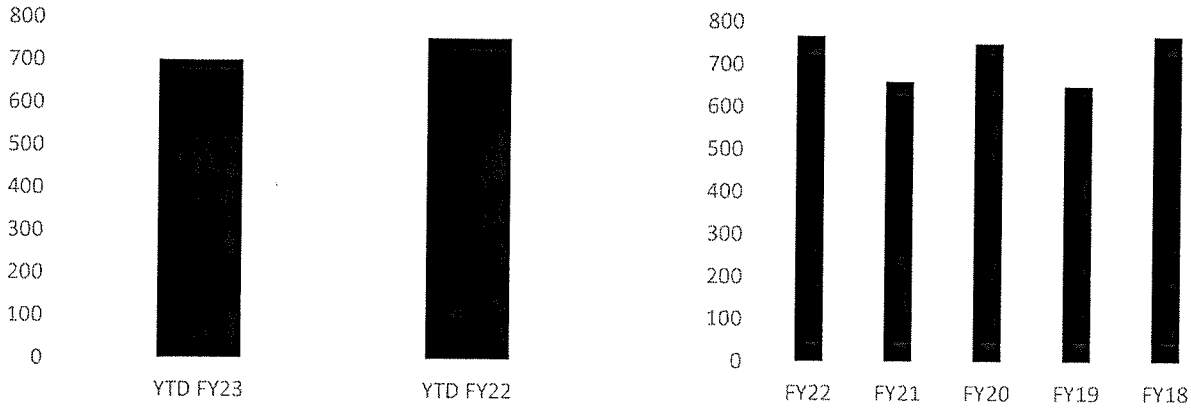
**Public Health Reviews**



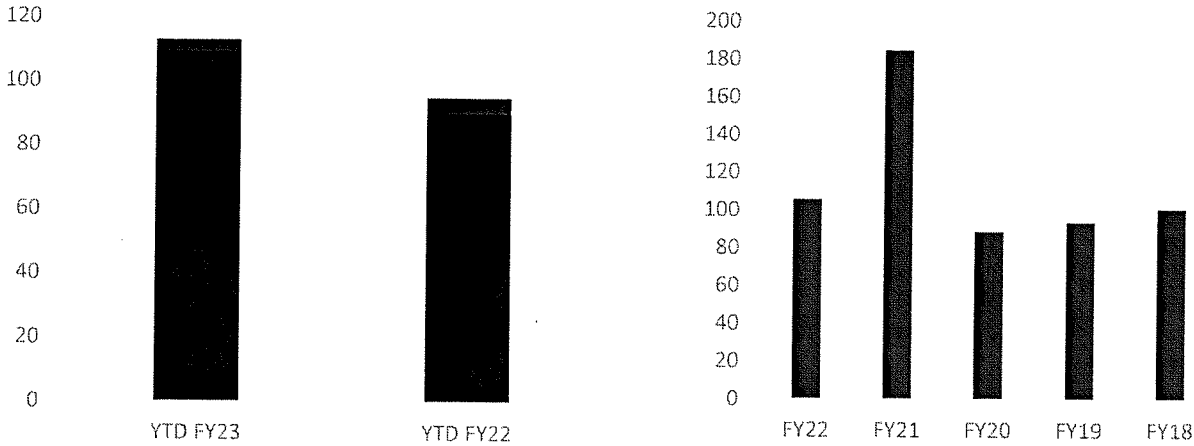
### Complaints



### Food Service Inspections



### Well Permits



**EASTERN HIGHLANDS HEALTH DISTRICT FOURTH QUARTER FISCAL YEAR 2022-2023**

**April 1, 2023- June 30, 2023**

Activity Indicators	MONTHS					
	April	May	June	Total	YTD FY23	YTD FY22
<b>ENVIRONMENTAL HEALTH ACTIVITIES</b>						
<i>Complaints</i>						
Air Quality	0	0	0	0	2	2
Animals/Animal Waste	1	0	0	1	3	2
Activity without Permit	0	1	0	1	3	1
Food Protection	0	0	2	2	7	20
Housing Issues	1	2	3	6	41	44
Emergency Response	1	0	0	1	2	3
Refuse/Garbage	2	1	0	3	8	8
Rodents/Insects	2	0	3	5	13	8
Septic/Sewage	2	1	1	4	20	20
Other	1	1	2	4	11	8
Water Quality	3	2	0	5	13	9
Covid-19	0	0	0	0	0	14
<b>Total</b>	<b>13</b>	<b>8</b>	<b>11</b>	<b>32</b>	<b>123</b>	<b>139</b>
<i>Health Inspection</i>						
Group homes	0	0	0	0	0	0
Day Care	1	0	0	1	5	18
Camps	1	3	1	5	5	7
Public Pool	0	4	6	10	15	12
Other	0	0	0	0	3	3
Schools	0	0	0	0	6	0
Mortgage, FHA, VA	0	0	0	0	0	0
Bathing Areas	0	0	0	0	11	5
Cosmetology	1	0	5	6	94	
<b>Total</b>	<b>3</b>	<b>7</b>	<b>12</b>	<b>22</b>	<b>139</b>	<b>45</b>
<i>On-site Sewage Disposal</i>						
Site inspection	56	63	90	209	830	748
Deep hole tests	69	52	73	194	635	783
Percolation tests	16	17	16	49	163	395
Permits issued, new	7	6	8	21	81	121
Permits issued, repair	14	19	29	62	259	257
Site Plans Reviewed	27	32	40	99	300	375
Public Health Reviews	59	66	57	182	514	441
<i>Wells</i>						
Well sites inspected	5	10	4	19	84	74
Well permits issued	2	8	6	16	113	95
<i>Laboratory Activities (samples taken)</i>						
Potable water	0	0	0	0	5	1
Surface water	0	38	87	125	309	322
Ground water	0	0	0	0	0	1
Rabies	0	1	0	1	1	1
Lead	0	0	8	8	10	0
Other	2	8	10	20	29	30
<i>Food Protection</i>						
Inspections	37	49	33	119	462	437
Reinspections	18	9	20	47	89	200
Temporary permits	1	26	16	43	158	183
Temporary inspections*	3	30	6	39	119	98
Plan review	0	3	0	3	18	7
Pre-operational inspections	9	4	2	15	31	20
<b>Total Inspections</b>	<b>67</b>	<b>92</b>	<b>61</b>	<b>220</b>	<b>701</b>	<b>755</b>
<i>Lead Activities</i>						
Housing inspection	1	0	1	2	4	2
Abate plan reviewed	0	0	0	0	2	0
<b>MISCELLANEOUS ACTIVITIES</b>						
Planning and Zoning referrals	0	1	0	1	2	5
Subdivision reviewed (# of lots)	0	0	0	0	6	3

## ANDOVER QUARTERLY REPORT

April 1, 2023 - June 30, 2023

### Activity Indicators

	April	May	June	Total	District Total
--	-------	-----	------	-------	----------------

### ENVIRONMENTAL HEALTH ACTIVITIES

#### Complaints

Air Quality				0	0
Animals/Animal Waste				0	1
Activity Without Proper Permits				0	1
Food Protection				0	2
Housing Issues				0	6
Emergency Response				0	1
Refuse/Garbage				0	3
Rodents/Insects				0	5
Septic/Sewage				0	4
Other				0	4
Water Quality				0	5
COVID-19				0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>32</b>

#### Health Inspection

Group homes				0	0
Day Care				0	1
Camps				0	5
Public Pool				0	10
Other				0	0
Schools				0	0
Mortgage, FHA, VA				0	0
Bathing Areas				0	0
Cosmetology				0	6
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>22</b>

#### On-site Sewage Disposal

Site inspection -- all site visits	3	4	1	8	0
Deep hole tests -- number of holes		3	6	9	209
Percolation tests -- number of holes		1	1	2	194
Permits issued, new				0	49
Permits issued, repair		2	2	4	21
Site plans reviewed		3	1	4	62
Public Health Reviews	7	5	3	15	99

#### Wells

Well sites inspected		3		3	0
Well permits issued		1		1	19

#### Laboratory Activities (samples taken)

Potable water				0	0
Surface water		2	6	8	0
Ground water				0	125
Rabies				0	0
Lead				0	1
Other	1	1		2	8

#### Food Protection

Inspections		1	1	2	0
Reinspections				0	119
Temporary permits		1		1	47
Temporary inspections				0	43
Plan reviews				0	39
Pre-operational inspections				0	3

#### Lead Activities

Housing inspection				0	0
Abate plan reviewed				0	2

### MISCELLANEOUS ACTIVITIES

Planning and Zoning referrals				0	0
Subdivision reviewed (per lot)				0	1



## ASHFORD QUARTERLY REPORT

April 1, 2023 - June 30, 2023

### Activity Indicators

	April	May	June	Total	District Total
--	-------	-----	------	-------	----------------

### ENVIRONMENTAL HEALTH ACTIVITIES

#### Complaints

Air Quality				0	0
Animals/Animal Waste				0	1
Activity Without Proper Permits		1		1	1
Food Protection				0	2
Housing Issues				0	6
Emergency Response				0	1
Refuse/Garbage				0	3
Rodents/Insects				0	5
Septic/Sewage		1		1	4
Other	1			1	4
Water Quality		1		1	5
COVID-19				0	0
<b>Total</b>	<b>1</b>	<b>3</b>	<b>0</b>	<b>4</b>	<b>32</b>

#### Health Inspection

Group homes				0	0
Day Care				0	1
Camps			1	1	5
Public Pool			2	2	10
Other				0	0
Schools				0	0
Mortgage, FHA, VA				0	0
Bathing Areas				0	0
Cosmetology				0	6
<b>Total</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>3</b>	<b>22</b>

#### On-site Sewage Disposal

Site inspection -- all site visits	7	3	10	20	0
Deep hole tests -- number of holes	18		8	26	209
Percolation tests -- number of holes	3		1	4	194
Permits issued, new	1	1		2	49
Permits issued, repair		1	2	3	21
Site plans reviewed	3	2	7	12	62
Public Health Reviews	6	6	5	17	99

#### Wells

Well sites inspected				0	0
Well permits issued				0	19

#### Laboratory Activities (samples taken)

Potable water				0	0
Surface water		2	4	6	0
Ground water				0	125
Rabies				0	0
Lead				0	1
Other			2	2	8

#### Food Protection

Inspections	4	1	3	8	0
Reinspections	1		1	2	119
Temporary permits		1		1	47
Temporary inspections		1		1	43
Plan reviews		1		1	39
Pre-operational inspections			1	1	3

#### Lead Activities

Housing inspection				0	0
Abate plan reviewed				0	2

### MISCELLANEOUS ACTIVITIES

Planning and Zoning referrals				0	0
Subdivision reviewed (per lot)				0	1

## BOLTON QUARTERLY REPORT

April 1, 2023 - June 30, 2023

### Activity Indicators

	April	May	June	<i>Total</i>	<i>District Total</i>
<b>ENVIRONMENTAL HEALTH ACTIVITIES</b>					
<i>Complaints</i>					
Air Quality				0	0
Animals/Animal Waste				0	1
Activity Without Proper Permits				0	1
Food Protection			1	1	2
Housing Issues				0	6
Emergency Response				0	1
Refuse/Garbage				0	3
Rodents/Insects			3	3	5
Septic/Sewage				0	4
Other				0	4
Water Quality				0	5
COVID-19				0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>4</b>	<b>4</b>	<b>32</b>
<i>Health Inspection</i>					
Group homes				0	0
Day Care				0	1
Camps				0	5
Public Pool				0	10
Other				0	0
Schools				0	0
Mortgage, FHA, VA				0	0
Bathing Areas				0	0
Cosmetology				0	6
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>22</b>
<i>On-site Sewage Disposal</i>					
Site inspection -- all site visits	8	5	3	16	0
Deep hole tests -- number of holes	3	3	6	12	209
Percolation tests -- number of holes	1	4	2	7	194
Permits issued, new		1		1	49
Permits issued, repair	1		3	4	21
Site plans reviewed	1	1	2	4	62
Public Health Reviews	4	4	4	12	99
<i>Wells</i>					
Well sites inspected				0	0
Well permits issued			1	1	19
<i>Laboratory Activities (samples taken)</i>					
Potable water				0	0
Surface water		4	8	12	0
Ground water				0	125
Rabies		1		1	0
Lead			8	8	1
Other			1	1	8
<i>Food Protection</i>					
Inspections	3	4	1	8	0
Reinspections				0	119
Temporary permits		1	4	5	47
Temporary inspections		1		1	43
Plan reviews				0	39
Pre-operational inspections				0	3
<i>Lead Activities</i>					
Housing inspection			1	1	0
Abate plan reviewed				0	2
<b>MISCELLANEOUS ACTIVITIES</b>					
Planning and Zoning referrals				0	0
Subdivision reviewed (per lot)				0	1

**CHAPLIN QUARTERLY REPORT**

April 1, 2023 - June 30, 2023

**Activity Indicators**

	<u>April</u>	<u>May</u>	<u>June</u>	<u>Total</u>	<u>District Total</u>
<b>ENVIRONMENTAL HEALTH ACTIVITIES</b>					
<i>Complaints</i>					
Air Quality				0	0
Animals/Animal Waste	1			1	1
Activity Without Proper Permits				0	1
Food Protection				0	2
Housing Issues				0	6
Emergency Response				0	1
Refuse/Garbage				0	3
Rodents/Insects	1			1	5
Septic/Sewage	1		1	2	4
Other				0	4
Water Quality				0	5
COVID-19				0	0
<b>Total</b>	<b>3</b>	<b>0</b>	<b>1</b>	<b>4</b>	<b>32</b>
<i>Health Inspection</i>					
Group homes				0	0
Day Care				0	1
Camps		1		1	5
Public Pool				0	10
Other				0	0
Schools				0	0
Mortgage, FHA, VA				0	0
Bathing Areas				0	0
Cosmetology				0	6
<b>Total</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>22</b>
<i>On-site Sewage Disposal</i>					
Site inspection -- all site visits	2		9	11	0
Deep hole tests -- number of holes				0	209
Percolation tests -- number of holes				0	194
Permits issued, new			1	1	49
Permits issued, repair		1		1	21
Site plans reviewed		1		1	62
Public Health Reviews	1	6	2	9	99
<i>Wells</i>					
Well sites inspected			1	1	0
Well permits issued		1		1	19
<i>Laboratory Activities (samples taken)</i>					
Potable water				0	0
Surface water				0	0
Ground water				0	125
Rabies				0	0
Lead				0	1
Other	1			1	8
<i>Food Protection</i>					
Inspections	2	1		3	0
Reinspections	2	1		3	119
Temporary permits				0	47
Temporary inspections				0	43
Plan reviews				0	39
Pre-operational inspections		1		1	3
<i>Lead Activities</i>					
Housing inspection				0	0
Abate plan reviewed				0	2
<b>MISCELLANEOUS ACTIVITIES</b>					
Planning and Zoning referrals				0	0
Subdivision reviewed (per lot)				0	1

**COLUMBIA QUARTERLY REPORT**

April 1, 2023 - June 30, 2023

**Activity Indicators**

	April	May	June	Total	District Total
<b>ENVIRONMENTAL HEALTH ACTIVITIES</b>					
<i>Complaints</i>					
Air Quality				0	0
Animals/Animal Waste				0	1
Activity Without Proper Permits				0	1
Food Protection				0	2
Housing Issues				0	6
Emergency Response				0	1
Refuse/Garbage				0	3
Rodents/Insects				0	5
Septic/Sewage				0	4
Other				0	4
Water Quality				0	5
COVID-19				0	0
Total	0	0	0	0	32
<i>Health Inspection</i>					
Group homes				0	0
Day Care				0	1
Camps				0	5
Public Pool				0	10
Other				0	0
Schools				0	0
Mortgage, FHA, VA				0	0
Bathing Areas				0	0
Cosmetology				0	6
Total	0	0	0	0	22
<i>On-site Sewage Disposal</i>					
Site inspection -- all site visits	4	10	7	21	0
Deep hole tests -- number of holes		12	6	18	209
Percolation tests -- number of holes		2	2	4	194
Permits issued, new			1	1	49
Permits issued, repair	1		3	4	21
Site plans reviewed	2		5	7	62
Public Health Reviews	3	3	8	14	99
<i>Wells</i>					
Well sites inspected	2	2		4	0
Well permits issued			1	1	19
<i>Laboratory Activities (samples taken)</i>					
Potable water				0	0
Surface water		4	8	12	0
Ground water				0	125
Rabies				0	0
Lead				0	1
Other		1		1	8
<i>Food Protection</i>					
Inspections	4	3		7	0
Reinspections	3	1		4	119
Temporary permits			1	1	47
Temporary inspections				0	43
Plan reviews		1		1	39
Pre-operational inspections		1		1	3
<i>Lead Activities</i>					
Housing inspection				0	0
Abate plan reviewed				0	2
<b>MISCELLANEOUS ACTIVITIES</b>					
Planning and Zoning referrals				0	0
Subdivision reviewed (per lot)				0	1

**COVENTRY QUARTERLY REPORT**

April 1, 2023 - June 30, 2023

**Activity Indicators**

	April	May	June	Total	District Total
--	-------	-----	------	-------	----------------

**ENVIRONMENTAL HEALTH ACTIVITIES**

*Complaints*

Air Quality				0	0
Animals/Animal Waste				0	1
Activity Without Proper Permits				0	1
Food Protection				0	2
Housing Issues				0	6
Emergency Response				0	1
Refuse/Garbage				0	3
Rodents/Insects				0	5
Septic/Sewage				0	4
Other				0	4
Water Quality				0	5
COVID-19				0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>32</b>

*Health Inspection*

Group homes				0	0
Day Care	1			1	1
Camps				0	5
Public Pool				0	10
Other				0	0
Schools				0	0
Mortgage, FHA, VA				0	0
Bathing Areas				0	0
Cosmetology				0	6
<b>Total</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>22</b>

*On-site Sewage Disposal*

Site inspection -- all site visits	13	14	24	51	0
Deep hole tests -- number of holes	3	9	13	25	209
Percolation tests -- number of holes	1	2	2	5	194
Permits issued, new				0	49
Permits issued, repair	4	3	3	10	21
Site plans reviewed	4	7	9	20	62
Public Health Reviews	10	13	8	31	99

*Wells*

Well sites inspected	2	2	2	6	0
Well permits issued			1	1	19

*Laboratory Activities (samples taken)*

Potable water				0	0
Surface water		18	40	58	0
Ground water				0	125
Rabies				0	0
Lead				0	1
Other		2	4	6	8

*Food Protection*

Inspections	5	9	3	17	0
Reinspections	3	1	3	7	119
Temporary permits	1	21	11	33	47
Temporary inspections	3	27	6	36	43
Plan reviews				0	39
Pre-operational inspections			1	1	3

*Lead Activities*

Housing inspection				0	0
Abate plan reviewed				0	2

**MISCELLANEOUS ACTIVITIES**

Planning and Zoning referrals				0	0
Subdivision reviewed (per lot)				0	1

**MANSFIELD QUARTERLY REPORT**

April 1, 2023 - June 30, 2023

**Activity Indicators**

	<u>April</u>	<u>May</u>	<u>June</u>	<u>Total</u>	<u>District Total</u>
--	--------------	------------	-------------	--------------	-----------------------

**ENVIRONMENTAL HEALTH ACTIVITIES**

*Complaints*

Air Quality				0	0
Animals/Animal Waste				0	1
Activity Without Proper Permits				0	1
Food Protection			1	1	2
Housing Issues		1	1	2	6
Emergency Response				0	1
Refuse/Garbage				0	3
Rodents/Insects				0	5
Septic/Sewage				0	4
Other			1	1	4
Water Quality				0	5
COVID-19				0	0
<b>Total</b>	<b>0</b>	<b>1</b>	<b>3</b>	<b>4</b>	<b>32</b>

*Health Inspection*

Group homes				0	0
Day Care				0	1
Camps				0	5
Public Pool		4	2	6	10
Other				0	0
Schools				0	0
Mortgage, FHA, VA				0	0
Bathing Areas				0	0
Cosmetology	1			1	6
<b>Total</b>	<b>0</b>	<b>4</b>	<b>2</b>	<b>6</b>	<b>22</b>

*On-site Sewage Disposal*

Site inspection -- all site visits	4	10	11	25	0
Deep hole tests -- number of holes	3	10	7	20	209
Percolation tests -- number of holes	1	4	3	8	194
Permits issued, new	3	3	3	9	49
Permits issued, repair	1	4	6	11	21
Site plans reviewed	4	4	6	14	62
Public Health Reviews	11	10	8	29	99

*Wells*

Well sites inspected		2	1	3	0
Well permits issued	1	3	1	5	19

*Laboratory Activities (samples taken)*

Potable water				0	0
Surface water		2	5	7	0
Ground water				0	125
Rabies				0	0
Lead				0	1
Other		3	1	4	8

*Food Protection*

Inspections	12	26	14	52	0
Reinspections	7	5	12	24	119
Temporary permits				0	47
Temporary inspections				0	43
Plan reviews				0	39
Pre-operational inspections	1	1		2	3

*Lead Activities*

Housing inspection	1			1	0
Abate plan reviewed				0	2

**MISCELLANEOUS ACTIVITIES**

Planning and Zoning referrals				0	0
Subdivision reviewed (per lot)				0	1

## SCOTLAND QUARTERLY REPORT

April 1, 2023 - June 30, 2023

### Activity Indicators

	April	May	June	<i>Total</i>	<i>District Total</i>
<b>ENVIRONMENTAL HEALTH ACTIVITIES</b>					
<i>Complaints</i>					
Air Quality				0	0
Animals/Animal Waste				0	1
Activity Without Proper Permits				0	1
Food Protection				0	2
Housing Issues				0	6
Emergency Response				0	1
Refuse/Garbage				0	3
Rodents/Insects				0	5
Septic/Sewage				0	4
Other				0	4
Water Quality				0	5
COVID-19				0	0
<b>Total</b>	0	0	0	0	32
<i>Health Inspection</i>					
Group homes				0	0
Day Care				0	1
Camps				0	5
Public Pool				0	10
Other				0	0
Schools				0	0
Mortgage, FHA, VA				0	0
Bathing Areas				0	0
Cosmetology				0	6
<b>Total</b>	0	0	0	0	22
<i>On-site Sewage Disposal</i>					
Site inspection -- all site visits	1	1		2	0
Deep hole tests -- number of holes	15			15	209
Percolation tests -- number of holes	4			4	194
Permits issued, new	1	1		2	49
Permits issued, repair		1	1	2	21
Site plans reviewed		3	1	4	62
Public Health Reviews	1	2		3	99
<i>Wells</i>					
Well sites inspected	1			1	0
Well permits issued	1			1	19
<i>Laboratory Activities (samples taken)</i>					
Potable water				0	0
Surface water				0	0
Ground water				0	125
Rabies				0	0
Lead				0	1
Other				0	8
<i>Food Protection</i>					
Inspections		1		1	0
Reinspections		1		1	119
Temporary permits				0	47
Temporary inspections				0	43
Plan reviews				0	39
Pre-operational inspections				0	3
<i>Lead Activities</i>					
Housing inspection				0	0
Abate plan reviewed				0	2
<b>MISCELLANEOUS ACTIVITIES</b>					
Planning and Zoning referrals				0	0
Subdivision reviewed (per lot)				0	1

## TOLLAND QUARTERLY REPORT

April 1, 2023 - June 30, 2023

### Activity Indicators

	April	May	June	Total	District Total
--	-------	-----	------	-------	----------------

### ENVIRONMENTAL HEALTH ACTIVITIES

#### Complaints

Air Quality				0	0
Animals/Animal Waste				0	1
Activity Without Proper Permits				0	1
Food Protection				0	2
Housing Issues	1	1	2	4	6
Emergency Response	1			1	1
Refuse/Garbage	1	1		2	3
Rodents/Insects				0	5
Septic/Sewage	1			1	4
Other		1		1	4
Water Quality	3	1		4	5
COVID-19				0	0
<b>Total</b>	<b>7</b>	<b>4</b>	<b>2</b>	<b>13</b>	<b>32</b>

#### Health Inspection

Group homes				0	0
Day Care				0	1
Camps		1		1	5
Public Pool				0	10
Other				0	0
Schools				0	0
Mortgage, FHA, VA				0	0
Bathing Areas				0	0
Cosmetology			5	5	6
<b>Total</b>	<b>0</b>	<b>1</b>	<b>5</b>	<b>6</b>	<b>22</b>

#### On-site Sewage Disposal

Site inspection -- all site visits	13	15	13	41	0
Deep hole tests -- number of holes	24	6	21	51	209
Percolation tests -- number of holes	5	1	3	9	194
Permits issued, new	2		2	4	49
Permits issued, repair	6	5	5	16	21
Site plans reviewed	10	8	2	20	62
Public Health Reviews	14	13	11	38	99

#### Wells

Well sites inspected		1		1	0
Well permits issued		3	1	4	19

#### Laboratory Activities (samples taken)

Potable water				0	0
Surface water		2	8	10	0
Ground water				0	125
Rabies				0	0
Lead				0	1
Other			2	2	8

#### Food Protection

Inspections	6	2	6	14	0
Reinspections	2		3	5	119
Temporary permits		2		2	47
Temporary inspections				0	43
Plan reviews		1		1	39
Pre-operational inspections	6	1		7	3

#### Lead Activities

Housing inspection				0	0
Abate plan reviewed				0	2

### MISCELLANEOUS ACTIVITIES

Planning and Zoning referrals		1		1	0
Subdivision reviewed (per lot)				0	1



**WILLINGTON QUARTERLY REPORT**

April 1, 2023 - June 30, 2023

**Activity Indicators**

	April	May	June	Total	District Total
--	-------	-----	------	-------	----------------

**ENVIRONMENTAL HEALTH ACTIVITIES**

*Complaints*

Air Quality				0	0
Animals/Animal Waste				0	1
Activity Without Proper Permits				0	1
Food Protection				0	2
Housing Issues				0	6
Emergency Response				0	1
Refuse/Garbage	1			1	3
Rodents/Insects	1			1	5
Septic/Sewage				0	4
Other			1	1	4
Water Quality				0	5
COVID-19				0	0
<b>Total</b>	<b>2</b>	<b>0</b>	<b>1</b>	<b>3</b>	<b>32</b>

*Health Inspection*

Group homes				0	0
Day Care				0	1
Camps	1	1		2	5
Public Pool			2	2	10
Other				0	0
Schools				0	0
Mortgage, FHA, VA				0	0
Bathing Areas				0	0
Cosmetology				0	6
<b>Total</b>	<b>1</b>	<b>1</b>	<b>2</b>	<b>4</b>	<b>22</b>

Site inspection -- all site visits	1	1	12	14	0
Deep hole tests -- number of holes	3	9	6	18	209
Percolation tests -- number of holes	1	3	2	6	194
Permits issued, new			1	1	49
Permits issued, repair	1	2	4	7	21
Site plans reviewed	3	3	7	13	62
Public Health Reviews	2	4	8	14	99

*Wells*

Well sites inspected				0	0
Well permits issued			1	1	19

*Laboratory Activities (samples taken)*

Potable water				0	0
Surface water		4	8	12	0
Ground water				0	125
Rabies				0	0
Lead				0	1
Other		1		1	8

*Food Protection*

Inspections	1	1	5	7	0
Reinspections			1	1	119
Temporary permits				0	47
Temporary inspections		1		1	43
Plan reviews				0	39
Pre-operational inspections	2			2	3

*Lead Activities*

Housing inspection				0	0
Abate plan reviewed				0	2

**MISCELLANEOUS ACTIVITIES**

Planning and Zoning referrals				0	0
Subdivision reviewed (per lot)				0	1

**Eastern Highlands Health District  
Community Health and Wellness Coordinator  
3rd Quarter Report April 1, 2023 –June 31, 2023**

Programs and services provided through the EHHD Community Health and Wellness Coordinator efforts were extended to minimally 1,325 individuals in member towns this quarter primarily through the *Be Well* newsletter and additional activities provided this quarter.

Action Item	Progress this quarter	Outcome
<p><b>1b (1)</b> Refine/update grant monitoring network</p>	<p>Did not find any grants during this period</p>	<p>The CHWC will look for opportunities for grants for EHHD and will work with CHART to explore opportunities.</p>
<p><b>1g (1)</b> Explore and expand partnership opportunities</p>	<p>CHWC is part of the Immunization Coalition and attended 3 meetings. CHWC attended 2 Bike Mansfield Meetings and one meeting of the Mansfield Park and Recreation meeting and spoke to support the proposal to extend the bike lanes and trails to support more active living opportunities.</p>	<p>CHWC provided feedback to the meetings and brought back information to the staff regarding making improvements to current procedures.</p>
<p><b>2a (2)</b> Effective communication of health district programs and news with staff and member towns officials</p>	<p>Updated bulletin boards were provided to Tolland and Mansfield Town Hall buildings.</p> <p>CHWC continues to produce quarterly newsletters.</p> <p>CHWC oversees the COVID-19 clinical staff and volunteers for vaccination clinics.</p> <p>CHWC is a voting member of the Chaplin School Readiness Committee.</p>	<p>Bulletin boards with health and safety messages were updated.</p> <p>Topics included: Physical activity information, Healthy Communities information, air quality, tick-borne illness and COVID-19 safety.</p> <p>Newsletters are distributed to member town officials, UConn Be Well Tolland members and residents.</p>
<p><b>3c (1)</b> Engage in advocacy events and activities</p>	<p>CHWC continues to support meetings of groups that support the mission of public health.</p>	<p>The CHWC participated in 1 Chaplin School Readiness Meeting. CHWC participated in 2 meetings of the Tolland Prevention Council. CHWC coordinated 3 Harm Reduction tables and</p>

		supported these with Covid-19 Awareness/BP check tables at 2 of the events.
<b>Childhood Lead Activities</b>	CHWC continues to monitor the DPH lead surveillance system (MAVEN) and contact families, medical providers, labs, and DPH as necessary to support the monitoring of elevated lead in resident children.	<b>There were 30 cases followed in this reporting period. 7 events were closed. 17 phone calls were made to families and providers. 23 correspondences completed to families</b>
<b>Communicable Disease Control</b>	CHWC interviews and follow-up as needed for enteric diseases and f/u on other communicable disease such as TB. Documenting and faxing information to DPH as necessary.	CHWC conducted contact tracing on Covid-19 cases/contacts. During this quarter, CHWC conducted 4 interviews and 4 investigations.
<b>CHWC Training and Continued Education</b>	CHWC attended Conn. Immunization Coalition Spring workshop on Updates on Adult Immunization 04/12/2023, April 4/13/2023, Region 4 Disaster Training Day, ICS Training at Mohegan Health Department 06/15/23, and a DPH Phlebotomy class for public health nurses 05/02/23.	CHWC will continue to explore opportunities to participate in continuing education when appropriate
<b>Vaccine Program</b>	CHWC will continue to supervise and update the vaccine program and will attend the Immunization Coalition meetings. CHWC will participate in regional meetings to coordinate emergency response by LHD. CHWC will continue to coordinate COVID-19 vaccination.	CHWC attended 3 monthly meetings of the Immunization Coalition and one planning meeting for the Annual Flu Conference. EHHD performed biweekly vaccine clinics adults and children. EHHD provided Covid-19 vaccine clinic at Bolton Library. CHWC keeps standing orders updated with the Medical Director

### Emergency Preparedness/Response

CHWC continues to provide information to the MRC volunteers and on-boarded new volunteers via the CTResponds system. **In total, in this reporting period there are 159 volunteers.** CHWC sends emails to MRC volunteers to staff the upcoming clinics and then assigns the volunteers to the clinics/events. CHWC submits the MRC activation paperwork for the MRC and follows up with the final rosters. CHWC continues to attend Region 4 MRC mass vaccination and MRC planning meetings units and to maintain the National MRC activity log. **CHWC organized an Active Shooter Training with UConn PD on 04/05/2023 for MRC volunteers, 8 volunteers attended. CHWC and 7 other EHHD staff and EHHD MRC members participated in a Region 4 Disaster Training Day 04/13/2023.**

### Communicable Disease and Lead Surveillance

CHWC provided telephone support to residents and stakeholders about COVID-19, including schools. CHWC continues to support contact tracing for COVID-19 cases. CHWC also provides important information to the Covid-19 Project Staffer to circulate on social media and on EHHD bulletin boards. CHWC continues to follow up on reports of communicable disease and elevated lead.

Communicable disease*	April	May	June	Quarter
Number of reported cases	12	21	15	48
Interviews	0	1	3	4
Investigations	0	1	3	4

\*These numbers do not include SAR-Covid-19 cases

**Lead Surveillance :** There were 30 elevated lead cases followed in this reporting period. 7 events were closed. 17 phone calls were made to families and providers. 23 correspondences completed to families

**CHWC trains clinic staff and supervises clinical operations. EHHD performs biweekly vaccination clinics in Mansfield. During this quarter, there was 1 pop-up clinic: Bolton Library. The homebound patients also received Covid-19 boosters. The total number of doses administered during this quarter was 69 Covid-19.**

### **Employee Wellness Programs**

Activities to meet contract deliverables for the current employer groups (Town of Tolland) continue as planned.

### **Tolland**

During this quarter there are 14 people registered for the Tolland Be Well Program. The CHWC coordinated the Quarterly Educational Event, on 06/21/2023 for the Tolland Town employees, **Chair Massage**. 9 people attended in person and an online version was posted to the Be Well website for people unable to attend.

### **Preventive Health Block Grant**

The CHWC sent out the Spring Quarterly Buzz March 2nd. Working with Ande Bloom to reach out to Recreation Directors and Libraries to find projects that support the Active Living Philosophy that is the part of the grant and EHHD's plans. CHWC and Ande Bloom are currently working with Bike Mansfield and Mansfield Elementary School administrators on the Safe Routes to School and a Bike Safety Program. During this quarter, CHWC attended 2 meetings with Bike Mansfield and a meeting of the Park and Recreation Planning for the Town of Mansfield where there was a discussion of a proposed plan by Bike Mansfield on the adoption of policies and plans to improve trails and pathways for biking. CHWC spoke at the meeting to support the adoption, as it was part of ways for which people could be more active.

Town	Item/s	number	
Bolton	PDFs	4	
Bolton	Kayaks	4	
Bolton	Kayak rack	1	
Columbia	Paddle boards	3	

Ashford	Pickleball net	1	
Tolland	PDFs	8	
Tolland	Kayaks	7	
Mansfield	Supplies for Eagle Scout Blue Trail repair	various	

### Community Outreach and Public Health Messaging

CHWC provided information to individuals and stakeholders regarding COVID-19 in phone calls and emails. CHWC participated in 1 meeting of the Coventry Safety and Wellness Committee.

CHWC submitted an article on tick-borne illness prevention to Town of Mansfield Newsletter, see attached.

Chris Grulke, PHN, is doing 6 Stop the Bleed Trainings at the Eagle Scout Camp the first of these 06/28/23. Flyer attached

Courtney Le Blanc, PHN, is doing Tick Awareness and Illness Prevention presentations. During this reporting period 1 presentation was conducted in Scotland with 6 participants.

Mia Mitoma, Vaccine Program Assistant continued to update EHHD social media platforms (Twitter and Facebook) and EHHD website. She also uploaded information to Hot topics as requested by CHWC or Director of Health.

### Community Health Messaging

- **Socials Posts & Likes/Impressions/Shares**

- FB 55 C19 & MPox Posts = 1300+ reaches & 20 + engagements
- Twitter / X Approx. 100 health related tweets / Approx. 50 C19 & MPox specific  
Approx. reach 1500 / Approx. reach420

- **Website Updates**

- **Hot Topics**

[Tick-borne Disease Awareness & Prevention Summer Forums Hosted by EHHD](#)

[DEEP Air Quality Index](#)

[Guidance on Measles during Summer Travel Season](#)

[CT DPH consumption advisories for certain fish species in 11 waterbodies in Connecticut](#)

[Air Quality Index & Guidance for Dense Smoke in CT](#)

[2nd Bivalent Boosters for Covid-19 NOW available for immunocompromised individuals and people 65 years](#)

[and older](#)

[April 22nd National Drug Take Back Events](#)

- **Covid / MPox**

Updates to Covid Resources (Testing & Information)

### Implementing Overdose Prevention Strategies at the Local Level (IOPSELL) Grant

CHWC works with town officials to coordinate CT Harm Reduction Alliance to provide harm reduction information including naloxone administration and to provide naloxone kits. **CHWC coordinated 4 events during this time. CHWC also coordinated Covid-19 Awareness and Prevention and BP tables at 2 of these events. In total 64 naloxone kits have been distributed this quarter.**

Date	Description	# served	Community
Summer 2023	Employee Wellness Newsletter (UConn) 194	194	UConn
Summer 2023	Employee Wellness Newsletter 60	60	Andover
Summer 2023	Employee Wellness Newsletter 60	60	Ashford
Summer 2023	Employee Wellness Newsletter 200	200	Bolton
Summer 2023	Employee Wellness Newsletter 30	30	Chaplin
Summer 2023	Employee Wellness Newsletter 60	60	Columbia
Summer 2023	Employee Wellness Newsletter 60	60	Coventry
Summer 2023	Employee Wellness Newsletter 60	60	Scotland
Summer 2023	Employee Wellness Newsletter 435	435	Tolland
Summer 2023	Employee Wellness Newsletter 40	40	Willington
Meetings/events		Number of meetings	
Tolland Local Prevention Council/Youth Advisory Board	Monthly meetings of Tolland stakeholders for the prevention of harm to youth and the reduction of substance abuse. The council includes: Social Services, high school staff, librarians, children's counseling services, and local religious leaders.	2	
Immunization Coalition	Monthly meeting with: DPH, American Lung Association, LHDs, vaccine makers and others stakeholders to improve vaccination rates in CT CHWC participated in 2 planning meeting for the Immunization Coalition Influenza Conference September 2023.	5	
Region 4 MRC	Monthly meetings to discuss MRC volunteer training, deployments, and pandemic response.	1	
UCONN Bike Friendly Campus	UCONN staff and students along with other stakeholders working on improving biking on UCONN campus. The goal of the group is to obtain the League of American Bicyclists Bike Friendly Status.	0	
R-4 ESF 8 meeting	Region 4 emergency response meeting	0	
Bolton Health and Wellness		0	
Coventry Safety and Wellness		1	
Chaplin School Readiness Program		1	
Implementing Overdose Prevention Strategies at the Local Level	North Central Health District, Hartford Healthcare, Manchester Health Department working with partners to provide awareness and prevention education to address opioid misuse	0	
Bike Mansfield		2	

--	--	--	--

Examples of Communications with public attached.

Article for the Mansfield Town Hall

**REDUCE YOUR RISK FOR TICK-BORNE DISEASES**

Spring is here!

The Centers for Disease Control and Prevention (CDC) recommends adults get 150 min of physical activity a week and being active outdoors is a great option. However, it is important to stay safe while outdoors. The warm weather last winter allowed many more ticks to survive and become active earlier. By taking steps to reduce your exposure to tick bites and tick-borne illness, you can enjoy the outdoors without putting yourself or your family at risk.

When you're in an area where ticks are common, it's a good idea to wear long pants and a long-sleeved shirt. Tuck your pants into your socks or boots to prevent ticks from crawling up your legs. Light-colored clothing can also make it easier to spot ticks.

Even the area around your own home can contain ticks. Ticks thrive in areas with tall grass and brush, so it's a good idea to keep your yard mowed and free of debris. You can also create a buffer zone between your yard and wooded areas by using wood chips or gravel.

Don't forget to protect your pets too. Dogs and cats can also get tick-borne illnesses, so it's important to protect them as well. Talk to your veterinarian about using a tick preventative, and check your pets regularly for ticks.

When you find a tick on yourself or a loved one, remember that removing the tick properly is important to reducing the risk of partial removal and injury.

Follow these steps for tick removal:



- Tweezers are the best tool to remove ticks.
- Grasp the tick close to the mouthparts near the skin surface.
- With gentle, steady pressure, pull the tick upward away from the skin until it releases.
- Once the tick is removed, wash the area of the bite with an antiseptic or rubbing alcohol.

If you feel ill after a tick bite knowing the possible symptoms can help. "Tick-borne diseases tend to share certain symptoms. Symptoms can include fever, headache, muscle or joint pain, and extreme fatigue. People with Lyme disease usually get an expanding red rash that sometimes resembles a bull's-eye" [NIH](#). If you have any of these symptoms, it is important to seek medical advice and possible treatment. Early treatment reduces the risk of further complications such as nerve problems and arthritis. As per the National Institutes of Health, most people treated with antibiotics for Lyme disease have a full recovery.

# Active Living Project 2023: Tolland

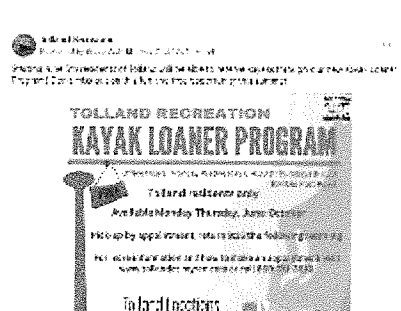
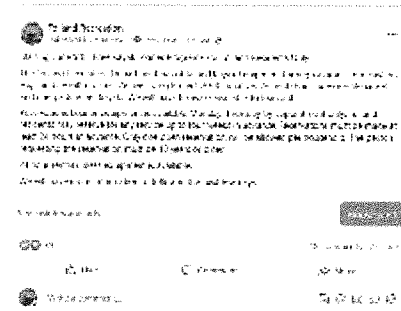
**Goal:** increase opportunities for active living in Tolland by providing access to kayaks for the community

**Materials provided by grant:** 7 kayaks, 7 paddles, 8 personal floatation devices

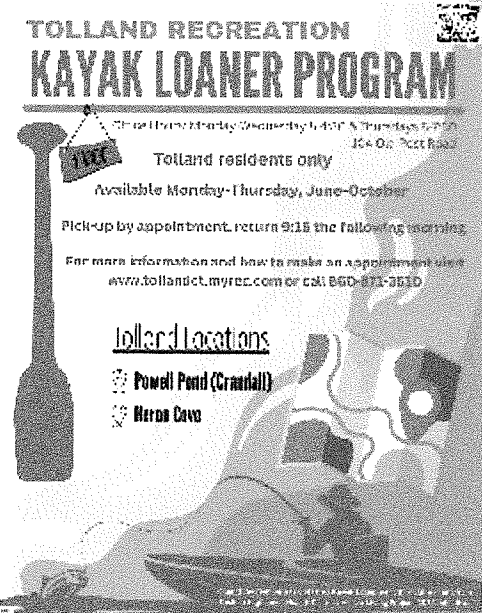
**Date implemented:** June 5, 2023

**Loans completed by September 30, 2023:**

## Facebook promotions



Printed flier was distributed to participants at the local Farmers' Market.





**EHHD**  
Environmental Health Department

### Checklist for Home Inspectors

Checklist for Home Inspectors

Checklist for Home Inspectors

Checklist for Home Inspectors

Checklist for Home Inspectors

### Protect Yourself Against Lead-Based Paint

Protect Yourself Against Lead-Based Paint

Protect Yourself Against Lead-Based Paint

Protect Yourself Against Lead-Based Paint

### Could Lead to a problem around your home?

Could Lead to a problem around your home?

Could Lead to a problem around your home?

Could Lead to a problem around your home?

### Water Quality

Water Quality

Water Quality

Water Quality

### Ticked off about Ticks?

Ticked off about Ticks?

Ticked off about Ticks?

Ticked off about Ticks?

Ticked off about Ticks?

### PREVENT TICK BITES!

PREVENT TICK BITES!

- WEAR REPELLENT
- CHECK FOR TICKS DAILY
- SHOWER SOON AFTER BEING OUTDOORS
- CALL YOUR DOCTOR IF YOU GET A FEVER OR RASH!

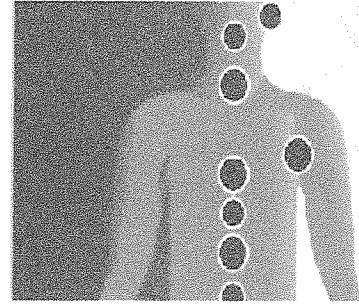


### Get Out For a Walk!


Get Out For a Walk!

Get Out For a Walk!

# Protect Yourself Against Long-Covid/Post-Covid Conditions



Many people recover fully within a few days or weeks after being infected with Covid-19. Others have symptoms that linger for weeks, months, or even years after their initial diagnosis. Even people who had no symptoms when they were infected can develop symptoms later. Either mild or severe COVID-19 can lead to long-lasting symptoms. [\[NIH\]](#)

**\* Don't Get  Use as many prevention strategies as you can:** \*good hand hygiene \* in crowded places wear a mask \* improve ventilation \* encourage sick people to stay home

**\* Stay-up to Date with Vaccinations.** Studies show people who are up-to date with vaccination are **less likely to be hospitalized, are less likely to have Long-Covid or die from Covid-19.**

For more information about Long Covid and where to get vaccinated visit: [EHHD.org](http://EHHD.org)



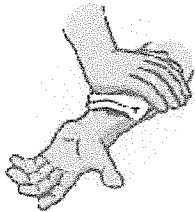
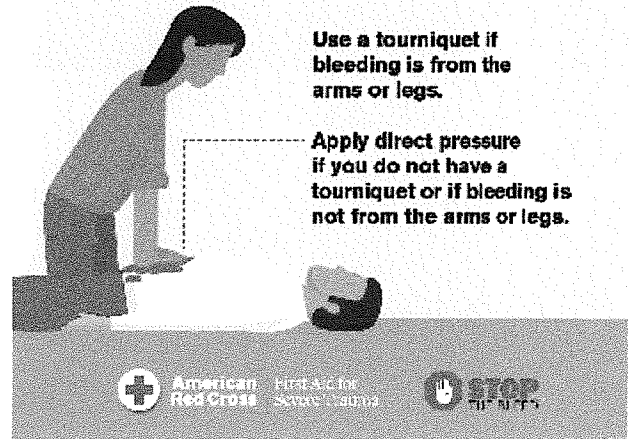


STOP THE BLEED ARC course offered weekly on Wednesday 7pm

JNW Summer Camp: Health Lodge - Sign up at the Health Lodge

8 participant maximum - Supplies provided  
Certificate awarded! No cost.

## How to Treat Life-threatening Bleeding



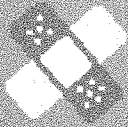
Minutes count.

**Bleeding control is the purpose of STOP THE BLEED training.**

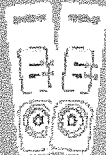
With 3 quick actions, you can be trained to save a life with **STOP THE BLEED**

Need more information: Contact Chris Grulke RN 860/490-2287

# COVID-19 AWARENESS & PREVENTION CLINIC



FREE VACCINES (5 Y/O+)



FREE TEST KITS (2 / PERSON)

**BENTLEY MEMORIAL LIBRARY**

206 BOLTON CTR RD, BOLTON

**MON MAY 15TH 4-6:30PM**

HOSTED BY EHHD

[WWW.EHHD.ORG](http://WWW.EHHD.ORG)



**EHHD**  
Eastern Highlands Health District



# COVID-19

## Awareness & Prevention

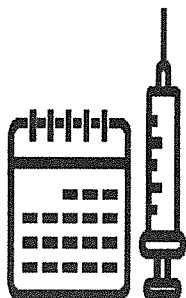
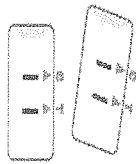
Hosted by EHHD



**What:** Covid-19 educational materials including:

- video streams
- wallet cards
- bookmarks
- 2 FREE At-Home Covid-19 test kits per person
- FREE Covid-19 Vaccination
  - Initial series: Pfizer / Moderna / Novavax  
5 yrs+    12 yrs+    12 yrs+
  - Updated Boosters: Pfizer / Moderna  
5 yrs+    6 yrs+
  - Walk-Ins Welcome
  - Bring Vaccine Records showing previous doses

COVID-19 COVID-19



## **Eastern Highlands Health District Public Health Preparedness Program**

April 2023- June 2023

- **PHEP Activities:**
  - Fulfilled PHEP/MRC deliverables for BP4 and submitted year-end reports:
    - BP4 Quarter 4 Progress Report was completed and submitted on 6/15/2023
    - EHHD Web Emergency Operation Center (EOC) was accessed and updated by registered employees on 4/19/23.
  - A CodeRed “call down drill” to test EHHD emergency notification systems email and text message response was conducted on 6/15/2023 to all EHHD staff.
  - Completed inventory count and reorganization of emergency preparedness supplies in the EHHD trailer on 6/28/2023

### **Regional Activities:**

- Participated Region4 & Region3 PHEP, MRC, and CRI bi-weekly meetings dating from the week of 4/14/2023 to 6/5/2023.
  - Participated in Region 4 ESF-8 monthly meeting on 4/27/2023, 5/24/2023, 6/22/2023
  - Participated in Region 4 Anthrax Table Top Exercise on 4/13/2023 in Norwich. As the PHEP Coordinator my specific role for this event was to conduct a mass dispense stimulation of antibiotics. We prepared members of the MRC in a mock real-world scenario allowing them to practice different roles while teaching them how to safely dispense the medication in a timely manner.
  - Attended the CT Emergency Management Symposium 4/25/2023 in Prospect, CT. This meeting brought awareness to the different government levels and partners of available emergency management resources. Updates provided in regards to new laws and regulations, hurricane season forecast, grants, security measures and many more.
  - Participated in Region 4’s partnership with Yale New Haven Hospitals virtual COVID-19 Pandemic After Action Report Table Top Exercise on 5/18/2023. We provided feedback for our various experiences during the pandemic and attended breakout rooms to discuss possible improvements or changes for future scenarios.
- **Medical Reserve Corps (MRC):**  
See Region planning
- **Plans for Next Quarter:**
    - Continue with BP5 PHEP deliverables and any necessary Q1 requirements
    - Continue full inventory of Emergency Preparedness Supplies
    - Support CRI Region 4 partners to complete MCM action plan and ORR.
    - Update EHHD school, health and management partners contact information.



## Eastern Highlands Health District

4 South Eagleville Road ♦ Mansfield CT 06268 ♦ Tel: (860) 429-3325 ♦ Fax: (860) 429-3321 ♦ Web: www.EHHD.org

### MEMORANDUM

TO: Eric Anderson, Andover Town Administrator  
 Juan Roman III, Chaplin First Selectman  
 Mark Walter, Columbia Administrative Officer  
 Gary Greenberg, Scotland First Selectman  
 William Falletti, Ashford First Selectman  
 Jim Rupert, Bolton Administrative Officer  
 John Elsesser, Coventry Town Manager  
 Ryan Alyesworth, Mansfield Town Manager  
 Brian Foley, Tolland Town Manager  
 Erika Wiczenski, Willington First Selectman  
 Eric Peterson, Coventry Police Chief  
 Fire Chief, CVFD  
 Tolland County Coordinator, BVFD  
 Fred Mitchell, Chief, MFD  
 John Littell, Chief, TFD  
 Fire Chief, Willington Hill FD  
 Fire Chief, Willington # 1 FD  
 Tolland County Dispatch Center (TN)  
 Windham County Dispatch Center (WW)  
 Quinebaug Valley Dispatch Center (QV)  
 Adam Libros, Fire Marshal, Mansfield  
 Emergency Management Director, Coventry  
 UConn Director of Public Safety  
 Suzanne Onorato, UConn Director of Student Health Services  
 Dr. Elyssa Eror, Medical Director, UConn Student Health Services  
 Kevin Eklund, Resident Trooper, Tolland  
 Timothy Merrill, Resident Trooper Sergeant, Mansfield  
 Resident Trooper, Columbia  
 Resident Trooper, Bolton  
 Resident Trooper, Chaplin  
 Fire Chief, Chaplin  
 Fire Chief, Columbia  
 Fire Chief, Andover  
 Fire Chief, Scotland

FROM: Robert L. Miller, MPH, RS  
 Director of Health

DATE: June 13, 2023  
*(Discard memo dated 9/11/19 and note revisions.)*

RE: **Eastern Highlands Health District Emergency Contact Protocols - Updated**

CC: Dr. Kenneth Dardick, Medical Advisor  
 Board of Directors  
 Health District Staff

**PROCEDURES FOR EMERGENCY CALLS**



## Eastern Highlands Health District

4 South Eagleville Road • Mansfield CT 06268 • Tel: (860) 429-3325 • Fax: (860) 429-3321 • Web: [www.EHHD.org](http://www.EHHD.org)

---

The director of health or a health district representative should be contacted and notified of any emergencies within the Towns we serve involving environmental pollution problems or any situations posing a significant or immediate threat to public health. Examples of such include but are not limited to: Fires, accidents, or hazardous material releases involving food establishments, schools, public buildings, or health care facilities; discharges of hazardous, regulated, biological waste or biological agents into air, water, or soil; any emergencies involving community water supplies and sewage disposal systems; and any accident or incident that may require communicable disease control and medical countermeasures implemented within the community.

Calls during normal business hours (Monday through Wednesday, 8:15 AM to 4:30 PM, Thursday, 8:15 AM to 6:30 PM, Friday, 8:00 AM to 12:00 PM) can be made directly to District Main Office at 860-429-3325. **During off-hours and unless otherwise notified, the following call down list shall be employed when requesting the Health District to respond to an incident:**

1. Robert L. Miller, Director of Health	Cell	860-209-8990
	Home	860-742-2348
2. Lynette Swanson, Chief Sanitarian	Cell	860-234-2075
	Home	860-315-4688
3. Glenn Bagdoian, Sanitarian II	Cell	860-208-9942
	Home	860-230-7366
4. Thad King, Sanitarian II	Cell	860-208-9940
	Home	860-304-8446
5. Christopher Buter, Sanitarian II	Cell	860-377-3909
	Home	203-747-6152

***PLEASE DO NOT PROVIDE ABOVE CONTACT INFORMATION TO GENERAL PUBLIC.***

The District will provide notification to the Town Managers, Town Administrators, First Selectman's Office, and dispatch centers of each member Town for those times when the above call down list is temporarily modified due to sick, vacation, personal time, or due to staffing changes.

Eastern Highlands Health District is dedicated to providing public health services to its member towns. Please do not hesitate to call us for any reason for which you feel may be a public health issue. If there are any questions regarding any of the above information please call the District Main Office at 860-429-3325, Monday through Wednesday, 8:15 AM to 4:30 PM, Thursday, 8:15 AM to 6:30 PM, Friday, 8:00 AM to 12:00 PM.





# News Release

**FOR IMMEDIATE RELEASE:** June 15, 2023

**CONTACT:** Chris Boyle—Director of Communications  
(860) 706-9654 – christopher.boyle@ct.gov

## **Connecticut Department of Public Health issues consumption advisories for certain fish species in 11 waterbodies in Connecticut**

HARTFORD, Conn.—The Connecticut Department of Public Health (DPH) today is issuing new or modified consumption advisories for certain fish species caught in several waterbodies in Connecticut. DPH is taking this action in close coordination with the Department of Energy and Environmental Protection (DEEP).

Upon evaluating perfluorooctane sulfonic acid (PFOS) concentrations in fish tissue sampled in 2017-2022 from 14 waterbodies using DPH's recently derived PFOS health risk values, DPH has updated or issued new consumption advisories in 11 waterbodies as shown in the table below. These updated consumption advisories are for the general population and are also protective of sensitive populations.

New or modified consumption advisories are issued for the following rivers: Connecticut, Lower Farmington, Housatonic (near O'Sullivan's Island in Derby), Natchaug, Willimantic, Shetucket, Naugatuck, Pequabuck, Still (Winchester), Scantic, and Quinnipiac.

"These consumption advisories are necessary to protect public health while allowing for community members to benefit from the nutritional benefits of eating fish," said DPH Commissioner Manisha Juthani, MD. "PFOS is one of a group of related chemicals known as per- and polyfluoroalkyl substances (PFAS). This group of chemicals is commonly used in a wide range of industrial processes and is found in many consumer products. Long-term exposure to PFAS may be associated with increased levels of cholesterol and liver enzymes, a change in immune response, developmental effects, increased chance of high blood pressure and/or increased chance of pre-eclampsia during pregnancy, and an increased chance of thyroid disease."

Commissioner Juthani added that it was not necessary to modify the current advisories for the Hockanum, Tankerhoosen, and the Upper Housatonic Rivers. Additionally, there are no new or existing advisories in place for the Quinebaug River other than the statewide freshwater advisory described below. Working closely with DEEP—whose fisheries staff have expertise and knowledge of the rivers and fisheries habitat—both state agencies have determined the locations where the fish advisories will apply.

(more)

“Assessing food-related PFAS exposures, including fish and shellfish consumption, is a key recommendation of the Connecticut Interagency PFAS Action Plan,” DEEP Commissioner Katie Dykes said. “Evaluating PFAS levels in fish collected from these 14 waterbodies represents significant progress towards protecting the health of our angling community. Our agencies will continue to work together to identify opportunities to conduct additional monitoring, particularly at popular fishing locations and within our Environmental Justice communities.”

It also is important to note that there is a pre-existing statewide advisory that is in place

**Freshwater fish:** The advice for freshwater fish caught in Connecticut for pregnant women, women who could become pregnant, and children under 6 years old (high risk groups) is to eat no more than one meal per month. For all other groups, the advice is to eat no more than one meal per week of freshwater fish. This statewide advice is due to mercury contamination found in Connecticut freshwater fish. This statewide advisory does not apply to sunfish or trout as there are no consumption limits for these fish species, except otherwise noted.

Additional information on DPH fish consumption advisories can be found at: <https://portal.ct.gov/fish> or by calling a DPH staff person at 1-877-458-FISH (3474). More information on PFAS can be found at <https://portal.ct.gov/DPH/Environmental-Health/PFAS/PFAS>.

**Consumption Advisory History for Fish Caught in 14 Waterbodies in Connecticut**

<b>Waterbody</b>	<b>Species</b>	<b>Updated Consumption Recommendations</b>	<b>Previous Consumption Recommendation</b>
Connecticut River	All except for Shad <sup>b</sup>	<b>1 Meal Per Month due to PFOS levels</b>	1 Meal Per Month (High Risk), 1 Meal Per Week (Low Risk <sup>c</sup> Advisory for Catfish Due to PCB <sup>d</sup> Levels
Lower Farmington River <sup>e</sup>	Yellow Perch and Bass <sup>f</sup>	<b>1 Meal Per Month due to PFOS levels</b>	No Specific Advisory
Hockanum and Tankerhoosen Rivers <sup>g</sup>	All	<b>No Change</b>	Do Not Eat-Everyone, due to PFOS <sup>h</sup> levels
Housatonic River (Near	All	<b>1 Meal Per Month due to PFOS levels</b>	No Specific Advisory

O'Sullivan's Island) <sup>i</sup>			
Housatonic River ( <i>Upper, above Lake Lillinonah</i> )	Bass	<b>No Change</b>	Do Not Eat (High Risk), 1 Meal/2 Months (Low Risk) due to PCB Levels
Natchaug, Willimantic and Shetucket Rivers <sup>j</sup> ( <i>Willimantic and Manfield</i> )	Bass	<b>Do Not Eat due to PFOS levels</b>	1 Meal Per Month-Everyone, due to PFOS levels
Natchaug, Willimantic and Shetucket Rivers <sup>j</sup> ( <i>Willimantic and Manfield</i> )	All Species Except for Bass	<b>1 Meal Per Month due to PFOS levels</b>	No Specific Advisory
Naugatuck <sup>k</sup> River	Bass	<b>1 Meal Per Month due to PFOS levels</b>	No Specific Advisory
Pequabuck River	American Eel	<b>1 Meal Per Month due to PFOS levels</b>	No Specific Advisory
Quinnipiac River ( <i>Gorge south of Meriden through Wallingford to Long Island Sound</i> )	All	<b>1 Meal Per Month (Existing advisory extended to Gorge south of Meriden through Wallingford to Long Island Sound) (due to PCB and PFOS levels)</b>	1 Meal Per Month-Everyone due to PCB levels
Quinebaug River	NA	<b>No Change</b>	No Specific Advisory
Scantic River <sup>l</sup>	American Eel	<b>1 Meal Per Month due to PFOS levels</b>	No Specific Advisory
Still River ( <i>Winchester</i> )	Bass	<b>1 Meal Per Month due to PFOS levels</b>	No Specific Advisory

<sup>a</sup>All modified or new consumption advisories are for the general population, however it is important to note that they are also protective of sensitive groups such as children under 6 years old, pregnant and nursing women and women who could become pregnant.

<sup>b</sup>Shad only travel to the Connecticut River to spawn, are only in the river for a short period of time, have low contamination and are not included in the advisory.

<sup>c</sup> High Risk group includes children under 6 years old, pregnant women, nursing women, and women who could become pregnant. Low risk group includes everyone else.

<sup>d</sup>Polychlorinated biphenyls

<sup>e</sup>Downstream from the Rainbow Dam in the town of Windsor to the confluence with the Connecticut River.

<sup>f</sup>Includes both large and smallmouth bass.

<sup>g</sup>Hockanum River from the outlet of Shenipsit Lake (Tolland Ave., Vernon) to the Connecticut River, including several riverine impoundments of Papermill Pond, including Pitney Park (Vernon), Union Pond (Manchester), small impoundments and ponds (East Hartford) and the Tankerhoosen River (upstream to dam at Main Street, Vernon).

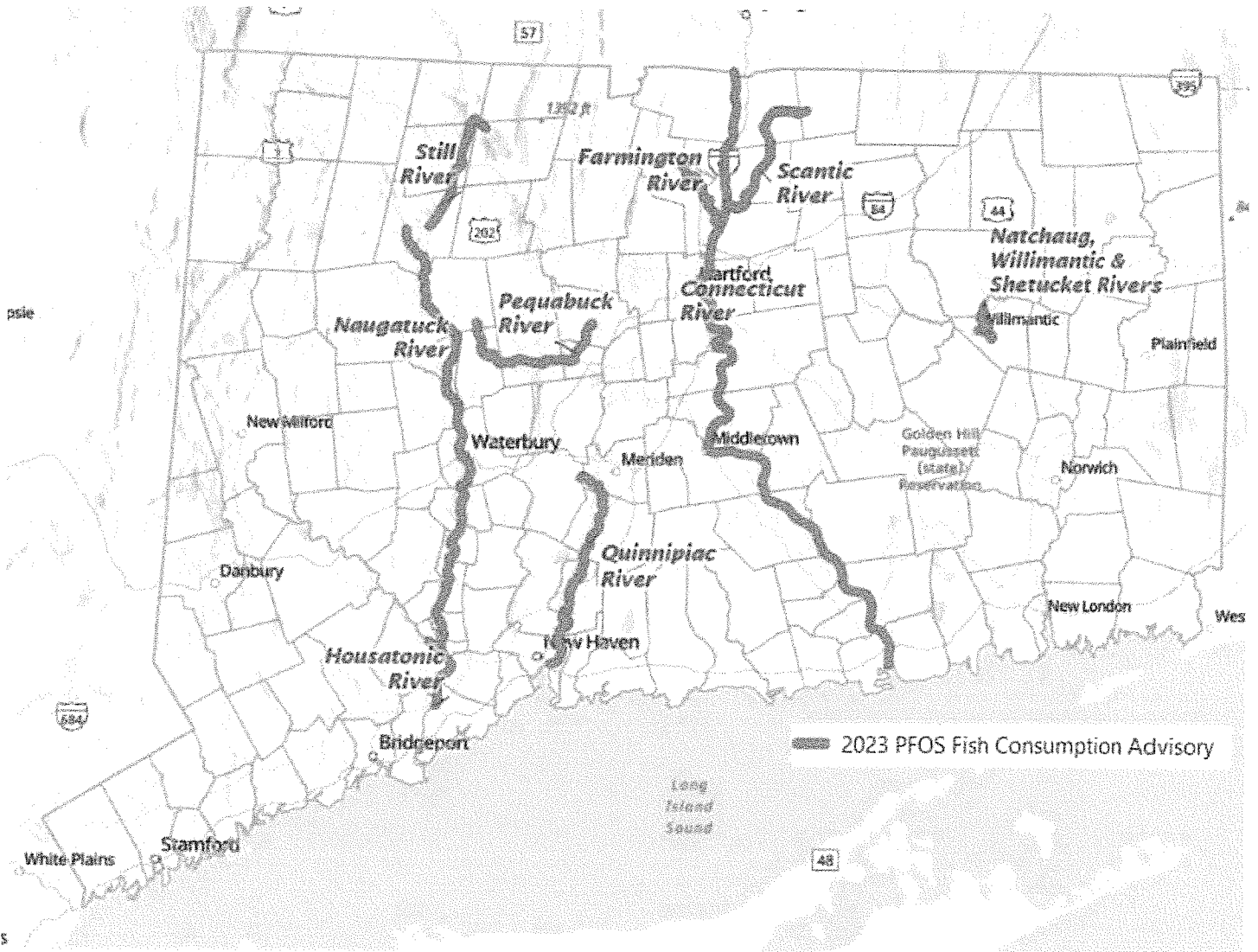
<sup>h</sup>Perfluorooctane sulfonic acid.

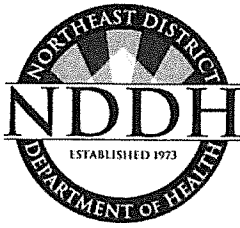
<sup>i</sup>The Housatonic River upstream to the Derby Dam and downstream to the Rt. 15 Bridge. Upstream on the Naugatuck River to the Kinneytown Dam.

<sup>j</sup>The Natchaug River from the dam at the Willimantic Reservoir (northern boundary) downstream to where it forms the Shetucket River. The advisory extends a ½ mile down the Shetucket River to Plains Road. Willimantic River from where it meets the Shetucket and Natchaug Rivers upstream to the dam at Pine Street.

<sup>k</sup>Includes the entire Naugatuck River as well as the West Branch Naugatuck River downstream of Stillwater Pond, Torrington.

<sup>l</sup>Upstream boundary is the Somersville Pond Dam.





# Northeast District Department of Health

11

69 South Main Street, Unit 4, Brooklyn, CT 06234  
860-774-7350 / Fax 860-774-1308 [www.nddh.org](http://www.nddh.org)

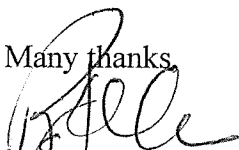
June 16, 2023

Robert L. Miller  
Director of Health  
Eastern Highlands Health District  
4 South Eagleville Road  
Storrs, CT 06268

Dear Rob:

Thank you so much for your coverage as Acting Director while Susan Starkey was on leave. The NDDH Board appreciated that you made yourself available to the staff as well as your willingness to respond to questions and concerns. Your assistance is most appreciated.

Many thanks,



Robert Kelleher  
NDDH Board Chair



## Eastern Highlands Health District

12

4 South Eagleville Road • Mansfield CT 06268 • Tel: (860) 429-3325 • Fax: (860) 429-3321 • Web: [www.EHHD.org](http://www.EHHD.org)

---

July 19, 2023

Residents & Property Owners of Riverview Road,

Eastern Highlands Health District (EHHD) would like to bring to your attention the recent press release from Connecticut Department of Public Health (CT DPH) about the [Change in Fish Consumption Advisories for some fishes found in Connecticut waterbodies](#). As a resident and/or property owner of Riverview Road in Mansfield, it is important to emphasize this advisory because of your proximity to the Natchaug River.

A summary of the full advisory that may affect you/your property is below. Please find the full press release by CTDPH enclosed with this letter.

Natchaug, Willimantic and Shetucket Rivers (Willimantic and Mansfield)

NEW ADVISORY: Bass Do Not Eat due to PFOS levels

PREVIOUS ADVISORY: 1 Meal Per Month-Everyone due to PFOS levels

Natchaug, Willimantic and Shetucket Rivers (Willimantic and Mansfield)

NEW ADVISORY: All Species Except for Bass, 1 Meal Per Month due to PFOS levels

PREVIOUS ADVISORY: No Specific Advisory

PFOS (perflourooctane sulfonic acid) and PFAS (per- and polyflouroalkyl substances) chemicals have been used in many industrial processes since the 1940s and are commonly found in consumer products. Long-term exposure to these chemicals may change immune responses and/or increase health outcomes such as high blood pressure, chance of pre-eclampsia during pregnancy, chance of thyroid disease, high cholesterol and/or liver enzymes.

Since PFOS have been found in fish tissue samples in some Connecticut waterbodies, including the Natchaug River, CT DPH has updated the consumption advisories to protect community members that eat fish from these waterways.

Additional information on DPH fish consumption advisories can be found at: <https://portal.ct.gov/fish> or by calling a DPH staff person at 1-877-458-FISH (3474).

More information on PFAS can be found at

<https://portal.ct.gov/DPH/Environmental-Health/PFAS/PFAS>.

Yours in Health,

Robert L. Miller, MPH, RS  
Director of Health

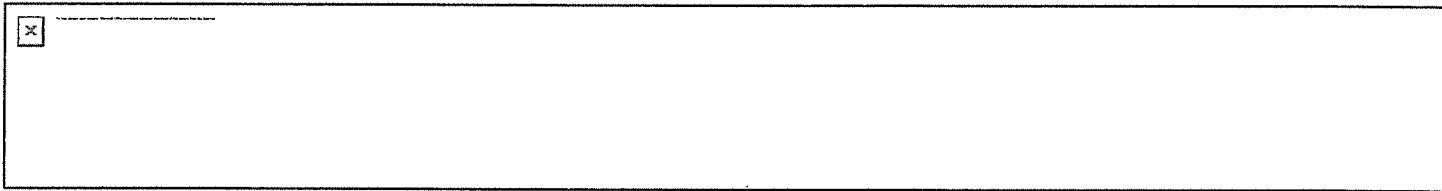
---

*Preventing Illness & Promoting Wellness for Communities In Eastern Connecticut  
Andover • Ashford • Bolton • Chaplin • Columbia • Coventry • Mansfield • Scotland • Tolland • Willington*

**Robert L. Miller**

**From:** dph.immunizations@ct.gov <noreply@everbridge.net>  
**Sent:** Thursday, July 20, 2023 11:02 AM  
**To:** Robert L. Miller  
**Subject:** COVID-19 Vaccine Program Reminders

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.



**July 20, 2023**

*This communication is being sent to all key contacts at provider organizations administering COVID-19 vaccine— please read this message in its entirety. Please feel free to share it with others in your organization who may benefit from the update. Note that all our communications are archived on our [web site](#).*

Dear COVID-19 Vaccine Program (CoVP) Providers,

Below are some additional updates and a message from CDC about the current COVID-19 vaccine program as we approach the anticipated end of the U.S. Government’s (USG) COVID-19 vaccine distribution and commercialization.

**Important Vaccine Ordering Reminder**

The USG will be ending their distribution of federally supplied COVID-19 vaccines on August 1, 2023. This means we can no longer fill your orders for COVID-19 vaccines after August 1<sup>st</sup>.

**Providers should place an order for COVID-19 vaccine through the DPH [submissions portal](#), prior to August 1, 2023. Please order enough vaccine to maintain necessary inventory to get through the summer and early fall until the updated vaccine is available on the commercial market.**

[Click here to read last Friday's full CoVP communication.](#)

**Message from CDC**

Below is a message from Dr. Georgina Peacock to all CoVP providers:

Thank you for your participation in the CDC’s COVID-19 Vaccination Program to ensure all people in the United States who wish to be vaccinated can receive vaccine without barriers, to the greatest extent possible with vaccine provided by the federal government. We truly appreciate your continued efforts in helping vaccine recipients understand the importance of vaccination and that COVID-19 vaccines are safe and effective.

Over the last two years, the Biden-Harris Administration and state, territorial, local, and jurisdictional partners have effectively implemented the largest adult vaccination program in U.S. history, with over 270 million people receiving at least one shot of a COVID-19 vaccine. As a result of these and other efforts, COVID-19 is no longer the disruptive force it once was. Since January 2021, COVID-19 deaths have declined by 95% and hospitalizations are down nearly 91%.

Currently, CDC's COVID-19 Vaccination Program is in a unique, transitional position. Although we anticipate that commercialization, or the transition of vaccines to more traditional pathways for procurement, distribution, and payment, will occur in the fall ([FAQ - Commercialization of COVID-19 Medical Countermeasures](#)), at this time the CDC COVID-19 Vaccine Program remains unchanged. Thus far in 2023:

- In April, the Department of Health and Human Services (HHS) announced the Bridge Access Program for COVID-19 Vaccines and Treatment – a public-private partnership as a temporary measure to prevent the loss of under- and uninsured adults' access to COVID-19 vaccines and treatments at no-cost after commercialization.
- On May 9, HHS released the [Fact Sheet: End of the COVID-19 Public Health Emergency](#) announcing the end of the federal Public Health Emergency (PHE) for COVID-19, which stated:
  - *“at the end of the COVID-19 PHE on May 11, Americans will continue to be able to access COVID-19 vaccines at no cost, just as they have during the COVID-19 PHE, due to the requirements of the [CDC COVID-19 Vaccination Program Provider Agreement](#), people will also continue to be able to access COVID-19 treatments just as they have during the COVID-19 PHE.”*

The federal PHE for COVID-19 expired on May 11, 2023; however, [CDC's COVID-19 Vaccination Program Provider Agreement](#) requires that all organizations and providers participating in the CDC COVID-19 Vaccination Program:

- **must** administer COVID-19 Vaccine at no out-of-pocket cost to the recipient
- may **not** deny anyone vaccination based on the vaccine recipient's coverage status or network status
- may **not** charge an office visit or other fee if COVID-19 vaccination is the sole medical service provided
- may **not** require additional medical services to receive COVID-19 vaccination
- **may** seek appropriate reimbursement from a program or plan that covers COVID-19 Vaccine administration fees for the vaccine recipient, such as:
  - vaccine recipient's private insurance company
  - [Medicare or Medicaid](#) reimbursement
- may **not** seek any reimbursement, including through balance billing, from the vaccine recipient

For any specific questions on these requirements, you can email your immunization program ([dph.immunizations@ct.gov](mailto:dph.immunizations@ct.gov)). Thank you again for your participation in CDC's COVID-19 Vaccination Program and support as we work together to continue to fight COVID-19. I hope this information is helpful.

As always, thank you for your ongoing support and effort with the COVID-19 vaccines.

For the CT DPH Immunization Program, visit: [Contact Us](#)

For the COVID-19 webpage, visit: [COVID-19 Vaccine Program](#)



More from West Hartford News



Man killed in East Hartford shooting rattles neighbors



Biden seeks to limit 'junk fees' for renters



East Hartford Democrats, Republicans pick



JOURNAL INQUIRER

# Coventry takes a gander at its goose problem

Grant for Patriots Park could include deterrents for geese

Jamila Young, Staff Writer

July 22, 2023



[Subscribe](#)

[Sign In](#)



1 of 13

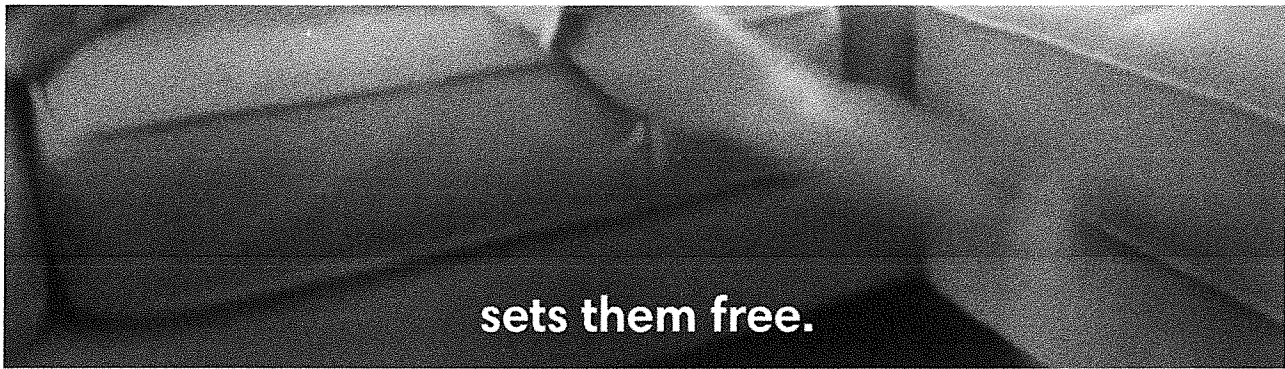


Geese fly out of Patriots Park towards Coventry Lake on Thursday, July 20, 2023, in Coventry

Jim Michaud/Hearst Connecticut Media

COVENTRY — A gaggle of unwelcome visitors have made Patriots Park their new hangout spot and the town is looking into innovative ways to stop them from leaving a mess and causing a nuisance.





The park on Lake Street, which is home to a beach on Coventry Lake, a summer day camp for children, and a lodge that houses the town's senior center, has been overrun by geese, with Interim Town Manager John Elsesser saying that their numbers have tripled over time.

Parks and Recreation Director Lesley Munshower said the geese are indeed a problem, calling them an "ongoing nuisance."

---

**Only 25¢ | Get Access to Your Trusted Source for Local News**

**ACT NOW**

"While they generally avoid park patrons and campers, they do drop feces in the park," Munshower said. "Our Department of Public Works rakes the beach regularly and uses a sweeping machine across the fields to pick it up, but it is a challenge to keep up with the large population."

The Eastern Highlands Health District tests the water at Coventry Lake and reports back to the town, Munshower said. From there, the Parks and Recreation Department determines if it is safe for campers to swim.

"The presence of water fowl feces can also lead to high bacteria content in the water causing beach closures," Munshower said.

Elsesser said the town is applying for a Small Town Economic Assistance Program, or STEAP, grant up to \$500,000 to renovate the park in general and, if approved, plans to use some of the funds to purchase equipment to deter the geese, such as installing solar lights at the level of the geese that would blink and that the geese would avoid. Another possible deterrent uses an ultrasound noise that humans can't hear but it would bother the geese.

Other plans for park renovations include making the playscape and pavilion compliant with the Americans with Disabilities Act, as well as refurbishing the band shell.

---

## More for you

---

**Never miss a local story!**

Stay informed with the most relevant Connecticut news delivered to your inbox for free.

**ZIP Code**

Enter your ZIP code

**Email Address**

Enter your email address

Sign Up

---

By signing up, you agree to our  
Terms of use  
and acknowledge that your information will be used as described in our  
Privacy Policy.

## **Manchester Democrats pick candidates for 2023 election**

**Read Now**

"The pavilion railings need replacing. The pavilion is tired," Elsesser said. "It could be more ADA compliant with ADA picnic tables. The band shell ramp is not ADA compliant."

---

**Recommended Reading for 06902 ▼**

**Dan Haar: Why a nasty charter fight in Stamford matters to the whole state**

- 1.
2. **Winklevoss twins sue Stamford-based crypto conglomerate Digital Currency Group**
3. **Former UConn and NBA star Ben Gordon seeks dismissal of Stamford charges, lawyer says**
4. **Ethiopian-Eritrean restaurant Teff to relocate within Stamford**
5. **Opinion: The backstory on Stamford's charter revision controversy**
6. **Person shot during drug deal outside Stamford health center, police say**
7. **Stamford boxer Chordale Booker making most of 2nd chances, defending WBC USA Super Welterweight title**

Elsesser said that he will talk with members of the the Lions Club about fixing up the band shell, as they have previously said that they would contribute financially to its upkeep since they built it.

The park could use better lighting, Elsesser said, and maybe a solar-powered wind turbine that also acts as a charging station and internet station, as well as the installation of security cameras.

"This is a regional park. It addresses a social need," Elsesser said. "We fulfill an obligation."

The town has until Aug. 18 to apply for the grant and would be notified by the end of September.

## **East of the River Newsletter**

Everything you need to know about the towns east of the river.

**Robert L. Miller**

---

**From:** Robert L. Miller  
**Sent:** Tuesday, July 25, 2023 11:09 AM  
**To:** Adam B. Libros; Andover EMD Amber Armitage (ampam44@hotmail.com); Andover Fire Chief Ron Mike - Andover Fire Dept (10ptr@sbcglobal.net); Andover Trooper (abigail.belcher@ct.gov); Andrew W. Franklin; Ashford EMD (emd@ashfordtownhall.org); Ashford First Selectman - Ashford (firstselectman@ashfordtownhall.org); Bolton Fire; Bolton Fire Chief Bruce Dixon - Bolton (boltonchief34@gmail.com); Bolton Town Manager; Chaplin First Selectman; Charles Rexroad; Columbia First Selectman; Columbia Town Administrator; Columbia Trooper, Gregory DeCarli; Coventry EMD; Coventry Volunteer Fire; Dep EMD Chaplin; Doug Racicot TollandCounty 911; Ellyssa Eror MD (ellyssa.eror@uconn.edu); Eric Anderson (eanderson@andoverct.org); Erika Wiecewski; Ernie Mellor (emellor@sbcglobal.net); Fire Chief, Ashford; Gary Greenberg (firstselectman@scotlandct.org); James Randall (emd@chaplinct.org); Jason Beaumont (chief@svfd16.com); Jeff Spadjinske (jspadjinske@coventryct.org); Jerry James (jamesjl0625@gmail.com); John Elsesser; John Littell (jlittell@tolland.org); Ken Dardick (kdardick@gmail.com); Laura Stone; Keith M. Timme; Margaret Chatey; mpalmer@coventryct.org; Neil Prendergast - UConn fire; Pam Sawyer; qvec@sbcglobal.net; rpalmer12@snet.net; Ryan J. Aylesworth; scobb@willingtonfire.org; Sharon Cournoyer; Steve Postemsky Columbia Fire; tmillix@tollandcounty911.org; Tolland Town Manager; Travis Irons; UConn Fire; UConn OEM (Public Safety); UConn Police Chief; Willington #1 FD; Willington Fire Chief  
**Cc:** Ande Bloom; Cecile C. Serazo; Christine C. Grulke; Christopher Buter; Courtney LeBlanc; Glenn H. Bagdoian; Grace Dittrich; Lynette S. Swanson; Mia A. Mitoma; Millie C. Brosseau; Nishel Thompson; Robert L. Miller; Thad D. King  
**Subject:** FW: Weather Awareness: Extreme Heat and Humidity 7.25.23  
**Attachments:** Heat+and+Humidity+Update+from+DESPP+DEMHS+at+10+AM+on+7-25-23.pdf

FYI. See attachment and link below.

**EXTREME HEAT PROTOCOL WILL GO INTO EFFECT ON WEDNESDAY AT 8:00 AM**

**Governor Lamont has Activated the Extreme Hot Weather Protocol**

<https://portal.ct.gov/Office-of-the-Governor/News/Press-Releases/2023/07-2023/Governor-Lamont-Activates-Extreme-Hot-Weather-Protocol-Beginning-Wednesday-Morning>

**Important Precautions**

- Drink plenty of fluids, stay in air-conditioned room, stay out of the sun and check on relatives and neighbors
- Never leave children or pets unattended in a vehicle
- Take extra precautions if working outside – schedule strenuous activities for the morning, wear lightweight, loose fitting clothing, take frequent breaks
- Know the signs and symptoms of heat exhaustion and heat stroke
- Call 2-1-1 for locations of cooling centers near you

Stay Cool,

*Robert L. Miller, MPH, RS*

Director of Health

Eastern Highlands Health District

4 South Eagleville Road

Storrs, CT 06268

860-429-3325

860-429-3321 (Fax)

Twitter: @RobMillerMPH

[www.ehhd.org](http://www.ehhd.org)



**EHHD**  
Eastern Highlands Health District

*Preventing Illness and Promoting Wellness in the Communities We Serve*

*This electronic message may contain information that is confidential and/or legally privileged. It is intended only for the use of the individual(s) and entity(s) named as recipients in the message. If you are not an intended recipient of the message, please notify the sender immediately, delete the material from any computer, do not deliver, distribute, or copy this message, and do not disclose its contents or take action in reliance on the information it contains. Thank you.*



Community Corner

# Fleet Of Orange Kayaks Invades Tolland ... And It's All Free To Use

New kayaks available for residents to borrow.

 Chris Dehnel, Patch Staff

Posted Thu, Jul 27, 2023 at 7:13 pm ET

Reply



ADVERTISEMENT

TOLLAND, CT — Orange kayaks have invaded Tolland, and they are free for the borrowing.

ADVERTISEMENT

Town officials said this week that Recreation Director Bruce Watt has obtained seven kayaks with accompanying paddles and flotation vests through a grant from the Eastern Highlands Health District's Active Living 2023 initiative. They are now available for residents to use through October with one open reservation allowed per household.

The kayaks are stationed at the Tolland Recreation Department, 104 Old Post Road.

---

Find out what's happening in Tolland with free, real-time updates from Patch.

Your email address

Subscribe

---

Those requesting reservations must be 18 and have a valid driver's license. Weekday rentals require a drop-off by 9:15 a.m. the following morning and weekend rentals by 9:15 a.m. Monday.

To inquire about reservations, Call 860-871-3610 or Email:

ADVERTISEMENT

**Robert L. Miller**

---

**From:** Cecile C. Serazo  
**Sent:** Thursday, July 27, 2023 5:16 PM  
**Subject:** \*\*\*Reminder of Upcoming MRC meeting/ De-escalation training. volunteer opportunities and more\*\*\*

Hello MRC Volunteers,

This is a reminder to sign-up for our meeting and/or volunteering events. I will send out a notification of assignments on Monday.

Have a great weekend,

Cecile

Cecile Serazo BSN, RN

**FWD: Hello MRC Volunteers,**

I hope this email finds you well. First, I want to thank you for being part of the extraordinary organization that is the Medical Reserve Corps on today the 21<sup>st</sup> Anniversary of the founding of the MRC. Thank you.

I also want to invite you to a MRC meeting (and Loyalty Oath) September 12, 5-6:30pm in the Mansfield Town Hall 4 South Eagleville Rd, Mansfield. At this meeting we will also be having a De-escalation Training with UConn Police Officer Justin Cheney. De-escalation Strategies participants in this workshop will develop an understanding of the following de-escalation concepts, through group discussion, lecture and role playing exercises: simple and effective techniques to de-escalate conflict, recognize when de-escalation strategies will be ineffective and when to call for help, and understand the involuntary physiological responses to conflict and techniques to combat those responses.

In other news, Region 4 MRC is also going to support the RIMaConn road race Saturday August 26<sup>th</sup>, information on this event will be coming soon. Also, in the next few weeks we will providing Covid-19 Awareness and Prevention and blood pressure checks at various local events. We will primarily need medical providers but will also need non-medical volunteers to help man the tables. The events are:

- Andover Farmer's Market, August 2<sup>nd</sup> 4-7pm, Meeting House Field at the First Congregational Church of Andover at 359 Route 6 (across from the Rails to Trails and Public Library)
- Scotland Farmer's Market, August 9<sup>th</sup> 2:30-5:30pm, 39 Devotion Rd, Scotland, Ct
- Bolton concert Series, August 16 (Rain Date August 30<sup>th</sup>) 6:30-8PM, Bolton Green, 222 Bolton Center Rd, CT
- Celebrate Tolland, September 9<sup>th</sup> 12-4pm, Tolland Middle School, 1 Falcon Way, Tolland

To register for the meeting and/or the volunteer opportunities please fill-out this [Survey](#).

**Below find a message from National office of the MRC on the occasion of the 21<sup>st</sup> Anniversary of the MRC:**

Happy Anniversary, MRC!

For 21 years, MRC volunteers have been helping communities become healthier and better prepared before disasters, supported communities during all kinds of emergencies, and helped communities recover.

Established after the events of 9/11, the MRC is a network of more than 800 community-based units located throughout the United States and its territories. Today, more than 300,000 MRC volunteers commit their time, energy, and expertise to keeping keep their communities safe and healthy.

Join us as we celebrate the volunteer medical professionals, public health experts, and others who help make their communities stronger and healthier during disasters and every day.

[MRC Anniversary | Video](#)

Office of Emergency Management & Medical Operations | Medical Reserve Corps  
(MRC)

Administration for Strategic Preparedness and Response (ASPR)

U.S. Department of Health and Human Services

Please let me know if you have any questions.

Thank you,

Cecile

Cecile Serazo BSN, RN  
Community Health and Wellness Coordinator  
Medical Reserve Corps Unit Coordinator  
Eastern Highlands Health District  
4 South Eagleville Road  
Mansfield, CT 06268  
[SerazoCC@EHHD.org](mailto:SerazoCC@EHHD.org)

Tel: 860-429-3325

Cellphone: 860-208-9943



*This electronic message may contain information that is confidential and/or legally privileged. It is intended only for the use of the individual(s) and entity(s) named as recipients in the message. If you are not an intended recipient of the message, please notify the sender immediately, delete the material from any computer, do not deliver, distribute, or copy this message, and do not disclose its contents or take action in reliance on the information it contains. Thank you.*

# Connecticut State Department of Public Health

(DPH)

18

[CT.gov Home](#) [/ / Department of Public Health](#) [/ / DPH](#) Departments of Consumer Protection and Public Health remind residents to practice proper food safety following salmonella outbreak

## Press Releases

07/28/2023

### Departments of Consumer Protection and Public Health remind residents to practice proper food safety following salmonella outbreak

HARTFORD — The Department of Consumer Protection Food and Standards Division and the Department of Public Health are reminding the public to follow proper food safety practices after reports that more than a dozen people have become sickened by salmonella-tainted ground beef sold in ShopRite locations in Connecticut, New Jersey, and New York.

The U.S. Centers for Disease Control and Prevention is working to [identify the source of the contaminated ground beef \(https://gcc02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.cdc.gov%2Fsalmonella%2Fsaintpaul-07-23%2Findex.html&data=05%7C01%7CChristopher.Boyle%40ct.gov%7Cee18cf575270454c87e408db8f91f195%7C118b7cfaa3dd48b9b02631ff69bb738b%7C0%7C0%7C6382\)](https://gcc02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.cdc.gov%2Fsalmonella%2Fsaintpaul-07-23%2Findex.html&data=05%7C01%7CChristopher.Boyle%40ct.gov%7Cee18cf575270454c87e408db8f91f195%7C118b7cfaa3dd48b9b02631ff69bb738b%7C0%7C0%7C6382). Ground beef is the only common food people reported eating.

"Practicing proper food safety, including storing your food appropriately, avoiding cross-contamination by washing cutting boards and utensils after they come in contact with raw meat, washing your hands regularly and cooking your food to a safe temperature are just some of the things you can do to reduce the risk of food-borne illness," said **Consumer Protection Commissioner Bryan T. Cafferelli**. "Salmonella infections can be serious, so if you feel sick seek medical attention immediately."

"If you experience symptoms like diarrhea, fever, abdominal cramps, or vomiting after consuming ground beef or any other food, seek medical attention promptly," said **Connecticut Department of Public Health Commissioner Manisha Juthani, MD**. "Salmonella infections can be serious, especially for vulnerable populations such as young children, the elderly, and individuals with weakened immune systems."

#### To reduce the risk of Salmonella infection from ground beef, follow these safety measures:

**Buy from a reputable source:** Purchase ground beef from reputable stores or butchers with good food safety practices.

**Check the expiration date:** Always check the "sell by" or "use by" date on the packaging to ensure the meat is fresh.

**Store properly:** Keep ground beef refrigerated at 41°F (4°C) or below until you are ready to use it. Use it within a couple of days or freeze it for longer storage.

**Avoid cross-contamination:** Use separate cutting boards and utensils for raw meat and other food items. Wash your hands, utensils, and surfaces thoroughly after handling raw ground beef.

**Cook to a safe temperature:** Cooking ground beef to a safe internal temperature is essential to kill harmful bacteria like Salmonella. The USDA recommends cooking ground beef to an internal temperature of 160°F (71°C). Use a food thermometer to check the temperature.

**Reheat properly:** If you have leftover cooked ground beef, ensure it is reheated to an internal temperature of 165°F (74°C) before consumption.

**Practice good hygiene:** Wash your hands with soap and water before and after handling raw ground beef.

If you suspect that ground beef or any other food may be contaminated with Salmonella or any other harmful bacteria, it is best to discard it to avoid the risk of foodborne illness. If you suspect the food was contaminated when you bought it, return to the point of purchase to seek a refund.

###

#### Media Contact:

Kaitlyn Krasselt

[kaitlyn.krasselt@ct.gov](mailto:kaitlyn.krasselt@ct.gov) (mailto:kaitlyn.krasselt@ct.gov)

(860) 713-6019 (tel:8607136019) (office)

(860) 377-0246 (tel:8603770246) (cell)

FEEDBACK +



# News Release

19

**FOR IMMEDIATE RELEASE:** July 28, 2023

**CONTACT:** Chris Boyle—Director of Communications  
(860) 706-9654 – christopher.boyle@ct.gov

## **DPH warns residents about severe *Vibrio* infections caused by consumption of raw shellfish or exposure to salt or brackish water**

HARTFORD, Conn.— The Connecticut Department of Public Health (DPH) is warning residents about the potential dangers of consuming raw shellfish and exposure to salt or brackish water along Long Island Sound, due to severe *Vibrio vulnificus* infections.

Since July 1, three cases of *V. vulnificus* infections have been reported to DPH. The three patients are between 60-80 years of age. All three patients were hospitalized and one died. One patient reported consuming raw oysters from an out-of-state establishment. Two patients reported exposure to salt or brackish water in Long Island Sound. Both patients had pre-existing open cuts or wounds or sustained new wounds during these activities which likely led to the infections.

“The identification of these severe cases, including one fatality, due to *V. vulnificus* is concerning,” said DPH Commissioner Manisha Juthani, MD. “People should consider the potential risk of consuming raw oysters and exposure to salt or brackish water and take appropriate precautions. Particularly during the hottest months of the summer, bacteria are more likely to overgrow and contaminate raw shellfish. Given our current heat wave, this may be a time to exercise particular caution in what you consume.”

*V. vulnificus* infection is an extremely rare illness. Five cases were reported in 2020 in Connecticut, and none in 2021 and 2022. *V. vulnificus* infections from oysters can result in severe illness, including bloodstream infections. *V. vulnificus* can also cause wound infections when open wounds are exposed to warm salt or brackish water (mix of salt and fresh water). People with a *V. vulnificus* infection can get seriously ill and need intensive care or limb amputation. About one in five people with this type of infection die. People at greatest risk for illness from *V. vulnificus* are those with weakened immune systems and the elderly.

You can reduce your chance of getting this type of infection by following these precautions:

- Don't eat raw or undercooked oysters or other shellfish.
- If you have a wound (including from a recent surgery, piercing, or tattoo), stay out of saltwater or brackish water, if possible. This includes wading at the beach.

(more)

- Cover your wound with a waterproof bandage if it could come into contact with saltwater, brackish water, marine life, or raw or undercooked seafood and its juices. This contact can happen during everyday activities, such as swimming, fishing, or walking on the beach.
- Wash wounds and cuts thoroughly with soap and water after they have contact with saltwater, brackish water, marine life, raw seafood, or its juices.

For more information on *V. vulnificus* infections, visit <https://www.cdc.gov/vibrio/wounds.html>



# News Release

20

**FOR IMMEDIATE RELEASE:** Aug. 3, 2023

**CONTACT:** Chris Boyle—Director of Communications  
(860) 706-9654 – christopher.boyle@ct.gov

## **As school resumes, the Connecticut Department of Public Health reminds parents to make sure their children’s vaccinations are up to date**

HARTFORD, Conn.—As schools across Connecticut resume classes in a few weeks, the Connecticut Department of Public Health (DPH) is reminding parents to make sure their children’s immunizations are up to date. Some children may even be lacking vaccines required for school entry this fall such as measles, whooping cough, and polio.

The good news is that Connecticut school immunization rates are rebounding. The percentage of Connecticut kindergarten students receiving required measles, mumps, and rubella (MMR) vaccine in the 2022–2023 school year is 97.3%. This is an increase of 1.6% from the previous year and the highest single year increase since 2012–2013. Among schools with more than 30 kindergarten students, compared with last year, there was a 16.4% increase in the number of schools with MMR vaccination rates at or above 95%. Parents and the public can access information on immunization completion rates for schools in Connecticut [here](#).

“As our children go back to school, it is important for parents to check with their child’s healthcare provider to ensure that all vaccinations are up to date,” said DPH Commissioner Manisha Juthani, MD. “If parents have any questions or concerns about vaccinating their children, they should discuss them with their child’s primary care provider. We want to make sure every child attending school in Connecticut is protected from vaccine-preventable diseases such as measles.”

High vaccination rates protect not only vaccinated children but also those who cannot or have not been vaccinated. This is called herd immunity. Schools that achieve herd immunity reduce the risk of outbreaks. High vaccination rates at schools are especially important for medically fragile children.

Some children have conditions that affect their immunity, such as illnesses that require chemotherapy. These children cannot be safely vaccinated, and, at the same time, they are less able to fight off illness when they are infected. They depend on herd immunity for their health and their lives.

(more)



"School attendance is foundational to learning and academic achievement, as well as social, emotional, mental and physical health and well-being," said Education Commissioner Russell-Tucker. "Immunizations are an important tool for maintaining good attendance from day one and throughout the upcoming school year and help to ensure that all students are able to learn together in school with their peers."

To learn how to get you or your child's vaccine record securely online, visit [ct.gov/getmyvaccinerecord](http://ct.gov/getmyvaccinerecord). The CT WiZ Public Portal is a confidential and free service provided by the Connecticut Department of Public Health Immunization Program.

Anyone with questions regarding the Connecticut Vaccine Program can call 860-509-7929 or email [dph.immunizations@ct.gov](mailto:dph.immunizations@ct.gov).

For more information about vaccines, visit <https://www.cdc.gov/vaccines/parents/index.html>

## Invasive ticks may transport diseases

### Species 'hitchhiking on humans,' says one Connecticut scientist

BY ED STANNARD HARTFORD COURANT

New species of ticks are arriving from overseas, and they may be bringing diseases that are unfamiliar to American doctors, according to Goudarz Molaei, chief scientist at the Connecticut Agricultural Experiment Station in New Haven.

“In the past few weeks only, we have received four invasive ticks. So that is the challenge that we are having,” Molaei said. “So it does appear that these invasive ticks are hitchhiking on humans and other means to get to the United States, and that is quite concerning.”

Molaei, who directs the experiment station's tick and tick-borne diseases surveillance program, said his concern is that the ticks may bring in unfamiliar diseases that doctors cannot easily identify.

Molaei said the ticks, which have come from Europe, Africa and South America and Central America, are unlike previous invasive species, such as the Asian longhorned tick, lone star tick and the Gulf Coast tick, which have established populations in Connecticut and beyond in the last five or six years.

The Gulf Coast tick carries a disease similar to Rocky Mountain spotted fever, he said.

“We don't know exactly what species they are,” Molaei said. “We do know that they are not the same species that we have had in the past or we have received from human travelers visiting international destinations. We have some educated guesses but because these are coming from international destinations, really morphological identification is not that easy. And now we are in the process of doing genetic identification.”

It's also not easy to determine what diseases they might be carrying.

“One or two of them are coming from Europe, and we assume that they are sister species of the deer tick that we have here,” Molaei said.

“And in their native range they are involved in transmission of Lyme disease and other tick-borne diseases that we have here. But we have one that is coming from Africa that transmits their own set of diseases that we don’t have here in the United States,” he said.

One woman in Fairfield County discovered a tick in her navel after returning from Africa, which had been on her body for a week, Molaei said. Her doctor did not know its species and treated her with antibiotics.

“The other side of the story is that ... once these ticks come with the travelers, there’s a nationwide risk because once these ticks get here, there’s no guarantee they will not be able to have the population,” Molaei said.

Many travelers pick up ticks when they visit animal sanctuaries or go horseback riding, enabling ticks to hop onto them, he said.

Molaei said he is concerned because it is impossible to know how many ticks are entering the United States. “There is no guarantee that these all will be intercepted and will be submitted to us,” he said. “There’s a potential that some of these could get here, landing in the United States or Connecticut,” and begin to reproduce in the field.

“And that is the challenge, similar to what we are seeing with regards to Asian longhorn ticks, even though we don’t know how that tick got into the United States in 2017,” Molaei said.

It is easier for ticks to establish populations because “we are not having harsher temperatures anymore in winter months,” Molaei said.

“Therefore, they can easily establish populations and are becoming major problems.”

Ticks tend not to survive freezing temperatures, he said, but warmer winters allow them to survive, he said.

“Once they get here, because we don’t have that kind of limiting temperature factor that would limit their activity, then they can establish populations,” he said.

When found, ticks should be preserved alive and submitted to the experiment station at 123 Huntington St. in New Haven.

STATE OF CONNECTICUT  
DEPARTMENT OF PUBLIC HEALTH

22

Manisha Juthani, MD  
Commissioner



Ned Lamont  
Governor  
Susan Bysiewicz  
Lt. Governor

Environmental Health and Drinking Water Branch

EHDW Circular Letter #2023-35

To: Local Directors of Health  
Chief Sanitarians

From: Kimberly Ploszaj, Supervising Environmental Analyst

Date: August 7, 2023

Re: On-Site Inspections

With the passage of Public Act No. 22-49 (P.A. No. 22-49) and Public Act No. 23-31 (P.A. 23-31), the purpose of this circular letter is to provide an update regarding *on-site inspections and remediation*. Under Section 19a-110(a) of the general statutes, an on-site inspection is defined as:

“an examination of a residential dwelling to identify lead hazards, including, but not limited to, an examination of the dwelling for deteriorating paint, lead dust, bare soil near the perimeter of the dwelling, household items that may present a potential lead risk, such as toys, cookware, food products and cosmetics, and an inquiry into the water system serving the dwelling”

Under 19a-110(a) of the general statutes, remediation is defined as:

“the process of remedying a lead hazard condition, including, but not limited to, investigation, abatement and, if appropriate, ongoing management measures;”

The timeline for when an on-site inspection shall be completed has been updated from what was originally written in P.A. No. 22-49 and relocated to Section 19a-111(b) of the general statutes under P.A. No 23-31. **Effective October 1, 2023:**

Upon receipt of each report of a child with a blood lead level (1) equal to or greater than ten micrograms per deciliter but less than fifteen micrograms per deciliter on or before January 1, 2024 and (2) equal to or greater than five



Phone: (860) 509-7299 • Fax: (860) 509-7295  
Telecommunications Relay Service 7-1-1  
410 Capitol Avenue, P.O. Box 340308  
Hartford, Connecticut 06134-0308  
[www.ct.gov/dph](http://www.ct.gov/dph)

*Affirmative Action/Equal Opportunity Employer*



micrograms per deciliter but less than ten micrograms per deciliter from January 1, 2024 to December 31, 2024, inclusive, the director ***shall conduct an on-site inspection to identify the source of the lead causing such blood lead level*** and order remediation of such source by the appropriate persons responsible for the conditions at such source.

If you have any questions, please contact Kimberly Ploszaj at [kimberly.ploszaj@ct.gov](mailto:kimberly.ploszaj@ct.gov) or 860 509-7959.

c: Lisa Morrissey, MPH, Deputy Commissioner  
Lori Mathieu, Environmental Health/Drinking Water Branch Chief  
Jim Vannoy, MPH, Environmental Health Section Chief

More from West Hartford News



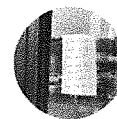
Police: Vernon girl, 11, released from hospital after hit by



Two Republicans petitioning to be on South Windsor



Mall tenants say Enfield's actions drove away



Organizations used high levels of DevSecOps to save \$1.68M in breach costs  
[Read the report →](#)

JOURNAL INQUIRER

# FBI investigates cyberattack affecting 2 CT hospital systems. Here's what we know.

Jamila Young, Peter Yankowski, Staff Writers

Updated: Aug. 5, 2023 9:16 a.m.





1 of 38



Manchester Memorial Hospital on Friday, August 4, 2023, in Manchester.

Jim Michaud / Hearst Connecticut Media

The FBI is investigating a ransomware attack that has disrupted hospital systems in multiple states run by Prospect Medical Holdings, including two in Connecticut.



Eastern Connecticut Health Network (ECHN) and Waterbury Health, both owned by Prospect, reported closures at their facilities due to IT issues. The company also has hospitals and clinics in California, where it is headquartered, as well as Connecticut, Rhode Island and Pennsylvania, the Associated Press reported.

"Prospect Medical Holdings Inc. recently experienced a data security incident that has disrupted our operations," Nina Kruse, ECHN's vice president for communications and public affairs, said in a statement.

---

**ONLY 25¢! Don't miss our Summer Sale on unlimited digital access.**

**ACT NOW**

"Upon learning of this, we took our systems offline to protect them and launched an investigation with the help of third-party cybersecurity specialists," she said. "While our investigation continues, we are focused on addressing the pressing needs of our patients as we work diligently to return to normal operations as quickly as possible."

X



The FBI's field office in New Haven "is involved in an ongoing cyber ransomware investigation of some local medical facilities." Robert Fuller, special agent in charge of the office, said in a statement.

"We are working closely with law enforcement partners and the victim entities to address the issues," he said.

Fuller said no further information could be immediately released on Friday.

Kruse said ambulances were diverted from ECHN's emergency departments until 10 a.m. Friday. The ERs remained open and she said diversions typically happen when "the current emergency patient load exceeds the Emergency Department's ability to treat additional patients promptly."

**ADVERTISEMENT**

Article continues below this ad

X

"Our team is experienced and skilled in downtime procedures and is ensuring the continuity of patient care," Kruse added.

---

## More for you

---

### Never miss a local story!

Stay informed with the most relevant Connecticut news delivered to your inbox for free.

#### ZIP Code

#### Email Address

[Sign Up](#)

---

By signing up, you agree to our  
Terms of use  
and acknowledge that your information will be used as described in our  
Privacy Policy.

## Mall tenants say Enfield's actions drove away customers

[Read Now](#)

The attack also appeared to have affected the lines.

An operator who answered the phone Friday at the mall, which is run by Eastern, said all of their phone lines were answering incoming calls.

X

"Some practices have had intermittent phone issues, although mobile devices are in place," Kruse said in response to the phone issues. "We have numerous call centers to help guide patient inquiries."

The cyberattack was reported on Thursday, but exact details of the ransomware attack, which experts say typically involve demands for money remained unclear Friday.

Waterbury Health, which runs Waterbury Hospital, said in a Facebook post that "computer systems are down" and the disruption was affecting all Waterbury Health "inpatient and outpatient operations."

"We are in the process of reevaluating our downtime capabilities and may reschedule some appointments," the post said, posted around noon Thursday. "Affected patients will be contacted

x

"Waterbury Hospital is following downtime procedures, including the use of paper records, until this is resolved," the post continued. "Patient visitation is not affected. We are working closely with IT experts to resolve it as quickly as possible."

Waterbury Health said all of its outpatient blood drawing locations would be closed on Friday.

ECHN's website listed several locations as closed "until further notice," including facilities that provided urgent care, podiatry, imaging, elective surgeries and gastroenterology care.

x

“We have a national Prospect team working and evaluating the impact of the attack on all of the organizations,” Jillian Menzel, chief operating officer for the Eastern Connecticut Health Network, said in a statement.

---

### Recommended Reading for [06902](#) ▼

- 1. Stamford's Alive at Five by the numbers: Which concert sold out, how much it cost to put on and more**
- 2. In Photos: Stamford celebrates 76th Anniversary of India's independence with kites, dancing**
- 3. John Breunig (opinion): Rev. Tommie Jackson's lament — 'How long does it take for the city leadership to wake up?'**
- 4. Why Stamford is hiring civilians to supervise its 911 center instead of police**
- 5. Stamford outpost of Crumbl Cookies to open in October**
- 6. 'Real Housewives of New Jersey' star Teresa Giudice coming to Hev Stamford! Food Festival** ✕
- 7. SEEN: Alive at Five 2023 featuring Ashanti**

In Pennsylvania, the attack affected services at Crozer-Chester Medical Center in Upland, Ta

County Memorial Hospital in Drexel Hill and Springfield Hospital in Springfield, according to the Philadelphia Inquirer.

In California, the company has seven hospitals in Los Angeles and Orange counties, including two behavioral health facilities and a 130-bed acute care hospital in Los Angeles, according to Prospect's website. Messages sent to representatives for those hospitals were not immediately returned.

Globally, the health care industry was the hardest-hit by cyberattacks in the year ending in March, according to IBM's annual report on data breaches. For the 13th straight year, it reported the most expensive breaches, each averaging \$11 million.

Ransomware attacks target computer systems that organizations and governments use to run everything from critical infrastructure to private companies. Typically, hackers will either gain access to a system or critical parts of the system, or otherwise lock

The perpetrators may then demand money or removing the locks or not leaking sensitive data access to the system.

"It's like a thief coming into your home, locking your door and asking you for money to give you back the key to that door," said Vahid Behzadan, an assistant professor of computer science and cybersecurity at the University of New Haven.

Behzadan said ransomware operations have been on the rise for the past five or six years. It was initially partly attributed to the price of cryptocurrency from the perception that those methods of payment would be harder to track. "But over time, it just became a very profitable business model for many cyber criminals," he said.

The majority of ransomware campaigns seem to be rooted in criminal organizations, said Behzadan, who holds a PhD in computer science.

High profile ransomware attacks have been known to target government computer systems as well as health care systems or private businesses. A ransomware attack crippled the city of Baltimore, preventing city residents from paying their bills and city employees from accessing their work systems.

*Reporting by the Associated Press contribute.*

**East of the River Newsletter**