

Eastern Highlands Health District
Board of Directors Regular Meeting Minutes
Mansfield Community Center, Community Room
Thursday, October 17, 2019

Members present: J. Carrington (Mansfield), J. Elsesser (Coventry), J. Kelly (Bolton), T. Nuccio (4:43pm Tolland), E. Paterson (Mansfield), M. Rosen (Tolland) D. Walsh (Coventry) M. Walter (Columbia)

Staff present: R. Miller, K. Dardick, L. Phaneuf

Call to order: E. Paterson called the meeting to order at 4:32 pm, and requested everyone introduce themselves to new members of the board.

Approval of minutes of August 15, 2019 M. Walter made a MOTION, seconded by J. Kelly to approve the minutes of the August 15, 2019 meeting as presented. MOTION PASSED unanimously with M. Rosen abstaining.

E. Paterson requested to move the Executive Session to item 3a on the agenda. It was agreed by consensus to move the executive session to item 3a.

New Business

Memorandum of Agreement for the DPH Public Health Preparedness Program, By and Between the Ledge Light Health District and Eastern Highlands Health District 2019-2020

R. Miller presented an overview of the memorandum.

D. Walsh made a MOTION, seconded by J. Kelly to ratify the "Memorandum of Agreement for the DPH Public Health Preparedness Program, By and Between the Ledge Light Health District and Eastern Highlands Health District 2019-2020", as presented on October 17, 2019. MOTION PASSED unanimously.

Proposed 2020 Regular Meeting schedule D. Walsh made a MOTION, seconded by M. Rosen to adopt the Eastern Highlands Health District Board of Directors 2020 Regular meeting schedule as presented. MOTION PASSED unanimously.

Personnel Committee

D. Walsh made a MOTION to reclassify the incumbent in the Administrative Assistant position to Office Manager; set the position pay range at \$50,890/yr to \$68,830/yr; accept the revised job description as presented; approve the job title of Office Manager for the reclassified position; and, increase the incumbents annual salary to \$50,890, effective January 1, 2020. MOTION PASSED unanimously.

Executive Session

J. Elsesser made a motion seconded by T. Nuccio to enter executive session at 4:45pm to discuss personnel matters in accordance with accordance with CGS 1-200(6)(a), Director of Health Performance Review. Executive Session ended at 5:00pm.

Regular meeting resumed at 5:00pm.

D. Walsh made a MOTION, seconded by M. Walter to accept the Director's performance review as presented on October 17, 2019. D. Walsh will meet with R. Miller to review the results of the survey. MOTION PASSED unanimously.

D. Walsh made a MOTION, seconded by J. Kelly to approve the Director of Health's personal vehicle stipend, payable in bi-weekly installments, and not to exceed \$5,400 annually, effective July 1, 2019. These payments do not constitute an increase in the Director's base salary; and, is conditional upon the execution of a liability waiver with the Director, subject to review by the Health District Insurance carrier. MOTION PASSED unanimously.

Town Reports

Coventry J. Elsesser reported that Wicked Slice Pizza is open. There was discussion about a breakfast place opening. J. Elsesser also reported that they continue to work on the project to extend sewers into the Bolton system.

Bolton J. Kelly reported that due to the threat of EEE, there has been a ban on all after school activities held after 6:00pm. This will be reevaluated. D. Walsh inquired about the status of the threat. R. Miller elaborated on the many factors contributing to the situation.

Tolland M. Rosen expressed interest in joining the personnel committee.

M. Rosen informed the board that a potential brewery is coming to Tolland. He further noted that Dari Farms will be closing. As a result, 91 people will be losing their jobs.

M. Rosen inquired about the status of public information regarding the sodium chloride in well waters.

R. Miller related what the Health District is doing in response to the NaCl issue. R. Miller informed the board that the health district reviews the reports that are received following the installation of a new well, or for testing done during a sale or within 6 months of a sale. Residents are notified of any exceedances. R. Miller noted that the health district has a protocol in place for any concerns about Sodium Chloride expressed by private residents. Anything related to a private water supply is public information. E. Paterson requested that any written materials the Health District has be forwarded to M. Rosen.

J. Elsesser noted that towns are being held liable. T. Nuccio noted that owners may be self-contaminating with water softeners. She further expressed the need to support and advocate for the private property owners.

Mansfield J. Carrington reported that the sewer project is ahead of schedule.

Columbia M. Walter reported that a follow-up treatment for invasive species on Columbia Lake has been done. And, the small algae bloom is solved. M. Walter noted that the Main Moose is booming and planning to expand. They are adding more parking and considering a liquor license.

5:27 pm E. Paterson left the meeting. J. Elsesser took over running the meeting.

Medical Advisor Report Dr. Dardick reported that there has been no flu activity yet. He also noted that some pharmacies are running out of the high dose vaccine for seniors.

Tolland T. Nuccio noted that The Spot held a grand opening. Demolition has begun at Birch Grove Elementary. T. Nuccio reiterated desire to advocate for community members regarding the sodium chloride issue.

Director's Report

EHHD Scope of Services R. Miller presented The 10 Essential Public Health Services.

Substance abuse in our communities workgroup- update

R. Miller reported that the committee worked with the Coventry police department on a drug take back campaign.

J. Elsesser inquired if anything was being done regarding vaping. R. Miller noted that the committee members have attended some of the workshops, and meetings with Board of Educations. J. Elsesser noted that middle schoolers are vaping THC in the bathrooms.

Radon Testing Initiative

R. Miller reported that the health district will be partnering with DPH for distributing Radon Testing kits. These kits will be available soon.

Communications

R. Miller called attention to item 10

CADH re: FDA Food code implementation and workforce development issues.

R. Miller noted that Local health departments have concerns regarding the quality assurance component as this initiative triples the workload burden on local health departments as it pertains to training for staff.

D. Walsh made a MOTION, seconded by T. Nuccio to adjourn the meeting at 6:05 pm.
MOTION PASSED unanimously.

Respectfully submitted,



Robert Miller
Secretary

