

EHHD Finance Committee  
Special Meeting Minutes  
November 25, 2019  
Audrey Beck Municipal Building  
Conference Room A

Call to Order at 4:05PM by Chairperson Paterson

Present: E Paterson, J Elsesser, J Kelly, J Carrington, C Trahan, A Gonzalez, R Miller

J Elsesser MOVED, J Carrington seconded to approve the 8/15/19 meeting minutes as presented. Motion PASSED unanimously.

R Miller presented the financial statements for the period ending 9/30/19. He noted the following regarding revenues: State grant greater than the budget; Other services greater than budget due to opioid mini grant; Miscellaneous revenue is anticipated be less then budget due to delay in the implementation of the cosmetology inspection program from a state law establishing new inspection standards. On the expenditure side: Benefits will be lower than budget due to backfilling of retirement contribution from a staff person that resigned before full vesting; professional & technical services greater then budget due to subcontracted staffing; Other purchased services greater then budget due to online software upgrade. J Elsesser MOVED, J Carrington seconded to accept the financial statements as presented. Motion PASSED, unanimously.

R Miller presented the Proposed FY20/21 Operating budget, CNR budget, and fee schedule. The salient budget elements include an expenditure increase of 6.5% for total spending request of \$890,350. The request would be funded in part by a 6.0% increase in the member town per capita contribution to \$5.745. A member discussion ensued.

By consensus, the committee took the following positions; a formal fund balance policy should be considered by the committee and taken up by the full board; a multi-year increase in the PPO employee cost share to be considered.

By consensus, the committee is forwarding the proposed budgets and fee schedule as presented to the full board for their consideration, pending that any savings realized by lower than currently budgeted health insurance premiums offset accordingly the town contribution rate increase to no lower than 4.9%, with any additional savings applied to offset the increase in the appropriation of fund balance.

Respectfully submitted,



Robert L. Miller  
Secretary