

EHHD Finance Committee
Special Meeting Minutes
Thursday August 20, 2015
Coventry Town Hall Annex

Call to Order at 4:00PM

Present; E Paterson, R Field, P Schur, J Stille, R Miller, A Meriwether

R Field MOVED, P Schur seconded to approve the 4/23/2015 meeting minutes as presented. Motion PASSED unanimously.

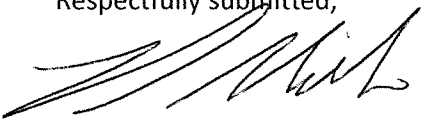
R Miller presented the financial reports. He noted that some final minor adjustments may still be made. P Schur MOVED, J Stille seconded to accept the financial reports for the period ending 6/30/2015 as presented.

R Miller started discussion regarding impact to FY15/16 budget from state grant in aid reduction to health districts by detailing specifics. It is a 5.08% reduction resulting in a \$7,616 projected deficit in budgeted state grant revenues for FY15/16. R Miller reported that he anticipates this FY15/16 gap can be fully offset by backfilling regular staff positions by (1) re-appropriating budgeted grant revenues from program staff, and (2) appropriating new grant revenue recently awarded to the agency. R Miller stated that FY15/16 staff increases were delayed to until firmer information on grant revenues and the state budget could be obtained. *Based on current information available, it was the consensus of committee members that the Director can move forward with administering staff wage increases for FY15/16.* It was also the sentiment of the committee that FY15/16 budget amendments are not needed. Further that anticipated changes can be adequately tracked in the quarterly report "estimated actual" columns.

R Miller and A Meriwether updated the committee regarding new Town of Mansfield Finance Department policies and procedures. It may be necessary to revise the EHHD purchasing rules to conform to the Town of Mansfield policies. Revised rules will be presented at the next finance committee meeting.

Meeting adjourned 4:20 PM.

Respectfully submitted,



Robert Miller
Secretary