

EHHD Finance Committee
Special Meeting Minutes
December 13, 2018
Coventry Town Hall Annex

Call to Order at 4:12PM

Present: J Elsesser, J Stille, E Paterson, R Miller, C Trahan, C Gamache

J Stille MOVED, J Elsesser seconded to approve the minutes from 11/27/18 as presented. Motion PASSED unanimously.

R Miller presented changes to the proposed fy19/20 budget, CNR budget and fee schedule.

The changes for the operating budget are:

- set the member town contribution rate at \$5.42 per capita
- reduce the medical insurance line item by \$3410 for a proposed appropriation of \$115,130
- set the proposed appropriation of fund balance at \$27,293.

These changes result in a total spending request of \$840,604 for the FY19/20 operating budget.

The changes for the CNR budget are:

- Delete obsolete line items from table of accounts
- "Community Health Needs Assessment" and "strategic planning consulting services" line items are combined into one line with a proposed appropriation of \$10,000
- Zero out "office re-organization" line item

These changes result in a total spending request of \$33,000 for the FY19/20 CNR budget.

The fee schedule category "Water Treatment Waste" was clarified and changed to "Private Well Water Treatment Waste disposal plan review".

J Elsesser MOVED, J Stille seconded to approve the changes to the FY19/20 as presented, and recommend the Proposed FY19/20 operating budget, CNR budget, and fee schedule be forwarded to the full board for consideration. Motion PASSED unanimously.

C Trahan presented the Comprehensive Annual Financial Report for the period ending 6/30/2018, and communications from the auditor to the board. J Elsesser MOVED, J Stille seconded to accept the audit report as presented. Motion PASSED unanimously.

Meeting adjourned 4:25 PM

Respectfully submitted,
Robert Miller



Secretary