

EHHD Finance Committee
Special meeting Minutes
December 14, 2017
Coventry Town Hall Annex

Call to order by Chairperson Paterson at 4:05 PM.

Present: E Paterson, P Schur, J Stille, J Elsesser, R Miller

J Elsesser MOVED, J Stille seconded to approve the 10/19/17 meeting minutes as presented. Motion PASSED, with P Schur Abstaining.

J Elsesser MOVED, J Stille seconded to approve the 11/17/17 meeting minutes as presented. Motion PASSED, unanimously.

R Miller presented the proposed FY 2018 operating budget, detailing changes to the budget reviewed at the 11/17/17 Special meeting. These changes include:

- \$2,830 *increase* in the proposed state grant-in-aid revenue
- \$9,460 aggregate *reduction* in the member town contribution revenue
- \$360 *reduction* in the proposed appropriation of fund balance
- \$6, 270 *reduction* in the proposed appropriation to the health insurance account
- Total spending proposal change from \$816,507 to \$812,237
- Proposed member town per capita contribution rate change from \$5.427 to \$5.31
- Change proposed fee schedule to include language stipulating the temporary food permit late fee is to be applied pursuant to written policy established by Director

Discussion ensued. Applying food service application late fees and re-inspection fees to non-profit, and town entities was discussed.

J Stille MOVED, J Elsesser seconded to recommend the full board set a public hearing date for Proposed FY 2018/2019 operating, CNR budget, & fee schedule as presented, with a stipulation added to the proposed fee schedule that states the food service late fees, and re-inspection fee apply to non-profit, school, and town entities. Motion, PASSED unanimously.

Meeting adjourned at 4:24 PM.

Respectfully submitted,



Robert Miller
Secretary