

EHHD Finance Committee
Special Meeting Minutes
December 12, 2013
Audrey Beck Municipal Building
Town Council Chambers

Meeting Called to Order at 3:35 PM

Present: E Paterson, J Elsesser, J Stille, R Field, P Schur, C Trahan, R Miller

P Schur MOVED, R Field seconded to approve the meeting minutes as presented for both 10/17/13 & 11/21/13. Motion PASSED unanimously.

C Trahan presented proposal for equity transfer from General Fund Balance to Capital Nonrecurring Fund. Discussion ensued. J Elsesser MOVED, J Stille seconded to *amend* the proposed FY14/15 CNR budget by (1) reducing the equity fund transfer to zero, and (2) reducing FY 14/15 proposed strategic planning associated expenditures to zero; and further, (3) to recommend to the full board to *authorize the CFO to execute an equity fund transfer of \$140,000* from the General Fund to the Capital Nonrecurring Fund in fiscal year 2013/14. Motion PASSED unanimously.

J Elsesser MOVED, R Field seconded to recommend the full board authorize FY13/14 amendments to the adopted CNR spending accounts by a \$140,000 increase for the purpose of funding strategic planning priorities, the timing and specific project appropriations to be determined at a later date. Motion PASSED unanimously.

J Stille MOVED, J Elsesser seconded to authorize the CFO to transfer FY12/13 ECHIP proceeds to the CNR Fund for the purposed of funding a community health needs assessment. Motion PASSED unanimously.

R Miller presented Proposed FY14/15 budget. Discussion ensued. J Elsesser MOVED, R Field seconded to amend the proposed FY14/15 operating budget by transferring contingency account funds into the appropriate salary and benefit accounts, resulting in a proposed 2%, plus steps, general wage increase for regular staff. Motion PASSED unanimously.

J Stille MOVED, J Elsesser seconded to forward the proposed FY14/15 operating budget as amended, the proposed FY14/15 fee schedule, and the proposed FY14/15 CNR budget as amended to the full board for their consideration. Motion PASSED unanimously.

Meeting adjourned 4:20 PM.

Respectfully submitted,



Robert L. Miller
Secretary