

EHHD Personnel Committee

Special Meeting Minutes

June 11, 2025

Mansfield Town Hall

Conference rm A

Meeting called to order at 1:01pm.

Present: M Capriola, J Elsesser, R Aylesworth, M Walter

Staff: R Miller

J Elsesser MOVED, R Aylesworth seconded to approved the meeting minutes from October 1, 2024. Motion PASSED, with R Aylesworth, M Walter, M Capriola voting yes, and J Elsesser abstaining.

M Capriola present overview of Director of Health Evaluation instrument and process timeline. By consensus members agreed to move forward with the instrument and timeline as presented.

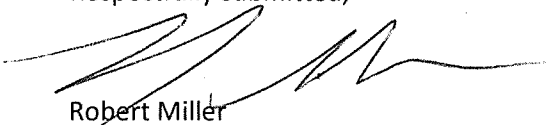
R Miller presented proposal to establish Juneteenth as paid holiday. J Elsesser MOVED, and R Aylesworth seconded to recommend to the Eastern Highlands Health District Board of Directors approve Juneteenth Nation Independence Day (June 19th) as an official paid holiday for all Eastern Highlands Health District employees to be observed annually beginning in 2025. Motion PASSED, unanimously.

R Miller presented proposal to establish a new classification of Assistant Director of Health/Sanitarian II and set a salary range. R Aylesworth asked how this range aligns with the Director of Health pay range. R Miller stated that the Directors range does need to be updated. M Walter MOVED, J Elsesser seconded to recommend the Board of Directors establish the classification titled Assistant Director of Health/Sanitarian II: and furthermore, recommend the approval of a salary range for this position of \$96,000 to \$130,000. Motion PASSED unanimously.

R Aylesworth MOVED, and M Walter seconded to adjourn the meeting. Motion PASSED unanimously.

Meeting adjourned at 1:29pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Robert Miller', is written over a horizontal line.

Secretary