

EHHD Personnel Committee  
Special Meeting Minutes  
October 29, 21013  
Mansfield Town Hall, Conference Room B

Present: E Paterson, S Werbner, M Hart, M Capriola, J Luiz (via conference call), R Miller

Meeting called to order at 3:08 by M Hart, Chair

S Werbner MOVED, J Luiz seconded to approve the 5/21/13 minutes as presented. Motion PASSED, unanimously.

R Miller updated committee on Community Health and Wellness Coordinator salary offer. The candidate lives in Bolton, but currently commutes to Stratford. Candidate is willing to take a pay reduction to remain close to home. However, candidate's current employer issued a counter offer of \$77,000 annual salary, a \$10% increase. Discussion ensued regarding the merits of providing a counter offer. Budget implications were discussed. Committee members noted that the candidates qualifications exceeded those required by the position class, and the importance of sustaining, and if possible, expanding the existing community health and wellness programs. The value this candidate provided in agency succession planning was also noted. S Werbner MOVED, and E Paterson seconded to authorize the Director of Health to provide a counter offer of \$70,000 annual salary. Motion PASSED, unanimously.

R Miller reviewed the memo dated 10/28/13 regarding the recruitment process. Discussion ensued. *It is the consensus of the committee that all provisions enumerated in said memo shall be implemented during any and all future agency regular position recruitments, with one clarification.* Clarification: Item #6 in the memo *authorizes* the Director of Health in consultation with the Personnel Committee Chair to act on behalf of the full personnel committee in responding to a candidates counter offer, with such action reported out to the committee at the next meeting.

Subsequent agenda items tabled to next scheduled meeting.

Respectfully submitted,



Robert Miller  
Secretary