

EHHD Personnel Committee
Regular Meeting Minutes
March 13, 2014
Audrey Beck Municipal Building
Conference room C

Meeting Called to Order at 4:32 PM

Present: M Hart, E Paterson, S Werbner, J Luiz, M Capriola, R Miller

E Paterson MOVED, J Luiz seconded to approve the meeting minutes from 11/20/13 as presented.
Motion PASSED unanimously.

M Hart and R Miller presented back ground on the agency wide salary survey initiative. M Capriola presented an overview of the main survey components, which included the summary, sample pay ranges, job descriptions, and individual position data worksheets. After fielding questions from committee members regarding the content of the survey, a discussion ensued regarding the merits of a "broad band" pay plan versus a "step" pay plan.

The committee requested staff obtain additional information on the methodology of broad band implementation and administration for review at the next regular committee meeting.

R Miller notified the committee of problems with high turnover rate in the project specialist position, and forth coming efforts to mitigate the problem.

The next meeting is scheduled for April 10, 2014, 4:30 PM.

Meeting adjourned 5:30 PM.

Respectfully Submitted,



Robert L. Miller
Secretary