

EHHD Personnel Committee  
Special Meeting Minutes  
August 9, 2018  
Mansfield Town Hall  
Conference Room B

Meeting Called to order at 4:00 PM by Chairperson Walsh.

Present: MD Walsh, E Paterson, D Kennedy, R DeVito, M Walter, S Werbner (conference line), J Putman, & R Miller

E Paterson MOVED, M Walter seconded to approve the 9/7/17 meeting minutes as presented. Motion PASSED, with D Kennedy abstaining.

**EHHD employee health insurance offerings**

R Miller provided background information on the matter. D Kennedy noted that changes to the Mansfield plan offerings may be forthcoming in the future. The group noted that there is minimal financial cost difference to the health district between the two plans as they are currently structured.

E Paterson MOVED, M Walter seconded to defer this matter for twelve months during which time the agency director will be monitoring any changes at both the state and Town of Mansfield level. Discussion: Both D Kennedy and S Werbner suggested eliminating the PPO as an option to new hires. MD Walsh stated that issue can be taken up in 12 months' time. Motion PASSED, unanimously.

**Director's performance review timeline**

The personnel committee accepted the proposed timeline as presented by consensus.

**Performance evaluation tool**

MD Walsh suggested eliminating section 7 "Staff Supervision and Development Skills" from the tool. This prompted a broader discussion of a 360 evaluation. R DeVito expressed concerns regarding the utility of the existing tool. D Kennedy MOVED, M Walter seconded to delete section 7 of the tool, and initiate a 360 evaluation of the Director, the timing of which is pending available human resources staff time, but no later than mid fiscal year. Motion PASSED, unanimously.

**Regular Meeting Schedule**

D Kennedy MOVED, M Walter seconded to approve the personnel committee regular meeting schedule as presented. Motion PASSED, unanimously.

Meeting adjourned 4:58 PM

Respectfully submitted,



Robert Miller  
Secretary