

EHHD Personnel Committee
Special Meeting
October 2, 2014
Audrey Beck Municipal Building
Conference Room B
Minutes – DRAFT

Meeting Call To Order at 2:00PM by Chairman Hart

Present: E Paterson, S Werbner, M Hart, J Luiz (conference call), M Capriola, R Miller

E Paterson MOVED, S Werbner seconded to approve the 7/16/14 meeting minutes as presented. Motion PASSED unanimously.

M Capriola presented proposed Broad Band Pay Plan Language. Discussion ensued regarding merit award at completion of probationary period. Members agreed by consensus that language is to be revised to include a lump sum one time payment of up to 1% upon successful completion of probation, awarded at the discretion of the director.

E Paterson MOVED, S Werbner seconded to recommend the EHHD Board adopted the proposed Broad Band Pay Plan Language with the following revision to section 3.2c: "Upon successfully completing probation, an employee may be awarded a one-time lump sum payment up to the equivalent of 1% of their starting rate of pay. This determination shall be made by the Director of Health or his/her designee." Motion PASSED unanimously.

R Miller presented proposed FY15/16 pay ranges. Members question Community Health and Wellness Coordinator data. R Miller will update data and assure data supports proposed range.

S Werbner MOVED, and E Paterson seconded to recommend that the EHHD Board approve the broadband median pay ranges as presented in the report titled, "FY2013/2014 Salary Survey and Proposed FY15/16 Broadband Pay Ranges", with the Community Health & Wellness Coordinator range deferred until the supporting data can be updated. Motion PASSED unanimously.

Members suggested pay plan implementation and administration be evaluated after one year.

E Paterson MOVED, and J Luiz seconded to approved the 2015 regular meeting schedule as presented. Motion PASSED unanimously.

S Werbner MOVED, E Paterson seconded to enter executive session for personnel in accordance with CGS 10200(6)(a), EHHD Director Performance Review. Motion PASSED unanimously at 3:15PM.

Executive session ended at 3:30PM.

Respectfully submitted,

Robert Miller

Secretary

