



Eastern Highlands Health District

4 South Eagleville Road ♦ Mansfield CT 06268 ♦ Tel: (860) 429-3325 ♦ Fax: (860) 429-3321 ♦ Web: [www.EHHD.org](http://www.EHHD.org)

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**Eastern Highlands Health District  
Public Hearing  
Proposed FY 20/21 Operating Budget & CNR Budget, and Fee Schedule**

The Eastern Highlands Health District will hold a Public Hearing on Thursday, January 16, 2020, at 4:30 p.m. at the Coventry Town Hall Annex, 1712 Main Street, Coventry, Connecticut, to hear citizen's comments on the Proposed FY 2020-2021 District Operating, Capital Nonrecurring Budget, and Fee Schedule. At this hearing interested persons may appear and be heard and written communications received. Copies of the proposed District Budgets and Fee Schedule are available in the Andover, Ashford, Bolton, Chaplin, Columbia, Coventry, Mansfield, Scotland, Tolland and Willington Town Clerk offices. Written comments will be received up to the close of the hearing and can be directed to the Health District Board of Directors at 4 South Eagleville Road, Storrs, CT 06268

Dated at Mansfield, Connecticut, this 2nd day of January, 2020.

Robert L. Miller  
Director of Health



## Eastern Highlands Health District

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### Memorandum

**To:** Board of Directors

**From:** Robert L. Miller, MPH, RS, Director of Health

**CC:** Finance Committee

Cherie Trahan, Chief Financial Officer

**Date:** 12/4/2019

**Re:** Proposed Operating Budget, CNR Budget, and Fee Schedule for Fiscal Year 2020/2021

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### Proposed Fiscal Year 2020/2021 Operating Budget

Submitted herewith for your review is a proposed operating budget for fiscal year 2020/2021. The proposal incorporates an expenditure increase of \$53,968, or 6.5%. The total budget has increased from \$836,382 to \$890,350. The member town contribution rate increased by 6.0% from \$5.42 to \$5.745 per capita (The average FY19/20 contribution rate for contiguous health districts is \$6.76).

### Primary Budget Drivers

The primary issues driving the fiscal year 2020/2021 budget are a proposed increase in the staff salary account appropriation, an increase in the medial insurance appropriation, and an increase in Other Purchased Services line. The following salient factors are incorporated into this budget proposal.

1. A **benefit** expenditure increase of 23.7%. The increase is due to an increase in health insurance enrollment of eligible staff. *This figure anticipates holding annual premium rates flat* (The flat rate is a conservative placeholder figure provided by the Mansfield Finance Department. Final rates may be lower, and were not available at the time of this memo.)
2. An increase in the appropriation from the adopted FY19/20 figure is proposed for the **state grant – in - aid**. The state appropriated; and, we have received 112% of the FY19/20 budgeted revenues for this line. At this time, the state biennial budget appropriates level funding into FY20/21 for local health departments.
3. A total member **town contribution** increase of 5.7%. This includes a per capita rate increase of 6%, plus changes in the population estimates.

4. A **fee for service** revenue decrease of 4.4%. This is an aggregate of all service fee categories and incorporates estimated projections for the current fiscal year, extrapolates them into FY20/21, then adds proposed rate increases for selected service fee categories.
5. An **appropriation from fund balance** of \$52,900 is proposed to balance the budget. This appropriation is an increase of \$26,689 as compared to the FY19/20 adopted budget.
6. An increase of 21.4% in **grant deductions** for regular staff salary and benefits is anticipated.
7. A **salary** line item increase of 2.0%. This increase accommodates proposed merit wage increases pursuant to our personnel policies.
8. An increase in **operational expenditures** of 6.1%. This increase is due primarily to Other Purchased Services to address an increase associated with our online permit tracking/payment software.

The above changes are summarized on the following chart:

PROPOSED EXPENDITURE/REVENUE CHANGES FOR FY20/21					
		Adopted- Amended 19/20	Proposed 20/21	Change	Percent
<b>Revenues</b>					
	State Grant in Aid	\$ 119,990	\$ 133,600	\$ 13,610	11.3%
	Town contributions	\$ 437,590	\$ 462,360	\$ 24,770	5.7%
	Fees for Service	\$ 252,591	\$ 241,490	\$ (11,101)	-4.4%
	Appropriation of Fund Balance	\$ 26,211	\$ 52,900	\$ 26,689	101.8%
	<b>Total</b>	<b>\$ 836,382</b>	<b>\$ 890,350</b>	<b>\$ 53,968</b>	<b>6.5%</b>
<b>Expenditures</b>					
	Grant Deductions	\$ (40,938)	\$ (49,681)	\$ (8,743)	21.4%
	Salaries	\$ 585,660	\$ 597,361	\$ 11,701	2.0%
	Benefits	\$ 189,530	\$ 234,530	\$ 45,000	23.7%
	Operations	\$ 99,130	\$ 105,140	\$ 6,010	6.1%
	Transfers Out to CNR	\$ 3,000	\$ 3,000	\$ -	0.0%
	<b>Total</b>	<b>\$ 836,382</b>	<b>\$ 890,350</b>	<b>\$ 53,968</b>	<b>6.5%</b>

**Highlighted below is additional narrative for selected account proposals for FY20/21**

#### Revenues

- **State Grant – in – Aid.** This line item increases 11.3% with a total proposed appropriation of \$133,600. This is based on flat funding for the second year of the adopted state biennial budget. There is no information from DPH at this time regarding anticipated actual appropriations for FY20/21 at this time.

- **Town Contributions.** A total combined increase of \$24,770, or 5.7% is proposed for this revenue category. The increase is due to a proposed increase in the per capita contribution rate for member towns of 6.0%, plus changes in the population estimates provided by DPH. Overall population estimates have slightly declined. Individual town increases can be reviewed on pages 6 and 7 of the budget presentation. Contribution rate history can be found on page 13 of the budget presentation.
- **Fees for Service.** A combined total decrease for all service fee categories is estimated at \$11,101, or 4.4%. While still early in the year, FY19/20 fee revenue is 12% *below* revenue levels this time last fiscal year. This proposed revenue estimate is based on lower than budgeted revenue projection for the current fiscal year, and increases in selected service fee rates. Fee schedule history, and the FY20/21 proposed fee schedule changes can be found on page 11. Comparison rates for other area health districts can be found on page 12 of the budget presentation.
- **General Fund Appropriation.** An appropriation of \$52,900 is proposed in this budget. This is an increase of 101.8% from the previous fiscal year. Of note, this budget estimates year-end fund balance on June 30, 2021 will be 40% of the FY19/20 operating expenditures. (See page 4 for the GF roll forward report for FY19/20.) While adopted budgets in the recent past have been balanced with the general fund, the fund balance has not actually been drawn down during this period. At this time based on current budget factors, we are estimating a drawdown of approximately \$2,300, for FY19/20.

## Expenditures

- **51050 Grant Deductions.** While projecting grant funding is difficult due to its volatility, this proposed budget anticipates an increase of 21.4% in grant deductions. This is based on an anticipated material increase in the Medical Reserve Corp, and Public Health Preparedness Grants. (See page 15 for details on total grant revenue anticipated.)
- **51601 Regular Salaries.** The total increase presented for salaries is \$11,701, or 2.0%. Pursuant to our broad band, merit based pay plan this is the appropriation recommended to fund on average 2.3% merit increases for regular staff. The 2.3% rate increase is consistent with current state labor data.
- **52105 Medical Insurance.** The total increase anticipated is \$44,220, or 45%. This figure assumes holding the annual premium rates flat. The primary driver for the increase is a material change in eligible employee enrollment. Specifically, two positions changed from payment in lieu, to family coverage. A third position changed from single to couples coverage. With the above stated, the Mansfield Finance Department stated that final insurance rates for FY20/21 may decrease. However, this line item appropriation does assume an increase in the employee cost share of 1.5% from 17% to 18.5% for the PPO option. No change in the cost share is assumed for the HDHP/HSA.
- **53960 Other Purchased Services.** A total increase of \$4,860 is proposed. This is due to the upgrade in our online permit application and payment software authorized by the board earlier this year.

## Proposed FY 20/21 Capital Nonrecurring Budget Narrative (See Page 14)

### Revenues

- **Transfer In – General Fund.** This is a planned transfer of \$3,000 from the general fund.
- **Surplus Vehicle Proceeds.** Estimated proceeds of \$2,500 from the surplus sale of one fleet vehicle.

### Expenditures

- **Automobiles.** An expenditure of \$17,000 is proposed for the purpose of replacing one fleet vehicle in accordance with our fleet replacement schedule.
- **Strategic Planning update/CHA/CHIP.** An appropriation of \$10,000 is proposed to provide funding for a consultant to support the update of our agency strategic plan, community health assessment, and community health improvement plan.
- **IT Infrastructure Upgrade.** An expenditure of \$4,000 is proposed to provide funding for internet kiosks at 7 agency satellite offices to accommodate online permitting and payments.

### Recommendation

The budget detailed here within incorporates direction provided by the Finance Committee at their November 25, 2019 special meeting. Based on a consensus action by the Finance Committee, the following motion is recommended: *Move, to set public hearing date of Thursday, January 16, 2020 at 4:30 PM, Coventry Town Hall Annex, 1712 Main Street, Coventry Connecticut to hear the public's comments regarding the Eastern Highlands Health District Proposed Fiscal Year 2020/2021 Operating Budget, Capital non-recurring budget, and fee schedule as presented on December 12, 2019.*

**Eastern Highlands Health District**

**Proposed Budget**

**Fiscal Year 2020 – 2021**

**December 12, 2019**

**Board of Directors Meeting**

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# Eastern Highlands Health District

## Budget Presentation

### FY 20/21

Vision – Healthy people, healthy communities...healthier future.

Mission Statement – Eastern Highlands Health District is committed to enhancing the quality of life in its communities through the prevention of illness, promotion of wellness and protection of our human environment.

#### AGENCY SUMMARY AND AUTHORITY

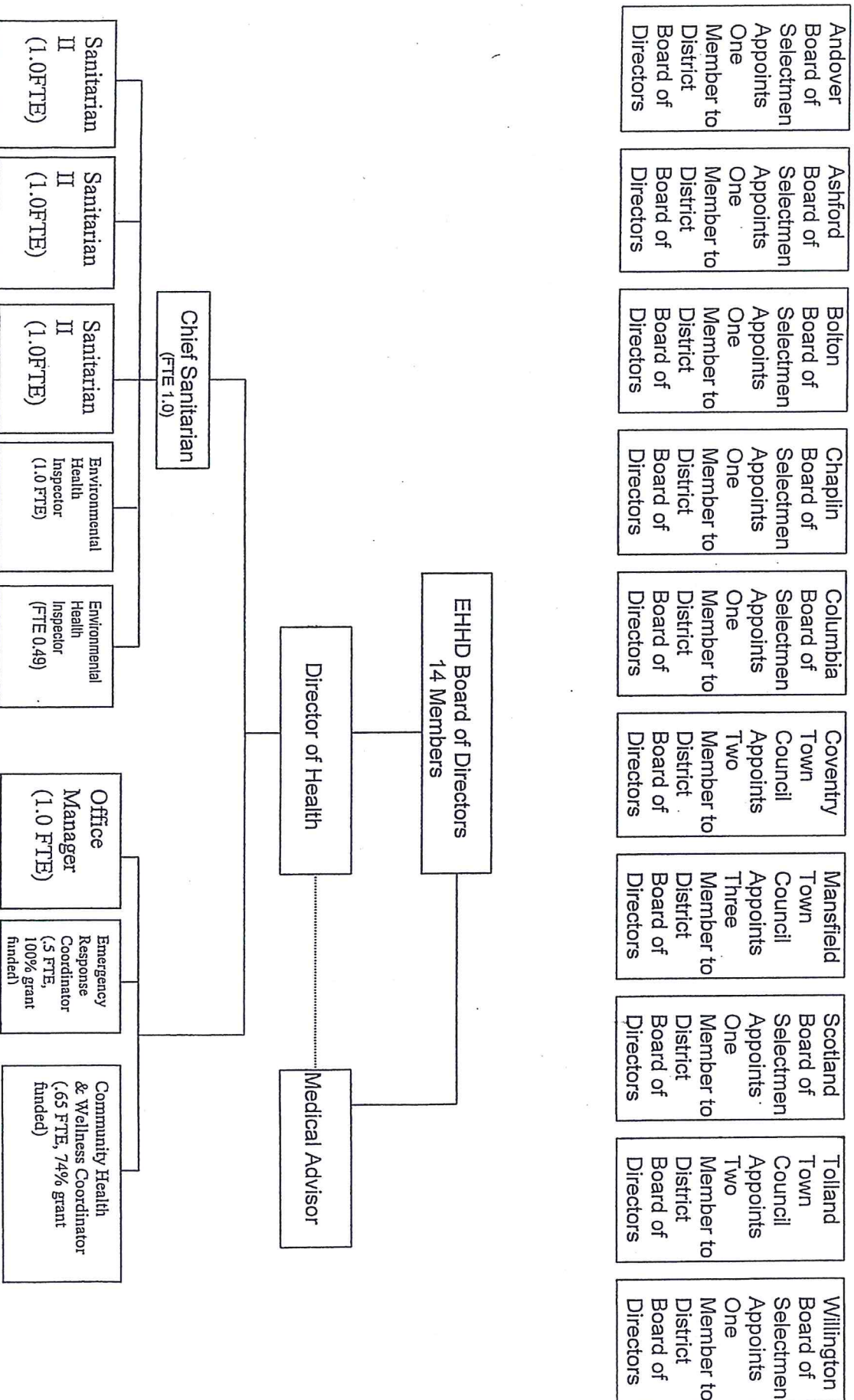
The Eastern Highlands Health District (EHHD) is one of twenty local Health Districts in the State of Connecticut. Established on June 6, 1997, it serves the towns of Andover, Ashford, Bolton, Chaplin, Columbia, Coventry, Mansfield, Tolland, Scotland and Willington with a total population of 80,481.

The District is a governmental entity authorized under Connecticut statutes for the purpose of providing local public health services. The governing authority is by a Board of Directors and the Director of Health, who acts as an agent of the State Commissioner of Public Health for the purpose of enforcing the Public Health Code.

The District services include regulatory activities in the area of environmental health, including septic system inspection and approval; well and water quality monitoring; food service; lead investigations; radon, bathing water monitoring; and public health complaint investigations. Preventing epidemics is a critical service, which includes communicable disease control involving disease surveillance and outbreak investigation. Through grants and other alternative funding, the District is expanding the number of programs it provides on a variety of public health topics that affect membership communities, such as cardiovascular health, cancer prevention and emergency preparedness. Other public health functions conducted by the District include data collection, analysis and health planning activities.



## Proposed Fiscal Year 2020/2021 Eastern Highlands Health District Organizational Chart



### Fiscal Year 2020/2021 Budget Calendar

Finance Committee Budget Meeting	November 25, 2019
Finance Committee Budget Meeting	December 12, 2019
Budget Presentation to Board	December 12, 2019
Deadline for final budget estimates per By Laws	January 1, 2020
Fiscal Year 2020/2021 Budget Public Hearing	January 16, 2020 (recommended)
Budget Public Hearing Deadline per By Laws	February 1, 2020
Adoption of Budget	February 20, 2020 (If needed)

EASTERN HIGHLANDS HEALTH DISTRICT  
ESTIMATED STATEMENT OF REVENUES, EXPENDITURES AND  
CHANGES IN FUND BALANCE

Roll Forward FY 2020/21

	Actual		Actual		Actual		Actual		Actual		Adopted & Amended		Estimated		Proposed		Projected		Projected		Projected	
	13/14	14/15	15/16	16/17	17/18	18/19	19/20	19/20	20/21	21/22	22/23	23/24	24/25	25/26	26/27	27/28	28/29	29/30	30/31	31/32	32/33	33/34
<b>Revenues:</b>																						
Member Town Contributions	377,577	390,841	405,820	423,080	429,282	429,260	437,590	437,590	462,360	473,919	485,767	497,911	510,359	523,118								
State Grant-In-Aid	151,852	149,857	142,234	133,164	149,985	133,327	119,990	134,430	119,990	133,600	133,600	133,600	133,600	133,600								
Services Fees	188,798	197,796	212,942	224,874	234,393	257,937	252,591	245,791	241,490	248,735	256,197	263,883	271,799	279,953								
Local Support				800																		
<b>Total Revenues</b>	<b>718,227</b>	<b>738,495</b>	<b>760,996</b>	<b>781,918</b>	<b>813,660</b>	<b>820,525</b>	<b>810,171</b>	<b>817,811</b>	<b>837,450</b>	<b>856,254</b>	<b>875,564</b>	<b>895,394</b>	<b>915,758</b>	<b>936,671</b>								
<b>Expenditures:</b>																						
Salaries & Benefits	613,970	656,060	644,630	686,253	691,797	658,453	734,252	697,550	782,210	797,854	813,811	830,088	846,689	863,623								
Insurance	13,826	15,607	15,607	15,599	15,599	14,351	15,800	15,800	15,800	15,800	15,800	15,800	15,800	15,800								
Professional & Technical Services	12,242	14,961	13,162	47,455	46,954	45,014	48,390	66,140	48,890	49,134	49,380	49,627	49,875	50,125								
Other Purchased Services & Supplies	43,157	43,382	46,162	11,713	15,879	24,092	31,340	34,050	36,850	39,176	41,514	41,722	41,930	42,140								
Equipment	1,132	645	762	300	1,612	1,401	3,600	3,600	3,600	4,000	4,000	4,000	4,000	4,000								
Sub-total Expenditures	684,327	730,655	720,323	761,320	771,841	743,311	833,382	817,140	887,350	905,965	924,506	941,236	958,295	975,688								
Operating Transfers Out	142,000	-	-	-	-	3,000	3,000	3,000	3,000	6,000	9,000	12,000	15,000	18,000								
Total Expenditures and Operating Transfers Out	826,327	730,655	720,323	761,320	771,841	746,311	836,382	820,140	890,350	911,965	933,506	953,236	973,295	993,688								
Excess/(Deficiency) of Revenues over Expenditures	(108,100)	7,840	40,673	20,598	41,819	74,214	(26,211)	(2,329)	(52,900)	(55,711)	(57,942)	(57,842)	(57,537)	(57,017)								
Fund Balance, July 1	355,251	247,151	254,991	295,664	316,262	358,082	432,296	432,296	429,967	377,067	321,356	263,414	205,572	148,035								
Fund Balance, June 30	\$247,151	\$254,991	\$295,664	\$316,262	\$358,082	\$432,296	\$406,085	\$429,967	\$377,067	\$321,356	\$263,414	\$205,572	\$148,035	\$91,019								

**Assumptions:**  
Member Town increase of 2.5% per year  
State Grant-In-Aid: FY19 8% below CGA budget, held flat each year  
Service Fee revenue increase of 3% annually  
Salary & Benefit increases of 2% per year  
Grant Deduction line for salaries held flat at \$90,000 per year starting FY21 (per Rob \$49,681 in FY2021)  
Professional & Technical increase of .5% per year  
Purchased Services increase of .5% per year

	Expenditures per Above		Grant Deduction		Total Expenditures		FB as a % of Total Exp	
	746,311	836,382	820,140	890,350	911,965	933,506	953,236	973,295
	80,234	40,998	49,000	49,681	49,681	49,681	49,681	49,681
	826,545	877,380	869,140	940,031	961,646	983,187	1,002,917	1,022,976
	52.30%	46.28%	49.47%	40.11%	33.42%	26.79%	20.50%	14.47%

**Eastern Highlands Health District**  
**Summary of Revenues and Expenditures for FY20/21**

Fund: 634 Eastern Highlands Health District  
Activity: 41200

Object	Description	Adopted/amend	Estimated	Proposed	%	Dollar
		19/20	19/20	Budget 20/21	change	change
<b>Revenues:</b>						
40220	Septic Permits	52,840	52,840	43,930	(16.9)	(8,910)
40221	Well Permits	13,890	13,890	9,970	(28.2)	(3,920)
40491	State Grant-In-Aid	119,990	134,430	133,600	11.3	13,610
40630	Health Inspec. Service Fees	3,301	3,301	3,500	6.0	199
40633	Health Services-Bolton	26,640	26,640	28,090	5.4	1,450
40634	Health Services-Coventry	67,420	67,420	71,320	5.8	3,900
40635	Health Services-Mansfield	140,440	140,440	148,320	5.6	7,880
40636	Soil Testing Service	35,610	35,610	36,760	3.2	1,150
40637	Food Protection Service	74,900	74,900	84,170	12.4	9,270
40638	B100a Review	29,680	29,680	24,410	(17.8)	(5,270)
40639	Engineered Plan Rev	30,700	30,700	27,240	(11.3)	(3,460)
40642	Health Services - Ashford	23,000	23,000	24,480	6.4	1,480
40643	Health Services - Willington	32,090	32,090	33,820	5.4	1,730
40645	Nonengineered Rev	-	-	-	-	-
40646	GroupHome/Daycare inspection	1,380	1,380	1,210	(12.3)	(170)
40647	Subdivision Review	1,050	1,050	1,000	(4.8)	(50)
40648	Food Plan Review	2,440	2,440	2,500	2.5	60
40649	Health Services - Tolland	79,790	79,790	84,190	5.5	4,400
40685	Health Services - Chaplin	12,150	12,150	12,960	6.7	810
40686	Health Services - Andover	17,600	17,600	18,560	5.5	960
40687	Health Services - Columbia	29,370	29,370	30,940	5.3	1,570
40688	Health Services - Scollard	9,090	9,090	9,680	6.5	590
	Cosmotology Inspections	6,800	-	6,800	-	-
40999	Appropriation of Fund Balance	26,211	2,329	52,900	101.8	26,689.0
	<b>Total Revenues</b>	<b>836,382</b>	<b>820,140</b>	<b>890,350</b>	<b>6.5</b>	<b>53,968</b>
<b>Expenditures:</b>						
51050	Grant deductions	(40,938)	(49,000)	(49,681)	21.4	(8,743)
51601	Regular Salaries - Non-Union	585,660	560,000	597,361	2.0	11,701
52001	Social Security	36,320	35,000	37,040	2.0	720
52002	Workers Compensation	10,160	10,160	10,150	(0.1)	(10)
52007	Medicare	8,500	8,100	8,620	1.4	120
52010	ICMA (Pension)	31,260	30,000	31,200	(0.2)	(60)
52103	Life Insurance	2,250	2,250	2,270	0.9	20
52105	Medical Insurance	98,130	98,130	142,350	45.1	44,220
52117	RHS	2,260	2,260	2,250	(0.4)	(10)
52112	LTD	650	650	650	-	-
52203	Dues & Subscriptions	2,000	2,000	2,100	5.0	100
52210	Training	3,500	3,500	3,500	-	-
52212	Mileage Reimbursement	600	600	600	-	-
53120	Professional & Tech	7,120	18,870	7,120	-	-
53122	Legal	2,000	8,000	2,000	-	-
53125	Audit Expense	6,900	6,900	6,900	-	-
53303	Vehicle Repair & Maintenance	3,200	3,200	3,200	-	-
53801	General Liability	15,800	15,800	15,800	-	-
53924	Advertising	1,000	1,000	1,000	-	-
53925	Printing & Binding	1,000	1,000	1,150	15.0	150
53926	Postage	1,500	1,500	1,500	-	-
53940	Copier maintenance	1,000	1,000	1,000	-	-
53960	Other Purchased Services	11,340	14,050	16,200	42.9	4,860
53964	Voice Communications	3,800	3,800	3,800	-	-
54101	Instructional Supplies	800	800	800	-	-
54214	Books & Periodicals	200	200	200	-	-
54301	Office Supplies	2,000	2,000	2,000	-	-
54601	Gasoline	2,600	2,600	3,000	15.4	400
55420	Office Equipment	3,000	3,000	3,000	-	-
55430	Equipment - Other	600	600	600	-	-
56302	Admin. Overhead	29,170	29,170	29,670	1.7	500
56303	Other General Expenditures	-	-	-	-	-
56312	Contingency	-	-	-	-	-
58410	Capital Nonrecurring Fund	3,000	3,000	3,000	na	-
	<b>Total Expenditures</b>	<b>836,382</b>	<b>820,140</b>	<b>890,350</b>	<b>6.5</b>	<b>53,968</b>

DEPARTMENT: EHHD

LOCATION: Main Office

ACTIVITY: 41200

RATIONAL OF OBJECTS

BUDGET FIGURES IN BOLD

REVENUES:

40220 Septic Permits  
Proposed estimate: **\$43,930**

40221 Well Permits  
Proposed estimate: **\$9,970**

40491 State Grant-in-aid	<u>Population 2018</u>	<u>Per Capita Value</u>	<u>Total</u>
Andover	3,231	1.66	5,363
Ashford	4,261	1.66	7,073
Bolton	4,890	1.66	8,117
Chaplin	2,256	1.66	3,745
Columbia	5,385	1.66	8,939
Coventry	12,414	1.66	20,607
Scotland	1,685	1.66	2,797
Tolland	14,655	1.66	24,327
Mansfield	25,817	1.66	42,856
Willington	5,887	1.66	9,772
<b>Total</b>	<b>80,481</b>		<b>\$133,596</b>

40633 Health Services - Bolton

<u>Bolton Pop.</u>	<u>Proposed Per Capita Contribution</u>	<u>Total</u>	<u>Dollar Increase</u>	<u>% increase</u>
4,890	\$ 5.745	<b>\$28,090</b>	<b>\$1,450</b>	5.44

40634 Health Services - Coventry

<u>Coventry Pop.</u>	<u>Proposed Per Capita Contribution</u>	<u>Total</u>	<u>Dollar Increase</u>	<u>% increase</u>
12,414	\$ 5.745	<b>\$71,320</b>	<b>\$3,900</b>	5.78

40635 Health Services - Mansfield

<u>Mansfield Pop.</u>	<u>Proposed Per Capita Contribution</u>	<u>Total</u>	<u>Dollar Increase</u>	<u>% increase</u>
25,817	\$ 5.745	<b>\$148,320</b>	<b>\$7,880</b>	5.61

40642 Health Services - Ashford

<u>Ashford Pop.</u>	<u>Proposed Per Capita Contribution</u>	<u>Total</u>	<u>Dollar Increase</u>	<u>% increase</u>
4,261	\$ 5.745	<b>\$24,480</b>	<b>\$1,480</b>	6.43

40649 Health Services - Tolland

<u>Tolland Pop.</u>	<u>Proposed Per Capita Contribution</u>	<u>Total</u>	<u>Dollar Increase</u>	<u>% increase</u>
14,655	\$ 5.745	<b>\$84,190</b>	<b>\$4,400</b>	5.51

40643 Health Services - Willington

<u>Willington Pop.</u>	<u>Proposed Per Capita Contribution</u>	<u>Total</u>	<u>Dollar Increase</u>	<u>% increase</u>
5,887	\$ 5.745	<b>\$33,820</b>	<b>\$1,730</b>	5.39

40685 Health Services - Chaplin

<u>Chaplin Pop.</u>	<u>Proposed Per Capita Contribution</u>	<u>Total</u>	<u>Dollar Increase</u>	<u>% increase</u>
2,256	\$ 5.745	<b>\$12,960</b>	<b>\$810</b>	6.67

40686 Health Services - Andover

<u>Andover Pop.</u>	<u>Proposed Per Capita Contribution</u>	<u>Total</u>	<u>Dollar Increase</u>	<u>% increase</u>
3,231	\$ 5.745	<b>\$18,560</b>	<b>\$960</b>	5.45

DEPARTMENT: EHHD

LOCATION: Main Office

ACTIVITY: 41200

RATIONAL OF OBJECTS

BUDGET FIGURES IN BOLD

REVENUES:

40687 Health Services - Columbia

<u>Columbia Pop.</u>	<u>Proposed Per Capita Contribution</u>	<u>Total</u>	<u>Dollar increase</u>	<u>% increase</u>
5,385	\$ 5.745	\$30,940	\$1,570	5.35

40688 Health Services - Scotland

<u>Scotland Pop.</u>	<u>Proposed Per Capita Contribution</u>	<u>Total</u>		
1,685	\$ 5.745	\$9,680	\$590	6.49

40630 Health Inspection Service Fees

Proposed estimate: \$3,500

40636 Health Services - Soil Testing

Proposed estimate: \$36,760

40637 Food Protection Service

Proposed estimate: \$84,170

40638 B100a (Public Health Review)

Proposed estimate: \$24,410

40639 Plan Review Engineered Design

Proposed estimate: \$27,240

40645 Plan Review Non-engineered Design

Proposed estimate: \$0

40646 Group Home / Daycare Inspections

Proposed estimate: \$1,210

40647 Subdivision Review

Proposed estimate: \$1,000

40648 Food Plan Review

Proposed estimate: \$2,500

40890 Cosmotology Inspections

\$6,800

40999 Appropriation of Fund Balance

\$ 52,900

DEPARTMENT: EHHD

LOCATION: Main Office

ACTIVITY: 41200

RATIONAL OF OBJECTS

BUDGET FIGURE IN BOLD ITALICS

Expenditures:

51601 Regular Salaries - Non-Union

	FY 20/21	FY 20/21			
	Proposed	Appropr	FTE	Grant deduc	FTE
	585,823		8.32	42,085	0.88
Longevity/bor	<u>\$11,538</u>				
<b>Total Salaries</b>	<b>\$597,361</b>				

Salary Deductions	42,085
Benefit Deductions	<u>7,596</u>
<b>Total Grant Deductions</b>	<b>\$ 49,681</b>

51050 Grant Deductions

52001 Social Security

<u>Total Regular Salaries</u>	<u>Social Security Percentage (6.2%)</u>
597,361	\$37,036

52002 Workers compensation

Estimated Premium \$10,150

52007 Medicare

<u>Total Regular Salaries</u>	<u>Medicare Percentage (1.45%)</u>
\$ 597,361	\$8,618

52010 ICMA (Pension Plan)

Estimated Salaries of Full-time employees	555,822
Employer percent contribution	<u>0.06</u>
<b>Total estimated employer contribution</b>	<b>Total 31,196</b>

52103 Life Insurance

Proposed estimate: \$2,275

52105 Medical Insurance

Proposed estimate: \$142,350

52117 RHS Contribution

Proposed estimate: \$2,250

52112 LTD

Proposed estimate: \$650

52203 Dues & Subscriptions

Proposed estimate: \$2,100

52210 Training

Proposed estimate: \$3,500

52212 Mileage Reimbursement

Proposed estimate: \$600

53120 Professional and Technical Services

Medical advisor stipend	5500
website license/hosting	1120
Lead XRF inspection	<u>500</u>
<b>Total</b>	<b>\$7,120</b>

53122 Legal Services

Proposed estimate: \$2,000

53125 Audit Expense

Proposed estimate: \$6,900

53303 Vehicle Maintenance and Repair

Proposed estimate: \$3,200

DEPARTMENT: EHHD

LOCATION: Main Office

ACTIVITY: 41200

RATIONAL OF OBJECTS

BUDGET FIGURE IN BOLD ITALICS

Expenditures:

53801 General Liability Insurance

Coverage by CIRMA:

General Liability, Auto liability, Professional and Public Official Liability

Estimated premium: **\$15,800**

53924 Advertising

Proposed estimate: **\$1,000**

53925 Printing and Binding

Proposed estimate: **\$1,150** (based on FY19 actual)

53926 Postage

Proposed estimate: **\$1,500**

53940 Copier Maintenance

Proposed estimate: **\$1,000**

53960 Other Purchased Services

Proposed estimate: **16,200** (Viewpermit contract)

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53964 Voice Communications

Proposed estimate: **\$3,800** (cell/ipad data)

54101 Instructional Supplies

Proposed estimate: **\$800**

54214 Books and Periodicals

Proposed estimate: **\$200**

54301 Office supplies

Proposed estimate: **\$2,000**

54601 Gasoline

Proposed estimate: **\$3,000** (Based on FY19 actual)

55420 Office equipment

Maintenance and replacement **\$3,000** (3 PC replacements)

55430 Equipment - Other

Field Equipment: **\$600**

56302 Administrative Overhead

Propose estimate: **\$29,670** (Sept 18 to Sept 19 - 1.7%)

This appropriation funds support service cost provided by the Town of Mansfield such as accounting, payroll, IT and personnel support.

56312 Contingency

**\$0**

58410 Capital Nonrecurring Fund

**\$3,000**



Analysis of Service Fee Revenues

REVENUE PERFORMANCE	Actual																			Estimated	
	2004-05	2005-06	2006-07	2007-08	2008-09	2009-2010	2010-11	2011-12	2012-13	2013-2014	2014-2015	2015-2016	2016-2017	2017-18	2018-2019	2019-20	2020-21	2019-20	2020-21		
40220 Septic Permits (New and repair permits)	40,750	56,765	43,865	31,410	26,160	31,000	28,100	29,295	28,455	31,845	31,655	31,285	34,400	43,880	51,145	52,850	15,230	29%	41,883	43,933	
40221 Well permits	14,120	23,205	19,690	22,695	11,280	10,775	13,604	12,135	12,505	13,600	15,535	14,345	16,985	12,925	12,955	13,890	3,480	25%	9,570	9,970	
40630 Health Inspection Services ( Other inspections & services)	12,325	0	14,948	29,43	32,828	21,273	5,875	14,133	14,621	1,857	3,318	5,375	13,716	3,993	3,210	3,301	8,108	246%	9,000	3,500	
40638 Health Services - Soil testing (Test Holes & Perc Tests)	73,680	73,780	60,140	46,805	32,229	37,610	33,330	31,475	33,590	32,380	32,965	39,710	33,585	41,775	40,960	35,610	13,030	37%	35,833	36,758	
40637 Food Protection Services (License fees)	24,573	25,735	29,700	37,973	41,307	37,630	41,583	48,930	55,060	57,796	60,088	61,743	66,413	71,399	83,961	74,500	4,650	6%	84,000	84,170	
40638 B100a Review (Public health review)	19,595	25,870	22,235	23,420	21,605	22,350	21,880	20,770	24,790	26,005	24,610	29,225	30,040	27,470	29,445	29,680	8,875	30%	24,406	24,406	
40639 Engineered Plan Review	14,380	25,605	21,455	11,985	10,000	17,130	13,500	13,220	9,585	10,360	8,695	8,905	7,290	8,175	28,535	30,700	9,525	31%	26,194	27,244	
40645 Nonengineered Plan Review	4,605	3,235	6,615	7,635	5,720	6,285	5,905	8,550	10,575	13,500	12,870	14,205	15,820	18,565	60	-	175	-	-	-	
40646 Group Home / Daycare Insp.	840	10,22	11,75	17,40	955	895	1,400	900	1,135	1,200	1,190	1,285	1,230	1,470	1,210	1,380	440	32%	1,210	1,210	
40647 Subdivision Review	24,530	6,455	7,965	9,765	4,225	23,40	3810	2,585	6,050	2,200	3,680	3,105	2,360	2,070	1,170	1,050	125	12%	1,000	1,000	
40648 Food Plan Review	1,380	2050	20,40	2,485	2,747	5,500	5,027	2,851	4,641	3,075	3,220	3,790	3,035	2,670	4,290	2,440	360	15%	2,500	2,500	
40890 Cosmology (author)																6,800				6,800	
<b>Total</b>	<b>230,758</b>	<b>243,722</b>	<b>229,848</b>	<b>198,836</b>	<b>189,156</b>	<b>200,598</b>	<b>172,014</b>	<b>193,818</b>	<b>197,796</b>	<b>212,943</b>	<b>224,874</b>	<b>234,392</b>	<b>257,941</b>	<b>64,008</b>	<b>25%</b>	<b>235,595</b>	<b>241,490</b>				



Proposed Fee Schedule  
FY 20/21 (Bold denotes change)

	Adopted FY 15/16	Adopted FY 16/17	Adopted FY 17/18	Adopted FY18/19	Adopted FY 19/20	Proposed FY 20/201	Est. Revenue net
<b>Food Service Fees*</b>							
Application Review**	\$85	\$90	\$95	\$95	\$95	No change	
Class I & II Plan Review	\$150	\$155	\$175	\$175	\$175	No change	
Class III & IV Plan Review	\$235	\$240	\$245	\$245	\$245	No change	
Class I License	\$120	\$125	\$125	\$125	\$125	\$135	\$200
Class II License	\$160	\$165	\$165	\$255	\$255	No change	
Class III License	\$240	\$245	\$255	\$355	\$355	No change	
Class IV License	\$330	\$340	\$355	\$380	\$380	No change	
Grocery Store >10,000ft <sup>2</sup> - Class II&III				\$420	\$420	No change	
Temporary Food Event Permit	\$55	\$55	\$60	\$65	\$65	No change	
Temporary Permit - samples only		\$30	\$30	\$30	\$30	No change	
Expedited Temp food permit application review***				\$20	\$20	No change	
Late License renewal (plus app fee)/operating without License				\$200	\$200	No change	
CFM Process Fee (No CFM in place)				\$50	\$50	No change	
Re-inspection fee	\$65	\$70	\$85	\$120	\$120	No change	
2 <sup>nd</sup> Re-inspection fee	\$115	\$120	\$135	\$135	\$135	No change	
<b>Subsurface Sewage Disposal</b>							
Permit - New	\$175	\$185	\$200	\$205	\$205	\$220	\$700
Permit - Major Repair	\$170	\$175	\$185	\$185	\$185	\$190	\$1,200
Permit - Construction by owner occupant				\$275	\$275	No change	
Permit/inspection- Minor Repair	\$90	\$95	\$95	\$95	\$95	\$100	\$100
Permit - Design Flow >2000 GPD	\$330	\$350	\$350	\$350	\$350	No change	
Design Flow ≥ 7500 GPD/ DEP system Inspection	\$440	\$460	\$460	\$460	\$460	No change	
Plan Review (per plan)	\$120	\$125	\$125	\$125	\$125	\$130	\$1,000
Septic Tank/System Abandonment	\$60	\$60	\$60	\$60	\$60	No change	
Review plans revised more than once	\$35	\$40	\$40	\$40	\$40	No change	
Plan Review for Tank Replacement	\$55	\$60	\$60	\$60	\$60	No change	
<b>Soil Testing</b>							
Percolation (perc) Test	\$85	\$85	\$85	\$90	\$90	No change	
Deep Hole Test (fee includes 3 pits per site)	\$100	\$105	\$105	\$105	\$105	\$110	\$900
Each Additional Pit	\$30	\$30	\$30	\$30	\$30	No change	
<b>Public Health &amp; Subdivision Reviews</b>							
Public Health Review (accessory structure/ lot line change)	\$50	\$50	\$50	\$50	\$50	No change	
Public Health Review (building addition/ change of use)	\$60	\$65	\$65	\$70	\$70	No change	
Subdivision Plan Review (per lot)						No change	
(Fee includes review of one set of revisions)	\$115	\$120	\$125	\$125	\$125	No change	
Subdivision Plan Revisions Reviewed (per lot)						No change	
(Fee is for each added set of revisions)	\$35	\$40	\$40	\$40	\$40	No change	
<b>Miscellaneous</b>							
Commercial Bank Mortgage Inspection/Report	\$110	\$115	\$115	\$115	\$115	No change	
Family Campground Inspection	\$110	\$110	\$110	\$130	\$130	No change	
Group Home/Daycare /Other Institution Inspection	\$90	\$95	\$105	\$110	\$110	No change	
Misc. Inspection/consultation fee per Sanitarian****	\$65/hr	\$65/hr	\$65/hr	\$80/hr	\$80/hr	No change	
Mortgage Inspection/Report for FHA,VA	\$60	\$60	\$60	\$75	\$75	No change	
Pool Inspection	\$75	\$80	\$100	\$105	\$105	No change	
Private well Water Treatment Waste disposal plan review					\$50	No change	
Cosmotology Registration/Inspection - One or two chairs					\$80	\$100	\$0
Cosmotology Registration/Inspection - Three chairs or more					\$150	No change	
Well Permit	\$105	\$110	\$120	\$120	\$120	\$125	\$400
<b>Farmers Market Food Vendor Seasonal License Categories</b>							
Farmer Food Vendor License - Cold samples only	no fee	no fee	no fee	no fee	\$40	No change	
Farmer Food Vendor License - Low Risk Food Preparation	\$30	\$30	\$30	\$40	\$60	No change	
Non-farmer Food Vendor License - Cold samples only							
One market location	\$30	\$35	\$35	\$40	\$75	No change	
Multiple-market locations	\$45	\$50	\$50	\$60	\$90	No change	
Non-farmer Food Vendor License - Low Risk Food Preparation							
One market location	\$45	\$50	\$50	\$75	\$90	No change	
Multiple-market locations	\$65	\$70	\$70	\$85	\$120	No change	
Farmer & Non-farmer Food Vendor License - High Risk Food Preparation	\$210	\$220	\$220	\$220	\$220	No change	
						Est. Net Rev.	\$4,500

\* License application fees waived for non-profit and municipal entities. Late fees and re-inspection fees still apply.

All food service fees apply to public school food operations.

\*\*This fee will be deducted against the total plan review fee

\*\*\*Application of expedited review fee is subject to written policy established by the Director

\*\*\*\*Application of this service fee is subject to written policy established by the Director.

TABLE A

FY20 EHHD Fee Schedule with Average and Median Comparisons to Other Health Districts(1)

Service Categories(2)

Food Protection(3)	EHHD Adopted FY2020	Four Contiguous Districts		Four Contiguous Districts		Eastern Ct Median	Eastern Ct Average	ALL CT HD Median	ALL CT HD Average	5% Increase	10% Increase	15% Increase	20% Increase
		Median	Average	Median	Average								
Class I License	\$ 125	\$ 150	\$ 143	\$ 245	\$ 149	\$ 160	\$ 163	\$ 131	\$ 138	\$ 144	\$ 150	\$ 156	
Class II License	\$ 255	\$ 250	\$ 256	\$ 330	\$ 329	\$ 355	\$ 270	\$ 288	\$ 281	\$ 293	\$ 306	\$ 319	
Class III License	\$ 355	\$ 350	\$ 352	\$ 350	\$ 371	\$ 365	\$ 371	\$ 373	\$ 391	\$ 408	\$ 426	\$ 444	
Class IV License	\$ 380	\$ 350	\$ 379	\$ 350	\$ 351	\$ 403	\$ 398	\$ 399	\$ 418	\$ 437	\$ 456	\$ 475	
Temp event	\$ 65	\$ 150	\$ 215	\$ 150	\$ 58	\$ 60	\$ 66	\$ 68	\$ 45	\$ 45	\$ 75	\$ 78	
Re-inspection	\$ 120	NA	NA	NA	NA	NA	NA	\$ 126	\$ 132	\$ 138	\$ 144	\$ 150	
2nd re-inspection	\$ 135	NA	NA	NA	NA	NA	NA	\$ 142	\$ 148	\$ 155	\$ 162	\$ 169	
Plan review - Class I	\$ 175	\$ 185	\$ 202	\$ 200	\$ 223	\$ 175	\$ 203	\$ 184	\$ 193	\$ 201	\$ 210	\$ 219	
Plan review - Class II	\$ 175	\$ 185	\$ 212	\$ 200	\$ 230	\$ 213	\$ 241	\$ 184	\$ 193	\$ 201	\$ 210	\$ 219	
Plan review - Class III	\$ 245	\$ 245	\$ 238	\$ 245	\$ 249	\$ 248	\$ 300	\$ 257	\$ 270	\$ 282	\$ 294	\$ 307	
Plan review - Class IV	\$ 245	\$ 245	\$ 238	\$ 245	\$ 249	\$ 250	\$ 249	\$ 257	\$ 270	\$ 282	\$ 294	\$ 307	
Subsurface Sewage Disposal													
Permit - new	\$ 205	\$ 205	\$ 210	\$ 175	\$ 198	\$ 175	\$ 217	\$ 215	\$ 226	\$ 236	\$ 246	\$ 257	
Permit - Major repair	\$ 185	\$ 165	\$ 181	\$ 150	\$ 158	\$ 150	\$ 166	\$ 194	\$ 204	\$ 213	\$ 222	\$ 232	
Permit - Minor repair	\$ 95	\$ 100	\$ 103	\$ 100	\$ 103	\$ 100	\$ 97	\$ 100	\$ 105	\$ 109	\$ 114	\$ 119	
Permit - Design flow >2000GPD	\$ 350	\$ 350	NA	NA	NA	NA	NA	\$ 388	\$ 385	\$ 403	\$ 420	\$ 437	
Percolation Test(4)													
Deep Hole Test	\$ 195	\$ 205	\$ 169	\$ 150	\$ 159	\$ 150	\$ 158	\$ 205	\$ 215	\$ 224	\$ 234	\$ 244	
each additional pit	\$ 30	\$ 55	\$ 59	\$ 75	\$ 62	\$ 75	\$ 60	\$ 32	\$ 33	\$ 35	\$ 36	\$ 37	
Subdivision Plan Review (per lot)	\$ 125	\$ 55	\$ 124	\$ 120	\$ 124	\$ 125	\$ 132	\$ 131	\$ 138	\$ 144	\$ 150	\$ 156	
Subdivision Plan Revisions Reviewed (per lot)	\$ 40	\$ 120	NA	NA	NA	\$ 50	\$ 52	\$ 42	\$ 44	\$ 46	\$ 48	\$ 50	
Plan review (per plan)	\$ 125	\$ 55	\$ 130	\$ 125	\$ 131	\$ 178	\$ 190	\$ 131	\$ 138	\$ 144	\$ 150	\$ 156	
Review plan revisions	\$ 40	\$ 125	NA	NA	NA	\$ 50	\$ 52	\$ 42	\$ 44	\$ 46	\$ 48	\$ 50	
Plan review for minor repair	\$ 60	NA	NA	NA	NA	NA	NA	\$ 63	\$ 66	\$ 69	\$ 72	\$ 75	
B100a - assessor's structure	\$ 50	\$ 50	\$ 52	\$ 50	\$ 55	\$ 50	\$ 67	\$ 53	\$ 55	\$ 58	\$ 60	\$ 62	
B100a - addition/use change	\$ 70	\$ 60	\$ 59	\$ 60	\$ 60	\$ 68	\$ 83	\$ 74	\$ 77	\$ 81	\$ 84	\$ 87	
Septic tank/system abandonment inspection	\$ 60	NA	NA	NA	NA	NA	NA	\$ 63	\$ 66	\$ 69	\$ 72	\$ 75	
Misc													
Well Permit	\$ 120	\$ 120	\$ 123	\$ 120	\$ 116	\$ 123	\$ 124	\$ 126	\$ 132	\$ 138	\$ 144	\$ 150	
Mortgage Inspection/letter for FHA, VA	\$ 75	NA	NA	NA	NA	NA	NA	\$ 79	\$ 83	\$ 86	\$ 90	\$ 94	
Commercial Bank Mortgage Inspection/letter	\$ 115	NA	NA	NA	NA	NA	NA	\$ 121	\$ 127	\$ 132	\$ 138	\$ 144	
Group Home Inspection	\$ 110	\$ 110	\$ 128	\$ 100	\$ 120	\$ 100	\$ 102	\$ 116	\$ 121	\$ 127	\$ 132	\$ 138	
Daycare inspection	\$ 110	\$ 110	\$ 116	\$ 110	\$ 114	\$ 123	\$ 129	\$ 116	\$ 121	\$ 127	\$ 132	\$ 138	
Lead inspection per inspector per hour	\$ 65	NA	NA	NA	NA	NA	NA	\$ 68	\$ 72	\$ 75	\$ 78	\$ 82	
Family Camp ground inspection	\$ 130	\$ 123	\$ 119	\$ 120	\$ 115	\$ 110	\$ 113	\$ 137	\$ 143	\$ 150	\$ 156	\$ 162	
Pool Registration/inspection	\$ 105	\$ 105	\$ 116	\$ 100	\$ 111	\$ 135	\$ 159	\$ 110	\$ 116	\$ 121	\$ 126	\$ 132	
cosmetology inspection - small	\$ 80	NA	NA	NA	NA	NA	NA	\$ 84	\$ 88	\$ 92	\$ 96	\$ 100	
cosmetology inspection - large	\$ 150	NA	NA	NA	NA	NA	NA	\$ 158	\$ 165	\$ 173	\$ 180	\$ 187	
Fee total for single lot development(5)	\$ 645	\$ 645	\$ 623	\$ 570	\$ 604	\$ 625	\$ 690						
FY18 Health District Per Capita Rate	\$ 5.42	\$ 5.42	\$ 6.76	\$ 6.61	\$ 7.51	\$ 6.80	\$ 8.64						

(1) Data obtained from attached documents titled "Food Protection Program Fee Survey for All Connecticut Health Districts FY 2020", and "Survey of Fees Selected Services FY19/20 - All Connecticut Health Districts"

(2) Categories in bold italics are high volume, high revenue generating service areas.

(3) Many Health Districts use a range of fees based on class and sealing capacity.

(4) Most Health Districts use a single fee that includes both a per acre and deep hole testing.

(5) Combine cost of well, soil testing, permit, plan review, and subdivision fees

**Eastern Highlands Health District  
Town Contribution, CPI, Per Capita Expenditure, State Per Capita Grant - Comparisons**

Fiscal Year	Town Contribution Increases		CPI (1)	Town Contribution Per Capita (\$)	Adopted Expenditures Per Capita (4)	State grant allocation per capita (\$)	
	Proposed %	Adopted %				Pop. < 5000	Pop. > 5000
1998	NA	NA	1.7	3.51	6.86	1.78	1.52
1999	2.85	0	2	3.51	6.93	1.78	1.52
2000	3.1	1	3.7	3.54	7.31	2.09	1.79
2001	1	1	3.2	3.58	9.42	2.32	1.99
2002	0	0	1.1	3.58	8.67	2.32	1.99
2003	3	3	2.1	3.69	8.74	1.96	1.66
2004	3	0	3.3	3.69	8.55	1.95	1.66
2005	6.77	6.77	2.5	3.94	8.91	1.95	1.66
2006	6.6	2.9	4.3	4.055	8.73	1.95	1.66
2007	3.08	0.62	2.26	4.08	8.87	1.95	1.66
2008	5.15	5.15	5	4.29	9.35	2.43	2.08
2009	5.1	5.1	-1.16	4.51	9.85	2.43	2.08
2010	0	0	1.7	4.51	9.09	1.85	1.85
2011	0	0	3.36	4.51	8.99	1.85	1.85
2012	1.1	0	1.45	4.51	8.85	1.85	1.85
2013	2.4	0	1.48	4.51	8.67	1.85	1.85
2014	3.1	2	1.89	4.6	8.83	1.85	1.85
2015	4.9	4.9	0.0	4.85	9.46	1.85	1.85
2016	5.18	3.8	1.0	5.01	9.77	1.76	1.76
2017	5.7	4.1	1.5	5.215	10.15	1.64	1.64
2018	1.5	1.5	2.5	5.295	10.06	1.85	1.85
2019	2.5	0.3	1.7	5.31	10.05	1.65	1.65
2020	2	2		5.42	10.39	1.66	1.66
	<b>Total % Increase (3)</b>		<b>59</b>	<b>54</b>	<b>51</b>	<b>-6.7</b>	<b>9.2</b>

(1) Each number represents the percentage change from June to June for "All Urban Consumers", with the exception of 2019 that is September to September  
 (3) Total percentage increase from September 1997 to September 2019.  
 (4) Figures do not include other state, federal grants, nor contracted services.

EASTERN HIGHLANDS HEALTH DISTRICT  
 CAPITAL NONRECURRING FUND - FUND 635  
 ESTIMATED STATEMENT OF REVENUES, EXPENDITURES AND  
 CHANGES IN FUND BALANCE

Roll Forward FY 2020/21

	Actual	Actual	Actual	Actual	Actual	Adopted	Estimated	Proposed	Projected	Projected	Projected	Projected	Projected	Projected
	14/15	15/16	16/17	17/18	18/19	19/20	19/20	20/21	21/22	22/23	23/24	24/25	25/26	
Revenues:														
Transfer In - General Fund														
Equity Fund Transfer														
Dept of Transportation Grant														
Transfer In - Other Operating														
Surplus Vehicle proceeds					1,910	3,000	5,000	2,500	2,000	3,000			3,000	
Total Revenues					4,910	6,000	8,000	5,500	8,000	12,000	12,000	18,000	18,000	
Expenditures by Project:														
Automobiles														
Computer/Office Equipment														
Strategic Planning Priorities:														
IT Infrastructure Upgrade	2,209	4,828		15,992	725	17,000	17,000	17,000	17,000	17,000		17,000		
Office Reorganizing Project	5,000	17,979		17,979		10,000	10,000	10,000	10,000	10,000				
Digitizing records	38,928	20,907				6,000	11,800	4,000						
Total Expenditures	46,137	43,714		34,696		33,000	38,800	31,000	27,000	27,000	5,000	22,000	5,000	
Excess/(Deficiency) of Revenues over Expenditures	(46,137)	(43,714)		(34,696)	4,910	(27,000)	(30,800)	(25,500)	(19,000)	(15,000)	7,000	(4,000)	13,000	
Fund Balance, July 1	251,416	205,279	161,566	161,566	126,870	131,780	131,780	100,980	75,480	56,480	41,480	48,480	44,480	
Fund Balance, June 30	\$205,279	\$161,566	\$161,566	\$126,870	\$131,780	\$104,780	\$100,980	\$75,480	\$56,480	\$41,480	\$48,480	\$44,480	\$57,480	

EASTERN HIGHLANDS HEALTH DISTRICT  
 OTHER OPERATING - FUND 636  
 ESTIMATED STATEMENT OF REVENUES, EXPENDITURES

Roll Forward FY 2020/21

	Actual 12/13	Actual 13/14	Actual 14/15	Actual 15/16	Actual 16/17	Actual 17/18	Actual 18/19	Estimated 19/20	Proposed 20/21
Revenues:									
Local Support- ECHIP	\$38,015	\$600	\$15,784		\$15,248	\$5,254	\$21,680	\$20,100	\$21,932
State Support - Preventive Health Block									
State Support - Cardiovascular Disease Prevention									
State Support - Women's Healthy Heart									
State Support - Bioterrorism Response									
State Support - Bioterrorism Response Base	51,728	54,694	54,887	56,908	58,569	55,456	56,011	56,050	54,478
State Support - H1N1 Planning/Preparedness									
State Support - H1N1 Administration									
State Support - Community Transformation Grant	87,126	104,068	11,593						
State Support - Comprehensive Cancer Control Grant	14,751	10,000							
State Support - Policy/Environ. Change for Chronic Disease	11,101	16,279		17,024	4,386	13,604			
Local Support - Safe Routes Grant									
Local Support - Be Well Program Mansfield	48,031	52,365	53,936	55,741	56,707	61,064	40,946		
Local Support - Be Well Program Tolland	5,733	8,148	7,333	7,903	6,886	7,579	8,307	7,500	7,500
Cooperative Grant - CT Chapter of American Planning				72,969					
Cooperative Grant - Putting on "AIRS"									
Cooperative Grant - Lyme Disease Grant									
Cooperative Grant - Lead Poisoning	2,500	7,919	4,858	5,428	7,817				
Cooperative Grant - ACHIEVE	6,915	498	3,629	228	3,451	5,000	1,709	1,000	1,000
Cooperative Grant - CRI Cities Readiness Initiatives				5,622	378				
MRC Capacity Building Award		1,161	3,056	2,479					
MRC Region 4			129	8,598	58		2,344	1,000	1,000
HHP/MRC								13,500	13,500
Citizen Corps Program		1,500	(31)						
Community Based Wellness Service		69	5,431						
Total Revenues	265,900	257,301	185,636	234,902	153,500	147,956	130,997	99,150	99,410
Expenditures by Project:									
Salaries & Benefits	167,523	171,132	148,572	170,608	132,149	114,068	79,908	60,482	60,640
Professional & Technical Services	3,000	3,050	7,063	28,538	8,981	6,540	1,310	992	994
Other Purchased Services & Supplies	95,378	83,119	30,000	35,756	12,070	27,348	49,779	37,677	37,776
Equipment					300				
Transfer Out									
Total Expenditures	265,900	257,301	185,636	234,902	153,500	147,956	130,997	99,150	99,410

EASTERN HIGHLANDS HEALTH DISTRICT  
FUND BALANCE ANALYSIS

FY 2016/17 - Projected FY 2025/26

	Adopted &										
	Actual 16/17	Actual 17/18	Actual 18/19	Amended 19/20	Estimated 19/20	Proposed 20/21	Projected 21/22	Projected 22/23	Projected 23/24	Projected 24/25	Projected 25/26
<b>General Fund</b>											
Operating Expenditures	761,320	771,841	746,311	836,382	820,140	890,350	911,965	933,506	953,236	973,295	993,688
Grant Deduction	86,938	80,234	80,234	40,938	49,000	49,681	49,681	49,681	49,681	49,681	49,681
Total Expenditures	848,258	852,075	826,545	877,320	869,140	940,031	961,646	983,187	1,002,917	1,022,976	1,043,369
Fund Balance	316,262	358,082	432,296	406,085	429,967	377,067	321,356	263,414	205,572	148,035	91,019
FB as a % of Total Expenditures	37.28%	42.02%	52.30%	46.29%	49.47%	40.11%	33.42%	26.79%	20.50%	14.47%	8.72%
<b>Capital Non-Recurring Fund</b>											
Total Expenditures	-	34,696	-	33,000	38,800	31,000	27,000	27,000	5,000	22,000	5,000
Fund Balance	161,566	126,870	131,780	104,780	98,980	73,480	54,480	39,480	46,480	42,480	55,480
FB as a % of Total Expenditures	n/a	365.67%	n/a	317.52%	255.10%	237.03%	201.78%	146.22%	929.60%	193.09%	1109.60%
<b>All Funds</b>											
Total Expenditures	848,258	886,770	826,545	910,320	907,940	971,031	988,646	1,010,187	1,007,917	1,044,976	1,048,369
Fund Balance	477,828	484,952	564,076	510,865	528,947	450,547	375,836	302,894	252,052	190,515	146,499
FB as a % of Total Expenditures	56.33%	54.69%	68.24%	56.12%	58.26%	46.40%	38.02%	29.98%	25.01%	18.23%	13.97%
Service Fees & State Grant Revenue	358,038	384,378	391,265	372,581	380,221	375,090	382,335	389,797	397,483	405,399	413,553
Target Fund Balance - 50% of Service Fees & State Grant Revenue	179,019	192,189	195,632	186,291	190,111	187,545	191,167	194,898	198,741	202,700	206,777
General Fund - Fund Balance Variance	316,262	358,082	432,296	406,085	429,967	377,067	321,356	263,414	205,572	148,035	91,019
	137,243	165,893	236,663	219,794	239,857	189,522	130,189	68,516	6,831	(54,664)	(115,758)