

EHHD Finance Committee
Special Meeting Minutes
Monday November 23, 2015
Audrey Beck Municipal Building
Conference Room B

Call to Order at 1:03 PM by Chairperson Paterson

Present: E Paterson, J Elsesser, J Stille, R Field, M Hart, A Meriwether, R Miller

J Stille MOVED, R Field seconded to approve the minutes of 10/15/2015 as presented. Motion PASSED unanimously.

R Miller presented proposed FY16/17 operating budget, CNR budget, and fee schedule. Discussion ensued.

Members suggested exploring ECHIP membership and HSA health insurance plan scenario to pursue savings with premium costs.

Members made the following recommendations to reduce spending:

- Defer staff merit increases 3 to 6 months
- Cut \$1750 from office equipment line for computer purchases (to be deferred, or purchase this year pending replacement schedule data)
- Transfer 33% of annual cloud-based licensing costs to CNR budget
- Cut \$2000 from transfer to CNR fund
- Consider deferring vehicle replacement for one year pending fleet vehicle mileage

J Stille expressed serious concern with proposed increase in GF balance appropriation to balance budget. She also expressed concern with increasing annual food licensing fees under the assumption that establishment rates have increased steadily over the past few years.

J Elsesser requested to see two budgets; one at a 2.5% spending increase, and at zero increase.

R fielded noted that town membership contribution rate increases have been historically low.

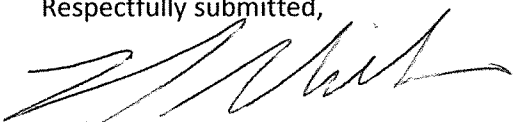
E Paterson suggested providing a budget as low as possible with no service changes.

R Miller discussed a cosmetology program and associated potential revenues. Members expressed concern with expanding services at this time.

Next steps – R Miller to explore ECHIP membership, and email new budget scenarios to members before next meeting. M Hart will explore feasibility of Town of Mansfield supported HSA for the health district. R Miller to schedule next meeting for as soon as possible.

Meeting adjourned at 2:20PM.

Respectfully submitted,



Robert Miller
Secretary